

**CITY COUNCIL MEETING MINUTES
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers
160 S Macy Street

April 10, 2024
6:00 PM

CALL TO ORDER

Roll Call

Present

Tiffany Brault
Ken Cassaday
Keith Heisler
Patrick Mullen
Jane Ricchio
Thomas Schuessler
Brett Zimmermann

Administrative Staff

Joseph Moore, City Manager
Dyann Benson, Community Development Director
Tricia Davi, Director of Administration
Deb Hoffmann, City Attorney
Paul De Vries, Director of Public Works
Aaron Goldstein, Chief of Police
Jason Laridaen, Asst. Chief of Police
Erik Gerritson, Fire Chief
Kathryn Duveneck, ITS Director

Declaration a Quorum Is Present

President Heisler declared a quorum present.

Pledge of Allegiance

Pledge of Allegiance was recited.

Silent Reflection

Plaque Presentation To City Council Members

City Manager, Joe Moore recognized Councilmember Ken Cassaday and Councilmember Jane Ricchio for their service.

CONSENT AGENDA

March 27, 2024 Minutes

List Of Claims Dated April 3, 2024

A Motion was made by Patrick Mullen to approve the consent agenda and seconded by Brett Zimmermann, and the motion was **Passed**.
Ayes: Brault, Cassaday, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

AUDIENCE COMMENTS (Agenda and Non-agenda items)

No audience comments were made at this meeting.

ACTION ITEMS

"Class A" Intoxicating Liquor and Class "A" Fermented Malt License

A Motion was made by Jane Ricchio to approve the "Class A" Intoxicating Liquor and Class "A" Fermented Malt License for Singh Express Mart LLC d/b/a Singh Express Mart 473 Fond du Lac Avenue and seconded by Patrick Mullen, and the motion was **Passed**.
Ayes: Brault, Cassaday, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Resolution No. 9118

File No. 2024-003

A Motion was made by Thomas Schuessler to approve Resolution No. 9118 A Resolution Authorizing Appointment To The Advisory Parking & Traffic Board and seconded by Jane Ricchio, and the motion was **Passed**.
Ayes: Brault, Cassaday, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Resolution No. 9119

File No. 2024-62

A Motion was made by Tiffany Brault to approve Resolution No. 9119 A Resolution Amending And Approving The Proposed Projects And American Rescue Plan Act (ARPA) Spending Plan and seconded by Brett Zimmermann, and the motion was **Passed**.
Ayes: Brault, Cassaday, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Ordinance No. 3787

File No. 2024-63

A Motion was made by Patrick Mullen to approve Ordinance No. 3787 An Ordinance Amending Chapter 500-4 Loudspeakers And Amplifying Systems of the Cod of the City of Fond du Lac and seconded by Ken Cassaday, and the motion was **Passed**.
Ayes: Brault, Cassaday, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

PRESENTATION OF INPUT ITEMS

ADJOURN

A Motion was made by Brett Zimmermann to adjourn at 6:11 p.m. and seconded by Patrick Mullen, and the motion was **Passed**.
Ayes: Brault, Cassaday, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Margaret Hefter
City Clerk

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Plaque Presentation To City Council Members

Subject: Plaque Presentation To City Council Members

Initiator:

Recommendation:

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: March 27, 2024 Minutes

Subject: March 27, 2024 Minutes

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[Minutes 2024 3 27 Meeting\(1101\) \(2\).pdf](#)

**CITY COUNCIL MEETING MINUTES
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers
160 S Macy Street

March 27, 2024
6:00 PM

CALL TO ORDER

Roll Call

Present

Tiffany Brault
Keith Heisler
Patrick Mullen
Jane Ricchio
Thomas Schuessler
Brett Zimmermann

Absent

Ken Cassaday

Administrative Staff

Joseph Moore, City Manager
Dyann Benson, Community Development Director
Tricia Davi, Director of Administration
Deb Hoffmann, City Attorney
Paul De Vries, Director of Public Works
Jason Laridaen, Asst. Chief of Police
Garth Schumacher, Asst. Fire Chief
Kathryn Duveneck, ITS Director
Jon Mark Bolthouse, Library Director

Declaration a Quorum Is Present

President Heisler declared a quorum present.

Pledge of Allegiance

Pledge of Allegiance was recited.

Silent Reflection

A moment of silent reflection was observed.

Presentation To St. Mary's Springs Academy Hockey Team

Council President Heisler and Representative Jerry O'Connor presented a Proclamation Congratulating the St. Mary's Springs Academy Hockey Team and Coaches for winning the WIAA Division 2 State Championship and for an outstanding season.

CONSENT AGENDA

March 13, 2024 Minutes

List Of Claims Dated March 20, 2024

Denial of Claim - Briana Tobin

A Motion was made by Thomas Schuessler to approve the consent agenda and seconded by Patrick Mullen, and the motion was **Passed**.
Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

AUDIENCE COMMENTS (Agenda and Non-agenda items)

No audience comments were made at this meeting.

ACTION ITEMS

Permit To Sell Fermented Malt Beverages On Park Property

A Motion was made by Brett Zimmermann to approve permit to sell fermented malt beverages on park property for Relay for Life on August 2, 2024 at Lakeside Park and seconded by Jane Ricchio, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9111

File No. 2024-57

A Motion was made by Tiffany Brault to approve Resolution No. 9111 Authorizing waiver or the prohibition against possession of alcoholic beverages on specified public ways for Fondue Fest on September 7, 2024 and seconded by Patrick Mullen, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9112

File No. 2024-58

A Motion was made by Jane Ricchio to approve Resolution No. 9112 Authorizing waiver or the prohibition against possession of alcoholic beverages on specified public ways for the DFP's Night Markets on June 27, 2024; July 11, 2024; July 25, 2024; August 8, 2024 and August 22, 2024 and seconded by Patrick Mullen, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9113

File No. 2024-59

A Motion was made by Thomas Schuessler to approve Resolution No. 9113 Authorizing waiver or the prohibition against possession of alcoholic beverages on specified public ways for Arbor Earth Day Festival on April 27, 2024 and seconded by Brett Zimmermann, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9114

2024-03

A Motion was made by Patrick Mullen to approve Resolution No. 9114 Making Reappointments to the Advisory Park Board, Board of Appeals, Historic Preservation Commission, plan Commission and Police & Fire Commission and seconded by Jane Ricchio, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9115

2024-03

A Motion was made by Jane Ricchio to approve Resolution No. 9115 Making Appointments to the Board of Appeals, Downtown Architectural Review Board, Ethics Board, Fond du Lac Public Library Board and Housing Authority Board and seconded by Thomas Schuessler, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9116

2024-60

A Motion was made by Tiffany Brault to approve Resolution No. 9116 Approving the application for an Urban Nonpoint Source and Storm Water Management Grant to help fund a future Storm Water Quality Pond and seconded by Patrick Mullen, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Resolution No. 9117

2024-61

A Motion was made by Patrick Mullen to approve Resolution No. 9117 Authorizing a Development Agreement with Meyer Property Group LLC for the Redevelopment of 181-183 S Main Street and seconded by Jane Ricchio, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

PRESENTATION OF INPUT ITEMS

Annual Stormwater Report

The Annual Stormwater Report was presented by Public Works Director Paul De Vries.

ARPA Project Plan Update

A Motion was made by Thomas Schuessler to vote on proposed Non-Discretionary ARPA replacement projects which includes the Division/Brooke Pavement (Bridge) for \$180,000; Fairgrounds Pool Slide Replacement for \$57,000 and McDermott Park Landscaping for \$70,000 and seconded by Patrick Mullen, and the motion **Passed**.

Ayes: Brault, Heisler. Mullen, Schuessler, Zimmermann

Nays: Ricchio

Absent: Cassaday

A Motion was made by Jane Ricchio that at our next meeting we are presented with choices on how we are to spend the remaining \$493,000 from the entire list of other things that have been imbedded and that we get them individually and not as a package and those items are put in the agenda packet and dies for a lack of second.

Discussion On Amending Chapter 500-4 Loudspeakers And Amplifying Systems

City Attorney Deb Hoffmann presented a draft Ordinance to amend Chapter 500-4 Loudspeakers and Amplifying Systems.

ADJOURN

A Motion was made by Brett Zimmermann to adjourn at 7:15 p.m. and seconded by Patrick Mullen, and the motion was **Passed**.

Ayes: Brault, Heisler, Mullen, Ricchio, Schuessler, Zimmermann

Absent: Cassaday

Margaret Hefter
City Clerk

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: List Of Claims Dated April 3, 2024

Subject: List Of Claims Dated April 3, 2024

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[List of Claims Memo 04-03-24.pdf](#)

CITY OF FOND DU LAC - Memorandum

Department of Administration

Date: April 03, 2024

To: City Council

From: Tricia Davi, Director of Administration

Re: List of Claims

The list of claims for goods and services for the payment periods March 16, 2024 through March 29, 2024 for all funds total \$1,159,876.63. Wisconsin statute 66.0609 (2) requires the comptroller to file, at least monthly with the City Council, a list of approved claims paid.

Suggested Motion: Receive and File

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: "Class A" Intoxicating Liquor and Class "A" Fermented Malt License

Subject: Limited Liability Co: Singh Express Mart LLC
Agent: Rajvinder Singh
Home Address: N5960 Wildwest Ln., Fond du Lac
d/b/a: Singh Express Mart
Location of Premises: 473 Fond du Lac Avenue
Introduction: City Attorney

Initiator:

Recommendation: Alcohol License Committee Recommendation: **Approve**

ATTACHMENTS:

File Name

noreply@fdl.wi.gov 20240321 111633 Redacted.pdf

[ALC Minutes Singh Express.pdf](#)

Fond du Lac Police Department

MEMO



To: City Manager Joe Moore
From: Captain A. Hahn
RE: *Class A Beer and Class A Liquor, Singh Express Mart,
473 Fond du Lac Ave.*
Date: 03-21-24

On March 21, 2024, Fire Division Chief Jason Roberts and Police Captain Anthony Hahn met with alcohol beverage license applicant Rajvinder Singh, regarding his proposal for a Class A Beer and Class A Liquor license at Singh Express Mart, 473 Fond du Lac Ave., Fond du Lac, WI.

This location is currently a gas station / convenience store. This is change of ownership, as Singh is in the process of purchasing the business. There are no changes planned at this time, perhaps some remodeling in the future. He will be keeping the same hours, 6:00 A.M. to 10 P.M., seven days a week.

Singh does have experience in this field. He currently operates Lakeview Mart at N7425 Winnebago Dr. and Highway 151 Amoco at N5789 County Rd D. Singh has been operating Lakeview Mart for approximately 2.5 years and Highway 151 Amoco for approximately 20 years.

Captain Hahn discussed with the applicant the City's expectations of being a license holder.

Background checks conducted on applicant Singh both in-house and NCIC/CIB, indicate no prior Criminal History that would preclude the issuance of the license request. The Police Department has no objections to the license request.

Form
AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY
Municipality
License Period

License(s) Requested

- ☒ Class "A" Beer \$ 66 ☒ "Class A" Liquor \$ 167
- ☐ Class "B" Beer \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ 0
- ☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$ <u>233</u>
Publication Fee	\$ <u>55</u>
Background Check	\$
Total Fees	\$ <u>288</u>

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) <u>SINGH EXPRESS MART LLC</u>		
2. Trade Name or DBA <u>SINGH EXPRESS MART</u>		
3. Premises Address <u>473 FOND DU LAC AVE.</u>		
4. County <u>FOND DU LAC</u>	5. Municipality <u>CITY OF FOND DU LAC</u>	6. Aldermanic District
7. Mailing Address (if different from premises address)		
8. FEIN <u>99-1228935</u>	9. Wisconsin Seller's Permit Number <u>456-1031604943-04</u>	
10. Premises Phone <u>920-602-7814</u>	11. Premises Email <u>SINGHEXPRESSMART@gmail.com</u>	
12. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization		
13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary. <u>ALL ALCOHOL BEVERAGES WILL BE SOLD AND STORED IN THE STORE ON SHELVES AND IN BACK ROOM</u>		

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration 3-4-2024	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name SINGH		Agent's First Name RAJINDER	

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
RAJINDER SINGH	RAJINDER	OWNER	

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature Rajinder Singh		Date 3-1-24	
Name (Last, First, M.I.) SINGH RAJINDER			
Title OWNER		Email SINGH EXP MART@gmail.com	

Part F: For Clerk Use Only

Date application was filed with clerk 3-5-24	Date reported to governing body 4/10/24	Date provisional license issued (if applicable)
Date license granted	License number C-0028 C0029	Date license issued
Signature of Clerk/Deputy Clerk [Signature]		

Date

Form
AT-103

Alcohol Beverage License Application Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information	
1. Registered Entity Name (or individual name if sole proprietor)	
SINGH EXPRESS MART LLC	
2. Trade Name or DBA	
SINGH EXPRESS MART	
3. Entity Type (check one)	
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	

Part B: Individual Information			
1. Name (Last, First, M.I.)			
SINGH RAVINDER			
2. Relationship to Registered Entity (Title)		3. Email	4. Phone
MEMBER/OWNER			
5. Home Address			
N5960 WILD WEST LN			
6. City	7. State	8. Zip Code	
FOND DU LAC	WI	54937	
10. Drivers License/State ID Number		11. Drivers License/State ID State of Issuance	

Part C: Address History	
List in chronological order your last two residence addresses within the last 5 years.	
Previous Address 1	
SAME	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)
Previous Address 2	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)

Part D: Employment History	
List in chronological order your last two employers within the last 5 years.	
Employer's Name	
SELF EMPLOYED GAS PLUS LLC	
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)
	17 YEARS
Employer's Name	
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☒ Yes ☐ No

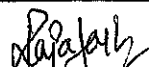
CALIFORNIA 2005-2006

2. How long have you continuously lived in Wisconsin prior to the date of application? Years 17 Months

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date <u>2-28-24</u>
---	---------------------

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of FOND DU LAC County of FOND DU LAC
☒ City

The undersigned duly authorized officer/member/manager of SINGH EXPRESS MART LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

SINGH EXPRESS MART
(Trade Name)

located at 473 FOND DU LAC AVE.

appoints RAJVINDER SINGH
(Name of Appointed Agent)

NS960 WILDWEST LN, FOND DU LAC, WI
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 17 YEARS

Place of residence last year NS960 WILD WEST LN FOND DU LAC, WI 54937

For: RAJVINDER SINGH
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, RAJVINDER SINGH, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 3-1-24
(Signature of Agent) (Date)
Agent's age [Redacted]
Date of birth [Redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3-21-24 by A. J. H. 125 Title CAPTAIN OF POLICE
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

PURCHASING BUSSINES 433 FOND DU LAC AVE.

FOND DU LAC, WI 54935. PUTTING SAME HOURS
OF OPENING & CLOSING. 7 DAYS A WEEK

6.00 AM TO 10. PM

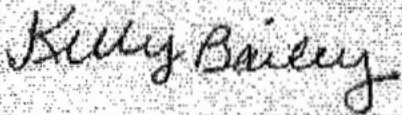
Wisconsin Responsible Beverage Seller/Server Training

RAJVINDER SINGH

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL182571

Date of Completion: 03/01/2024



Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

ALCOHOL LICENSE COMMITTEE
MEETING MINUTES
CITY OF FOND DU LAC, WISCONSIN
Meeting Room A
160 S Macy Street

March 25, 2024

4:00 PM

ROLL CALL

Attendance

Present

Scott Gilgenbach
Mason Gravelle
Brandon Hiller
Mel Kolstad
Jane Ricchio

Absent

Peter Doll - excused

Administrative Staff

Ali Panagopoulos, Deputy City Attorney
Anthony Hahn, Police Captain

Declaration Quorum Present

City Clerk Margaret Hefter declared a quorum present.

ACTIONS

"Class A" Intoxicating Liquor and Class "A" Fermented Malt License

Limited Liability Co: Singh Express Mart LLC
Agent: Rajvinder Singh
Home Address: N5960 Wildwest Ln., Fond du Lac
d/b/a: Singh Express Mart
Location of Premises: 473 Fond du Lac Avenue

A Motion was made by Scott Gilgenbach to recommend approval to City Council for the "Class A" Intoxicating Liquor and Class "A" Fermented Malt license for Singh Express Mart at 473 Fond du Lac Avenue and seconded by Brandon Hiller, and the motion was **Passed**.

Ayes: Gilgenbach, Gravelle, Hiller, Kolstad, Ricchio

Absent: Doll

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 9118

Subject: A Resolution Authorizing Appointment To The Advisory Parking & Traffic Board
Introduction: City Manager

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[9118 Resolution APT Appointment FINAL.pdf](#)

[Klemp Application.pdf](#)

RESOLUTION NO. 9118

**A RESOLUTION AUTHORIZING APPOINTMENT
TO THE ADVISORY PARKING & TRAFFIC BOARD**

BE IT RESOLVED by the City Council of the City of Fond du Lac that
the following appointment by the City Manager to the Advisory Parking &
Traffic Board are hereby confirmed:

ADVISORY PARKING & TRAFFIC BOARD

	<u>Beginning</u>	<u>Ending</u>
Andrew Klemp	04/11/2024	04/30/2027

ADOPTED:

Keith Heisler, President
Fond du Lac City Council

Attest:

Arlene Mand, Deputy City Clerk

City Attorney:

Reviewed 

**CITY OF FOND DU LAC
APPLICATION FOR APPOINTMENT TO
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Advisory Parking & Traffic Board

March 7, 2024

Name of Board, Commission or Committee

Date

Andrew L. Klomp

Full Name

Address

Civil Engineer

Occupation

Gremmer & Associates, Inc.

Employer

Please put an asterisk by which number is best for public posting.

 18 Years of Age or Older? Yes ☒ No ☐ Home Phone Business Phone

 E-Mail Address: Cellular Phone

 Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: 23

Education: MS Civil Engineering 1997 (UW-Madison); BS Civil Engineering 1994 (UW-Madison)

 List potential conflicts of interest: No foreseen conflicts. Only potential conflict would occur if our firm was working on a roadway project which required review and feedback from the Board.

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Architectural Technology Advisory Committee for Moraine Park Tech College	2		
Previous City of Fond du Lac Advisory Parking & Traffic Boards	9		

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

I have a civil engineering degree and work at an engineering consulting firm as a licensed professional engineer as well as one of the company owners. Our firm offers design and construction management services for transportation, municipal, and private sector clients. My daily responsibilities include using my education and work experiences for making sound judgments and offering solutions to transportation related problems. I enjoyed my previous service on ATPB.

If selected, I would like to work towards bettering the community through my service in the following ways:

Working as a member on the APTB means investigating requests, offering interpretations and opinions at meetings, and listening to fellow citizens. Considering requests may involve alternative solutions which can satisfy the muni code and also be practical to the benefit of the community. My familiarity of FdL and the transportation facilities may offer insight that differs from other members.

Please note: By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 9119

Subject: A Resolution Amending And Approving The Proposed Projects And American Rescue
Plan Act (ARPA) Spending Plan
Introduction: Director of Administration

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[Council Meeting - April 10.pdf](#)

[9119 Res. Approving 2022-2024 ARPA Additions Resolution.pdf](#)

[American Rescue Plan Act Proposed Spending Plan Additions.pdf](#)

CITY OF FOND DU LAC - Memorandum

City Administration

To: City Council

From: Tricia Davi, Director of Administration

Date: April 10, 2024

Subject: 2022-2024 American Rescue Plan Act (ARPA)

At the Council meeting on March 27, 2024 I presented an update to the ARPA spending plan. In summary, spending deadlines are quickly approaching, and will prevent us from moving forward with the still-viable \$800,000 Catalytic Downtown Historic Project. We now need to pivot from that project and reallocate the funds. Council was presented with a list of non-discretionary and discretionary projects for input and discussion.

At the meeting, Council voted to approve the list of non-discretionary projects totaling \$307,000:

- Division/Brooke Pavement (Bridge) - \$180,000
- Fairgrounds Pool Slide Replacement - \$57,000
- McDermott Park Landscaping - \$70,000

Approval of those non-discretionary projects leaves \$493,000 of the \$800,000 in funds left to allocate.

The four discretionary projects presented at the meeting were community improvement opportunities that staff identified as a good fit for ARPA funds, as well as projects that could be completed within spending deadlines. None of these projects have been programmed in a future Capital Improvement Plan (CIP) because they have emerged as opportunities since we published the 2024 CIP - particularly the purchase and demolition of the property near the FDL River. Between ARPA funding and our normal budget and CIP process we have identified and funded all of our necessary requirements.

Included with the discretionary list was \$128,000 for expanding our fiber network. The discussion amongst Councilors indicated consensus of a desire to replace that project with a contribution to the Boys and Girls Club of \$128,000. With that in mind, the **revised** proposed discretionary list for your consideration is:

- Boys & Girls Club - \$128,000. Contribution to the Boys and Girls club to assist in providing youth care opportunities.
- McKinley Park Playground Upgrade - \$100,000. We've invested funds in a number of Parks in the western part of the City that were in the Qualified Census Tract (QCT) or adjacent to it. McKinley Park is located in the northeastern part of the City, and is located a few blocks north of our QCT. The current playground equipment was installed in 2002 and new playground equipment would upgrade the park and benefit the neighborhood.

- Catalytic Riverfront Project - \$90,000. Funds will be used to demolish the blighted building purchased with funds as outlined below, and prepare the site for future development following the inspirational Riverfront Plan.
- Catalytic Riverfront Project - \$175,000. As part of the Riverfront Plan, certain areas along the FDL River were identified for future public space development. These funds will be used to purchase a currently for-sale property in one of the identified areas.

Council may choose to approve all of the projects as a package, or approve each project individually. The goal is to reallocate the remaining \$493,000 with one-time investments. Once the Council approves the projects for this reallocation, we will incorporate these changes, publish the revised ARPA plan in its final form, and immediately begin the process of committing the funds and initiating these projects.

Please reach out if you have further questions or would like additional information.

RESOLUTION NO. 9119

A RESOLUTION AMENDING AND APPROVING THE PROPOSED PROJECTS AND AMERICAN RESCUE PLAN ACT (ARPA) SPENDING PLAN

WHEREAS, the City Council has reviewed the proposed additional projects and ARPA Spending Plan that has been presented for the remainder of the three-year obligation period from 2022 through 2024; and

WHEREAS, the City Council has expressed support for the projects listed in the ARPA Spending Plan Additions (Exhibit A) and those projects are in various stages of implementation and development; and

WHEREAS, ARPA funding needs to be fully obligated by December 31st, 2024 and the ARPA Spending Plan identifies projects through 2024 to assist fulfilling that requirement; and


NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fond du Lac hereby approves the proposed projects and spending authorities listed in the American Rescue Plan Act Proposed Spending Plan Additions (Exhibit A).

ADOPTED:

Keith Heisler, President
Fond du Lac City Council

Attest:

Margaret Hefter, City Clerk

City Attorney:
Reviewed 

American Rescue Plan Act Proposed Spending Plan Additions (4.10.2024)

- Boys & Girls Club - \$128,000. Contribution to the Boys and Girls club to assist in providing youth care opportunities.
- McKinley Park Playground Upgrade - \$100,000. We've invested funds in a number of Parks in the western part of the City that were in the Qualified Census Tract (QCT) or adjacent to it. McKinley Park is located in the northeastern part of the City, and is located a few blocks north of our QCT. The current playground equipment was installed in 2002 and new playground equipment would upgrade the park and benefit the neighborhood.
- Catalytic Riverfront Project - \$90,000. Funds will be used to demolish the blighted building purchased with funds as outlined below, and prepare the site for future development following the inspirational Riverfront Plan.
- Catalytic Riverfront Project - \$175,000. As part of the Riverfront Plan, certain areas along the FDL River were identified for future public space development. These funds will be used to purchase a currently for-sale property in one of the identified areas.

Total \$493,000.-

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Ordinance No. 3787

Subject: An Ordinance Amending Chapter 500-4 Loudspeakers And Amplifying Systems of the
Code of the City of Fond du Lac
Introduction: City Attorney

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[3787 Ordinance Amending Sec. 500-4 Loudspeakers.3.18.24.pdf](#)

ORDINANCE NO. 3787

AN ORDINANCE AMENDING CHAPTER 500-4 LOUDSPEAKERS AND AMPLIFYING SYSTEMS OF THE CODE OF THE CITY OF FOND DU LAC

The City Council of the City of Fond du Lac do ordain as follows:

Section 1. That Chapter 500, Peace and Good Order; Section 4, Loudspeakers and amplifying systems., is hereby amended by adding this additional section (7) below:

§ 500-4 Loudspeakers and amplifying systems.

B. Permit application. Application for permit shall be filed with the City Clerk. The Clerk will approve the issuance of the permit, subject to the provisions of this section and particularly the following restrictions:

(7) Within the county fairgrounds which is bounded generally by Ninth Street, Martin Road, Fond du Lac Avenue and south City limits; loudspeakers operated at one location shall not be operated on Sundays and holidays after 7:00 p.m., subject to the exception for the Fond du Lac County Fair, pursuant to Section 500-4(C)(3) of the Fond du Lac Code.

Section 2. Any person violating the provisions of this Ordinance shall be subject to the penalty provided in Section 1-4 of the Code.

Section 3. The appropriate City officials are hereby authorized and directed to take such action as is necessary to effectuate the terms of this Ordinance.

Section 4. All other ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed.

Section 5. This Ordinance shall take effect and be in force upon its passage and publication as provided by law.

ADOPTED:

Keith Heisler, Vice President
Fond du Lac City Council

Attest:

City Attorney:

Margaret Hefter, City Clerk

Reviewed DSM