

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers  
160 S Macy Street

June 11, 2025  
6:00 PM

**1. CALL TO ORDER**

- a. Roll Call
- b. Declaration a Quorum Is Present
- c. Pledge of Allegiance
- d. Silent Reflection

**2. PUBLIC HEARINGS**

**3. CONSENT AGENDA**

- a. May 28, 2025 Council Minutes
- b. List Of Claims Dated June 4, 2025
- c. Denial Of Claim  
Claimant: Sharon Sandmayr

**4. AUDIENCE COMMENTS (Agenda and Non-agenda items)**

**5. ACTION ITEMS**

- a. City Clerk, Dated June 4, 2025  
Annual Alcohol Beverage License Renewals  
Introduction: City Clerk
- b. Resolution No. 9182  
A Resolution Making Reappointments To The Ethics Board  
Introduction: City Manager
- c. Resolution No. 9183  
A Resolution Pertaining To The Compliance Maintenance Annual  
Report For The Wastewater Treatment & Resource Recovery Facility  
Introduction: WTRRF Superintendent
- d. Resolution No. 9184  
A Resolution Authorizing Sale Of Land In The Fox Ridge Industrial  
Park  
Introduction: Community Development Director
- e. Resolution No. 9185  
A Resolution Approving And Authorizing The Execution Of The  
Working Conditions Agreement City of Fond du Lac Transit Employees  
Union, Local 1366 - AFSCME, AFL-CIO  
Introduction: Chad Wade, Labor Relations Coordinator

**6. PRESENTATION OF INPUT ITEMS**

- a. Biosolids And RNG Project Update

Presented By: City Manager and WTRRF Superintendent  
b. Five Bugles Design Feasibility Analysis  
Presented By: City Manager and Fire Chief

**7. ADJOURN**

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: May 28, 2025 Council Minutes

Subject: May 28, 2025 Council Minutes

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

Minutes\_2025\_5\_28\_Meeting(1227)\_(1).pdf

**CITY COUNCIL MEETING MINUTES  
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers  
160 S Macy Street

May 28, 2025  
6:00 PM

**CALL TO ORDER**

Roll Call

Present

Tiffany Brault  
Antonio Godfrey  
Keith Heisler  
Angela C Luehring  
Patrick Mullen  
Thomas Schuessler  
Brett Zimmermann

Administrative Staff

Joseph Moore, City Manager  
Dyann Benson, Community Development Director  
Deb Hoffmann, City Attorney  
Paul De Vries, Director of Public Works  
Jon Mark Bolthouse, Library Director  
Erick Gerritson, Fire Chief

Declaration a Quorum Is Present

President Brault declared a quorum present.

Pledge of Allegiance

Pledge of Allegiance was recited.

Silent Reflection

A moment of silent reflection was observed.

Fond du Lac Fire & Rescue Check Presentation To American Red Cross

Fond du Lac Firefighters Local 400 Executive Board Member, Noah Lorenz presented a check to American Red Cross Executive Director, Rebecca Rockhill in the amount of \$9,100.00 for the Brat Fry hosted by the Fond du Lac Fire and Rescue earlier this month.

**CONSENT AGENDA**

May 14, 2025 Minutes

List Of Claims Dated May 21, 2025



A Motion was made by Antonio Godfrey, Sr. to approve the consent agenda and seconded by Keith Heisler, and the motion was **Passed**.  
Ayes: Brault, Godfrey, Sr., Heisler, Luehring, Mullen, Schuessler, Zimmermann

#### **AUDIENCE COMMENTS (Agenda and Non-agenda items)**

No audience comments were made.

#### **ACTION ITEMS**

"Class A" Intoxicating Liquor and Class "A" Fermented Malt License

A Motion was made by Patrick Mullen to approve "Class A" Intoxicating Liquor and Class "A" Fermented Malt License for SSV LLC d/b/a Eastside Spirits at 405 Fond du Lac Avenue and seconded by Antonio Godfrey, Sr., and the motion was **Passed**.  
Ayes: Brault, Godfrey, Sr., Heisler, Luehring, Mullen, Schuessler, Zimmermann

#### **PRESENTATION OF INPUT ITEMS**

Update On Park Bridge, Playground And Resurfacing Projects

An Update On Park Bridge, Playground And Resurfacing Projects Was Presented By Paul De Vries, Public Works Director.

Update On Spring And Summer Events

An Update On Spring And Summer Events Was Presented By Joe Moore, City Manager.

#### **ADJOURN**

A Motion was made by Brett Zimmermann to adjourn at 6:30 p.m. and seconded by Keith Heisler, and the motion was **Passed**.  
Ayes: Brault, Godfrey, Sr., Heisler, Luehring, Mullen, Schuessler, Zimmermann

Margaret Hefter  
City Clerk

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: List Of Claims Dated June 4, 2025

Subject: List Of Claims Dated June 4, 2025

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

List\_of\_Claims\_Memo\_06-04-25.pdf

# ***CITY OF FOND DU LAC - Memorandum***

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## **Department of Administration**

**Date:** June 4, 2025

**To:** City Council

**From:** Tricia Davi, Director of Administration

**Re:** List of Claims

The list of claims for goods and services for the payment periods May 15, 2025 through May 30, 2025 for all funds total \$1,947,342.28. Wisconsin statute 66.0609 (2) requires the comptroller to file, at least monthly with the City Council, a list of approved claims paid.

Suggested Motion: Receive and File

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Denial Of Claim  
Subject: Denial Of Claim  
Claimant: Sharon Sandmayr

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

Denial\_of\_Claim\_Memo\_Sandmayr.6.4.25.pdf

# ***CITY OF FOND DU LAC - Memorandum***

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**City Attorney/Human Resources Department**

**Date:** June 11, 2025

**To:** City Council

**From:** Deborah Hoffmann, City Attorney/Director – Human Resources

**Re:** Denial of Claim  
Claimant: Sharon Sandmayr  
Date of Incident: 08/20/2024

The Claimant has filed a claim with the City of Fond du Lac regarding vehicle damage that occurred when travelling through construction on August 20, 2024. Claimant is alleging that the City is at fault. The City's Insurance Adjuster has investigated this matter and recommends denial of claim based on his investigation finding no negligence by the City of Fond du Lac.

Accordingly, the City Attorney's Office recommends that this claim be denied. As this matter may become litigation, it is not appropriate to discuss the merits of this claim in open session.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: City Clerk, Dated June 4, 2025

Subject: Annual Alcohol Beverage License Renewals  
Introduction: City Clerk

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

CC\_\_M\_Annual\_License\_Renewal\_1st\_one\_2025.pdf  
2025-2026\_Liquor\_Licenses.pdf  
at-109.pdf  
2025\_Liquor\_License\_Review\_Letter\_Final.pdf

# *CITY OF FOND DU LAC*

## *Memorandum*

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**Date:** June 4, 2025

**To:** City Council

**From:** Maggie Hefter, City Clerk

**Subject:** Annual License Renewal Intoxicating Liquor and Fermented Malt Beverage

Businesses dealing in intoxicating liquor and fermented malt beverages are licensed by the municipality in which they are located. The licensure of these businesses is governed by Chapter 125, Wisconsin Statutes, and Chapter 433, of the Fond du Lac Municipal Code. The annual license year is from July 1 to June 30 of the following year.

Applications are made to this office on forms, the content of which is prescribed by the Wisconsin Department of Revenue, Excise and Tax Bureau. It coordinates the inspection of the premises with the Fire Department, Health Services, and Inspection Services. Also included as part of the renewal process is an investigation of individuals by the Police Department. Furthermore, no license shall be granted to any person who, or premises for which, taxes, assessments or other claims of the City are delinquent and unpaid.

The City Council has the responsibility of granting the licenses and the City Clerk's office has the responsibility of issuing the licenses. Further explanation of this renewal process is attached.

Should members of Council have any questions about the renewal process, please contact me at 322-3433.

Thank you.

The administrative process for the upcoming license year commenced with applications being forwarded on April 4, 2025. Applications were requested to be filed on May 16, 2025. As of June 4, 2025 we still have two outstanding applications.

Type	Filed Timely	Outstanding	Quota
Combination "Class B" (Consumption of intoxicating liquor on premises, i.e tavern, supper club)	55	19	82
Class "B" Fermented Malt (Consumption on premises, i.e. restaurant)	5	2	n/a
"Class C" Wine & Class "B" Fermented Malt (Consumption on premises, i.e. Restaurant)	5	1	n/a
"Class C" Wine License) (Consumption on premises, i.e. Restaurant)	1	0	n/a
"Class A" Intoxicating Liquor (Consumption off premises, i.e. Grocery store, gas stations)	39	1	n/a
Class "A" Fermented Malt (Consumption off premises, i.e. Grocery store, gas stations)	3	0	n/a

Renewals that will be presented for approval on June 25, 2025

11:11 Burgers & Beignets, 718 W Johnson Street ("Class B")  
 Bobs on the Avenue, 689 Fond du Lac Avenue ("Class B")  
 Boondocks, 8 N Main Street ("Class B")  
 El Jefe Cantina, 65 N Main Street ("Class B")  
 El Sombrero, 445 N Pioneer Road ("Class B")  
 Faros Family Restaurant, 131 N Pioneer Road ("Class B")  
 Irish's Bar, 10 Western Avenue ("Class B")  
 Korneli's Corner, 8 5<sup>th</sup> Street ("Class B")  
 Korneli's on the Avenue, 605 Fond du Lac Avenue ("Class B")  
 The Stone Pizzeria & Catering, 213 S Main Street ("Class B")  
 Loaded Dice Bar, 234 N Main Street ("Class B")  
 Los Mezcales Bar & Grill ("Class B")  
 Sully's Bar, 384 S Main Street ("Class B")  
 Tavern on the Avenue, 725 Fond du Lac Avenue ("Class B")  
 The Dog House, 232 N Main Street ("Class B")  
 Thelma Sadoff Center for the Arts, 51 Sheboygan Street ("Class B")  
 Third And One, 2 N Main Street ("Class B")



Renewals that will be presented for approval on June 25, 2025

Fuji Yummy, 221 N Peters Ave Suite B (Class "B" & "Class C")

Fondy Axe Company, 25 N Main Street Suite A (Class "B")

Renewals **not** filed as of June 4, 2025

Craft City Bottleshop Taproom, 103 S Main Street (Class "B")

AP Quick Mart, 136 W Scott Street ("Class A")

The Rare Fine Wine, Spirits & Cigars, 661 W Johnson Street ("Class B")

## CITY OF FOND DU LAC NOTICE OF APPLICATION FOR LICENSES

NOTICE IS HEREBY GIVEN that the following applications for Intoxicating Liquor and Fermented Malt Beverages Licenses have been filed for the July 1, 2025 through the June 30, 2026 license period with the City Clerk of the City of Fond du Lac, Wisconsin

**COMBINATION "CLASS B" FERMENTED MALT BEVERAGES AND INTOXICATING LIQUOR LICENSES FOR THE 2025/2026 LICENSE PERIOD**

Business Name	License Holder Name	Business Address	Agent Name
Ala Roma	AlaRoma Inc	171 N Pioneer Rd	Ergul Kurtev
American Legion Foxhole Bar	American Legion Trier Puddy Post 75	500 Fond Du Lac Ave	Jodi Slager
AVENUE 795	Fond du Lac Columbian Club Inc	795 Fond Du Lac Ave	Pamela Burmeister
Backyard Grill & Bar	Kurtev's Backyard LLC	838 E Johnson St	Ergul Kurtev
Boda's Rest. & Catering, Inc.	Boda's Inc	277 S Pioneer Rd	Michael Abler
Brick House	Brick House LLC	161 S. Main St	Laurie Baumhardt
Buffalo Wild Wings	Blazin Wings, Inc	121 N Pioneer Rd	Larry Scott Chamberlain
Cellar District	SB2021, LLC	40 E Division St	Sarah Palas
Coliseum	Hellas Corporation	91 South Main St	Peter Katris
Comfort Inn	WZ Wisco Inc	77 Holiday Ln	Judy Prince
Cujak's Wine & Spirits	Cujak's Wine Market, LLC	47 N Main St	Sara Cujak
D & D Tavern	Knueppel & Knueppel, LLC	334 W Division St	Tom Knueppel, Jr.
18 Hands Ale House	Tavern 18 LLC	18 E Division St	Sam Meyer
El Patron Mexican Bar & Grill	Victor Cortez	306 Fourth St Way	Victor Cortez
Fast Taco	Lupitas Mexican Store LLC	101 N Main Street	Armando Cruz
Fond du Lac Beer Company	Fond du Lac Beer Co LLC	21 4th Street Court	Michael Leb
Fond du Lac Dock Spiders	Fond du Lac Basesball Club, LLC	980 E Division St	James Misudek
Franny's Break Room	Frances Kraus & Bruce Manderle	88 West Scott St	Frances Kraus
Fraternal Order of Eagles	FDL Arie #270 Fraternal Order of Eagles Inc	515 N Park Ave	James Haase
Frenchies Tavern	PM French Inc.	765 S Military Rd	Paul French
Friar Tucks	Progressive Investors, Inc	570 W Johnson St	Michael Pfeifer
Gino's Itailian Restaurant	J & J Gino's LLC	584 West Johnson St	Jack Knipple
Hotel Retlaw	Hotel Retlaw, LLC	1 N Main St	Michelle Angell
Joe's Fox Hut	Joe's Fox Hut, Inc	41 N Main St	Nicholas Schafer
La Mexicana Mini Mart & Restaurant	Salvador Mora	174 W Division St	Salvador Mora
Ledgeview Bowling LLC	Ledgeview Bowling LLC	170 N Prairie Rd	Tyler Luedtke
Leon's Corner Pub	Bars of Choice LLC	261 N Main St	Leon Wiedmeyer
Main Pub	K Main Pub, LLC	241 S Main St	Katherine Kottke
Marian University	Marian University, INC	45 S National Ave	Michael Moos
New Other Place	New Other Place, Inc	208 N Main St	Toni L. Palmer
O'Davey's Pub	O'Davey's Pub LLC	36 4th St	Jessica Jorgenson
Parkway Lanes	Parkway Bowling Lanes, LLC	509 N Park Ave	Mary Jo Hilbert
Throwback Pockets	119 S Main, LLC	119 S Main St	Selena McCord
Press Box	BVLM Press Box, Inc	251 Forest Ave	Robert L. Diener
Pump N Pantry	Trinish LLC	329 W Pioneer Rd	Raghu Bista
Radisson Hotel & Conference Center	Wisco Partners, LLC	625 W Rolling Meadows Dr	Cody Gulrud
Ramjets	Ramjets, Inc	35 N Lincoln Ave	Deborah Sabel
Riviera Maya	Riviera Maya, LLC	609 W Johnson St	Peter Katris
Rolling Meadows Restaurant	Rolling Meadows Restaurant, Inc	947 S Rolling Meadows Dr	Gani Gani
Salty's Seafood & Spirits	Progressive Investors, Inc	503 N Park Ave	Michael Pfeifer

Sebastian's	Progressive Investors, Inc	770 S Main St	Michael Pfeifer
Sidetracked Saloon	Bars of Choice LLC	320 W Scott St	Leon Wiedmeyer
Slim & Chubby's	Winter & Toman Ventures LLC	109 S Main St	Ashton Winter
South Hills Golf & Country	South Hills Golf & Country Club, Inc	1175 Fond Du Lac Ave	Jacqueline Runge
The Bullpen	Vista 31 LLC	243 W 9th St	Roger Vistan
The End Zone	The End Zone Bar LLC	507 N Main St	Loretta Wrzesinske
The Passenger Lounge	The Passenger Lounge LLC	105 S Brooke St	Michael Peterson
The Sweet and Salty Pig	AGJM, LLC	99 W Pioneer Rd	Allison Gossman
Theo's 24	Theo's 24 Main, LLC	24 N Main St	Ted Buetow
Three Aces North	Three Aces North Corp	111 N Main St	Satwinder Kaur
Blue Line Tavern and Downtown Deli, Market, Café	C & K Enterprises-FDL, LLC	88 S. Main St	Craig Koenigs
Whispering Springs Golf Club	Whispering Springs Golf Course LLC	380 Whispering Springs Dr	Robert Geibel

#### NEW AGENT COMBINATION "CLASS B" FERMENTED MALT BEVERAGES AND INTOXICATING LIQUOR

Business Name	License Holder Name	Business Address	Agent Name
Fat Joes Burgers and Brew	Fat Joes LLC	15 W Division St	Todd Berg
Fond Du Lac Yacht Club	Fond Du Lac Yacht Club, Inc	705 Mohawk Ave	James Cleveland
Holiday Inn Express and Suites	FDL Pro LLC	55 Holiday Ln	Jade Schibline
Odyssey Cinemas & Social FDL 8	Odyssey Entertainment, Inc.	1131 W Scott St	Brandon Olive

#### "CLASS C" WINE LICENSE FOR THE 2025/2026 LICENSE PERIOD

Business Name	License Holder Name	Business Address	Agent Name
LA Nails	LA Nails LLC	459 W Johnson St, Suite A	Lien Nguyen

#### "CLASS C" WINE LICENSE AND CLASS "B" FERMENTED MALT BEVERAGE FOR THE 2025/2026 LICENSE PERIOD

Business Name	License Holder Name	Business Address	Agent Name
Ang an Eddies	TTAK LLC	7 14th St	Todd Lisowe
Faris Gourmet Popcorn & Treats	United Manufacturers, Inc.	770 W Scott St	Alison Helleberg
Mancino's Pizza and Grinders	Mancino's of Fdl, LLC	818 S Main St	Tony Lindgren
Moraine Park Technical College	Moraine Park Technical College Dist	235 N National Ave	James Simmers
Oasis Restaurant	Humberto Diaz LLC	339 N Main St	Humberto Diaz

#### CLASS "B" FERMENTED MALT BEVERAGE FOR THE 2025/2026 LICENSE PERIOD

Business Name	License Holder Name	Business Address	Agent Name
Microtel Inn & Suites	AJJ Hospitality LLC	682 S Pioneer Rd	Sharma Siddharth
Pub 23	Pub 23, LLC	919 E Johnson Street Suite B	Himmat Dhillon
RM Restaurant	American Entertainment LLC	948 S Rolling Meadows Dr Suite 2	Jacqueline Rymer

#### NEW AGENT OR OFFICERS CLASS "B" FERMENTED MALT BEVERAGE

Business Name	License Holder Name	Business Address	Agent Name
Annie's Fountain City Catering	Annie's Fountain City Catering LLC	400 University Drive	Erika Daleiden

#### CLASS "A" FERMENTED MALT BEVERAGES FOR THE 2025/2026 LICENSE PERIOD

Business Name	License Holder Name	Business Address	Agent Name
Fleet Farm	Fleet Farm Group LLC	800 S Military Rd	Erin Pucker
La Esperanza	La Esperanza Corp	306 N Main St	Concepcion Granado
Loves Travel Stop #587	Love's Travel Stops & Country Stores, Inc	191 W Rolling Meadows Dr	Robert Topping

**CLASS "A" FERMENTED MALT BEVERAGE AND "CLASS A" INTOXICATING LICENSES FOR THE 2025/2026 LICENSE PERIOD**

Business Name	License Holder Name	Business Address	Agent Name
Ayah Citgo Express	Yasmin Sharif	324 N Main St	Yasmin Sharif
D. J Food Mart	Metro Quick Mart, Llc	120 Forest Ave	Nirmal Grewal
E-Z Mart SHELL	Condon Oil Company, Inc	1177 W Johnson St	Kraig Bauman
Festival Foods	Skogen's Foodliner, Inc.	1125 E Johnson St	Jared Tigert
Fondy Mart	TNR Mart, LLC	1305 S Main St.	Raghu Bista
Hansens BP	Hansen Auto Care, Inc	414 W Johnson St	Julie Hansen
Kwik Trip #235	Kwik Trip, Inc	158 N Main St	Dustin Magee
Kwik Trip #242	Kwik Trip, Inc	980 S Hickory St	Edward Burns
Kwik Trip #613	Kwik Trip, Inc	456 S Main St	Brian Riel
Kwik Trip #652	Kwik Trip, Inc	1123 W Johnson St	Brian Perry
Kwik Trip #486	Kwik Trip, Inc	1061 E Johnson St	Phillip Ritger
Kwik Trip #579	Kwik Trip, Inc	665 W Scott St	Carrie Dix
Kwik Trip #1176	Kwik Trip, Inc	168 N Pioneer Rd	Teri Rebek
Lacteos and Variedades Aisa	Lacteos and Variedades Aisa LLC	239 S Main St	Rony Acuna Rodriguez
Metro Quick Mart LLC	Metro Quick Mart, LLC	281 S Main St	Nirmal Grewal
Mike's Piggly Wiggly	MLS Foods LLC	131 University Dr	Callie Miller
Paul & Sons	Paul & Sons Inc.	341 W Division St	Rishijot Challana
Philly on 4th	Balaji LLC	321 4th St	Johnny Patel
Pioneer Amoco	SRB Mini Market, LLC	976 S Main St	Raghu Bista
Pioneer Pit Stop	Jay Jalaram Inc	20 East Pioneer Rd	Johnny R Patel
Pick 'n Save #389	Ultra Mart Foods, LLC	760 West Johnson St	Kevin Herrmann
Pick 'n Save #472	Ultra Mart Foods, LLC	55 West Pioneer Rd	Dan Paluge
Refuel Pantry-Peters Ave	Peters Ave Inc	362 N Peters Ave	Harinder Singh
Singh Express Mart	Singh Express Mart LLC	473 Fond du Lac Ave	Rajvinder Singh
SK Quick Stop	SK Quick Stop Corp.	506 S Main St	Satwinder Kaur
Speedway #4313	Speedway LLC	550 W Johnson St	Chad Griffith
Station 23	Station 23, LLC	919 E Johnson St	Himmat Dhillon
Stop-N-Go 606	Kwik Trip, Inc	471 N Park Ave	Kelly Jo Moore
Target Store T-0808	Target Corp	485 N Rolling Meadows Dr	Nicole Moe
Walgreen #15916	Walgreen Co	1060 E Johnson St	Jaqueline Bischoff
Walgreens #10496	Walgreen Co	192 N Main St	Alyssa Brooks
Walgreens #10927	Walgreen Co	20 W Pioneer Rd	Carol Howe
Walmart #1643	Wal-Mart Stores East LP	377 N Rolling Meadows Dr	Melissa Pongratz

**NEW AGENT OR OFFICERS CLASS "A" FERMENTED MALT BEVERAGE AND "CLASS A" INTOXICATING**

Business Name	License Holder Name	Business Address	Agent Name
Dollar General Store #21860	DOLGENCORP, LLC	32 E Johnson St	Emmanuel Agyemang
Family Dollar #24805	Family Dollar Stores of Wisconsin, LLC	798 S Main St	Joshua Nigbor
Family Dollar #25316	Family Dollar Stores of Wisconsin, LLC	47 W Scott St	Joshua Nigbor
Rolling Meadows BP	American Petroleum LLC	948 S Rolling Meadows Dr, Ste 1	Bryce Benedict
RSTORE #4511	GPM Southeast, LLC	1304 County Rd V	Nathan Eckhardt
RSTORE #4512	GPM Southeast, LLC	351 Fond du Lac Ave	Nathan Eckhardt

Margaret Hefter, City Clerk

## INFORMATIONAL PAMPHLET

### LICENSING FOR ALCOHOL BEVERAGES

All Section (sec.) references are to the Wisconsin Statutes

#### I. AUTHORITY

A. Municipalities – may grant (approve by licensing authority) or issue (give to applicant) licenses for the sale of alcohol beverages subject to limitations and restrictions imposed by law as follows:

1. Class “A” retailers (sec. 125.25) may sell beer to consumers in any quantity in original packages for off-premise consumption only. They may offer taste samples of beer on premises.
2. Class “B” retailers (sec. 125.26(1), (2), (3), (4), and (5)) may sell beer to consumers for on-premise or off-premise consumption.
3. Temporary Class “B” retailers (sec. 125.26(6)) may sell beer to consumers at a picnic or similar gathering of limited duration, or a single-day, multiple-location event such as a “beer walk”. Such licenses may only be issued to:
  - (1) Bona fide clubs.
  - (2) State, county, or local fair associations, or agricultural societies.
  - (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
  - (4) Posts of veterans organizations.
  - (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

A municipality may issue temporary Class “B” licenses for a single-day, multiple-location event, if all of the following apply:

- a) each license is issued for the same date and times and the licensee is the sponsor of the event held at multiple locations within the municipality on this date and at these times.
- b) an admission fee is charged for participation in the event and no additional fee is charged for service of beer at the event.

4. Temporary “Class B” retailers (sec. 125.51(10)) may sell wine to consumers at a picnic or similar gathering of limited duration, or a single-day, multiple-location event such as a “wine walk”. Such licenses may only be issued to:

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

A municipality may issue up to 20 temporary “Class B” licenses for a single-day, multiple-location event, if all of the following apply:

- a) each license is issued for the same date and times and the licensee is the sponsor of the event held at multiple locations within the municipality on this date and at these times.
- b) an admission fee is charged for participation in the event and no additional fee is charged for service of wine at the event.

5. “Class A” retailers (sec. 125.51(2)(a), (b), (c), (d), and (e)) may sell intoxicating liquor to consumers only in original packages for off-premise consumption. They may offer taste samples of wine or intoxicating liquor on premises. (“Class A” – (cider only) retailers may not make retail sales or offer taste samples of any intoxicating liquor other than cider.)

**Note:** A municipality **shall** issue a "Class A" license to an applicant if all of the following apply:

- a) the application is made for a "Class A" license containing the condition that retail sales of intoxicating liquor are limited to cider.
  - b) the applicant holds a Class "A" license issued for the same premises for which the "Class A" license application is made.
6. "Class B" retailers (sec. 125.51(3)(a), (c), (d), (e), and (f)) may sell intoxicating liquor to consumers for on-premise consumption. If the municipality enacts a specific ordinance under sec. 125.51(3)(b) sales may be made for off-premise consumption in quantities not exceeding four liters.
7. "Class C" retailers (sec. 125.51(3m)) may sell wine by the glass or in an opened original container for consumption on the premises where sold. Such licenses may only be issued for restaurants if the sale of alcohol beverages accounts for less than 50% of the gross receipts. It may not be issued to foreign corporations or foreign LLC's.

**Note:** Issuing a "Class C" (wine) license to businesses that are not "restaurants" (defined in sec. 97.01(14g), Wis. Stats.) such as a painting studio is prohibited. Effective July 1, 2016, "restaurant" means any building, room or place at which the predominant activity is the preparation, service, or sale of meals to transients or the general public. Any license issued in violation of state law is a void license, sec. 125.04(2), Wis. Stats.

8. Provisional retail licenses (sec. 125.185) shall be issued by municipalities. The governing body may by ordinance establish standards under which provisional licenses shall be issued and shall by ordinance designate the municipal official having authority to issue the retail licenses.
- a) May be issued only to persons applying for Class "A" (beer), Class "B" (beer), "Class A" (intoxicating liquor), "Class B" (intoxicating liquor), or "Class C" (wine) authorizing only the activities allowed under that type of license.

- b) Fee shall be established by ordinance, but may not exceed \$15.
- c) A provisional license expires 60 days after issuance or when the person is issued a retail license. The license may be revoked by the municipal official if he or she discovers the holder made false statements in the application.
- d) A municipal official may not issue a provisional "Class B" license if the quota prohibits the issuance of such a license.
- e) No person may hold more than one provisional retail license for each type of license applied for per year.

9. Operator's licenses (sec. 125.17(1), (2), and (3)), temporary operator's licenses (sec. 125.17(4)), and provisional operator's licenses (sec. 125.17(5), and (6), 125.32(2)-beer, and 125.68(2)-liquor) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322 and 111.335 and will be responsible for supervising activities on Class "A" (beer), Class "B" (beer), "Class B" (intoxicating liquor), and "Class A" (intoxicating liquor) and "Class C" (wine) premises during required hours in absence of the licensee or approved agent of corporation/limited liability company. Licensed operators (bartenders) are also required on the premises of Temporary Class "B"/"Class B" licenses. Temporary operator's licenses may be issued to persons employed by or donating their services to, nonprofit corporations. No person may hold more than two temporary operator's licenses per year. New applicants must successfully complete a beverage server training course prior to issuance of the license. The municipal governing body may by ordinance establish standards for issuance of provisional operators' licenses and designate the municipal official having authority to issue them. Provisional operator's licenses shall be issued to persons enrolled in the course and who have applied for a regular operator's license.

They may also be issued to someone who held an operator's license in another municipality and has applied for an operator's license in your municipality.

10. "Class B" winery (sec. 125.51(3)(am), 125.51(1), 125.51(4)(a)1., 125.51(3)(f), 125.53) - winery capable of producing 5,000 gallons/year may sell wine only, for on or off premise consumption. "Class B" winery license does not count against municipalities' quota, and is not subject to "reserve" fee. Winery may have either one "Class A" or one "Class B" but not both; may be issued at the winery or to real estate owned or leased to the winery.

B. The Department of Revenue may issue alcohol beverage permits as follows:

1. Fermented malt beverage wholesaler permit holders (sec. 125.28(1)), may sell fermented malt beverages (beer) only in original packages to retailers or wholesalers (secs. 125.29 and 139.09)).
2. Sports "Class B" retailers (sec. 125.51(5)(a)) may sell intoxicating liquor if the facilities are not open to the general public and the municipality does not issue such licenses or to a club located in a municipality that issues "Class B" licenses, if the club is not open to the general public, was not issued a license under sec. 176.05 (4a), 1979, stats., and does not currently hold a "Class B" license.
3. Sports Class "B" retailers (sec. 125.27(1)) may sell beer if the facilities are not open to the general public. These may be issued only if the municipality does not issue such licenses.
4. County or municipal-owned airport or public facilities "Class B" retailers (sec. 125.51(5)(b)) may sell intoxicating liquor. The permit may only be issued to a designated concessionaire. (A Class "B" (beer) license must be obtained from the municipality in which the airport or public facility is located.)
5. Vessels Class B retailers (secs. 125.27(2) and 125.51(5)(c)) may be issued a permit if meeting the criteria as set forth in the statutes.
6. Brewery, brewpub, winery, wholesale liquor/beer, manufacturer and rectifier permits (secs. 125.29, 125.295, 125.53, 125.54, 125.28, and 125.52).

## II. QUALIFICATIONS

### A. Training Course.

Individuals, partners, and agents of corporations/organizations and limited liability companies must have successfully completed a Wisconsin approved responsible beverage server training course (see "Training" on the department's website at [revenue.wi.gov](http://revenue.wi.gov) or a Wisconsin technical college course unless:

1. The person is renewing a license.
2. Within the past two years the applicant held a manager's or operator's license, or held or was agent of a corporation or limited liability company that held a Class "A" (beer), Class "B" (beer), "Class A" (intoxicating liquor), "Class B" (intoxicating liquor), or "Class C" (wine) license in Wisconsin.
3. Within the past two years the person successfully completed a Wisconsin authorized training course.

B. Individual applicants for retail alcohol beverage licenses must meet the following qualifications (sec. 125.04(5)):

1. Be 21 years of age or older.
2. Does not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335.
3. Be a continuous Wisconsin resident for at least 90 days.
4. Submit proof under sec. 77.61(11).
5. Must not be convicted of a felony, subject to secs. 111.311, 111.322, and 111.335 unless pardoned.

**Note:** Applicants for operators' licenses are not subject to 1, 3 and 4 above. See section I. number 9.

### C. Partnerships

1. Each partner must meet all of the qualifications listed in sections II.A. and II.B.
2. Each partner must be listed on the application.

D. Wisconsin or foreign corporations, nonprofit organizations and limited liability companies (sec. 125.04(5)(c)) applying for alcohol beverage licenses.

1. All officers and directors of a corporation and members or managers of a limited liability company must meet the qualifications listed under paragraphs 1 and 2 of section II.B. Only one officer of a corporation is required under Chapter 180. Limited liability companies may have 1 or more members.
2. An agent who is responsible for all activities must be appointed. The agent must meet the qualifications listed in sections II.A. and II.B. The license is not valid until the agent has been approved by the municipal licensing authority (sec. 125.04(6)).
3. Foreign corporations are not qualified to hold "Class C" wine licenses (sec. 125.51(3m)(c)).

### III. FORMS

The department will make each kind of license application that it prepares available to municipalities on its internet site at [revenue.wi.gov](http://revenue.wi.gov). It is the municipality's responsibility to copy the forms and use the copies for license applications. (**Note:** the department does not prepare managers' and operators' license applications.)

- A. ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION (AT-106). Use for all new applicants. (Always include the AT-103 Auxiliary Questionnaire along with the AT-106.)
- B. RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION (AT-115). Use only for those applying for renewal of a license, including 6-month licenses. If there is any change in the business entity, including from an individual to a partnership or corporation/limited liability company, or if a partner is added or dropped, or if a partnership is incorporated, or limited liability company formed, an original application must be submitted on Form AT-106.
- C. AUXILIARY QUESTIONNAIRE (AT-103). Must be completed by all individuals, all partners, and all officers and directors and the agent of corporations and members or managers and agent of limited liability companies making application for a license and be attached to

Form AT-106. The questionnaire must also be completed for any successor agent appointed by a corporation/limited liability company, and by all new officers and directors of corporations or new members or managers of limited liability companies applying for renewal, in which case the forms must be attached to the Form AT-115.

- D. SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION (AT-104). Must be used by all corporations, nonprofit organizations or limited liability companies when applying for an original license or whenever a new agent is appointed.
- E. TEMPORARY (PICNIC) LICENSE APPLICATION (AT-315). Must be used by bona fide clubs, chambers of commerce, churches, or organizations desiring to sell beer, and/or wine at a particular picnic or similar gathering.

### IV. INFORMATION REQUIRED OF APPLICANT

The applicant must furnish all information requested and respond to all questions asked so the licensing board/council can determine if the applicant is qualified.

- A. Applicants for Retail Beer and/or Liquor Licenses.
  1. Beginning and ending dates of the licensing period must be entered.
  2. The seller's permit number must be indicated in the upper right hand corner. New applicants should contact the nearest Department of Revenue office for an application.
  3. The type of license applied for and appropriate fees must be entered in the box in the upper right hand corner.
  4. The name of the municipality and county must be entered.
  5. The type of applicant, with complete name and mailing address must be furnished. If a trade name is used it also must be furnished. **The name on the seller's permit must be the same name on the license** (see exception below); a license must not be issued in a trade name. If the alcohol beverage license is issued to a



partnership or corporation, the seller's permit must be too; not to the agent, officer, or individual. If the applicant is a limited liability company (LLC) always issue the alcohol beverage license in the legal name of the LLC (not trade name or owner's name). The license must include the following. For a:

- Partnership - the names of all partners.
- Corporation - the name of the agent.
- Limited Liability Company - the name of the agent.

**Exception:** Some alcohol beverage licenses are issued to an LLC where the business operates as a sole proprietor or single member for sales tax purposes. In such cases the LLC's seller's permit may be issued in the name of the sole proprietor or single member of the LLC. If an LLC applies for an alcohol beverage license and furnishes a seller's permit that is not in the legal name of the LLC, call the department at (608) 266-2776 to verify whether the seller's permit is valid for the LLC.

6. A complete and accurate description of the building or buildings where alcohol beverages are to be stored, sold, or served must be furnished. The physical description on the application must be entered on the license when the application is approved.
7. All questions must be answered by the applicant and the answers evaluated by the licensing board/council to determine if the applicant is fully qualified.
8. All applications must be signed with the signatures properly notarized.

#### B. Auxiliary Questionnaire

1. A completed form must be attached to each original application for each individual, partner, officer, director, member, and agent.

#### C. Appointment of Agent (sec. 125.04(6)).

1. Must meet qualifications listed in sections II.A. and B. The agent must be located near enough so he or she can actively supervise the licensed premises.

2. The completed form for any newly-appointed agent must be approved by local licensing and enforcement officials.

## V. RESPONSIBILITY

### A. Municipalities.

1. Must ensure that required applicants have completed the responsible beverage server training course.
2. Must obtain completed application from each applicant, and record date application was filed.
3. Must obtain completed auxiliary questionnaires as described above.
4. Must obtain completed appointment of agent schedule for each new corporation or nonprofit organization or Limited Liability Company and obtain local enforcement approval. This completed form must also be obtained for all changes of agent, which must be approved by local enforcement officials. A fee of \$10 shall be paid to the licensing authority by the corporation or limited liability company for any change of agent (sec. 125.04(6)(e)).
5. Must publish all applications (including renewal applications) as provided under sec. 125.04(3)(g). Publication is not required of temporary Class "B"/"Class B" licenses. The license applicant is required to pay the costs of publication as determined by the Wisconsin Department of Administration (DOA) for publication of legal notices, pursuant to sec. 985.08.
6. Must require applications for all alcohol beverage licenses to be filed with the clerk at least 15 days prior to action by licensing authority (sec. 125.04 (3)(f)).

Exception: This requirement does not apply to:

- (a) Municipalities in Milwaukee County.
  - (b) Applications for temporary licenses under sec. 125.26(6) lasting less than four days.
7. Must enter the date the application was submitted to the licensing authority, which

must then determine that each applicant is qualified before granting the license.

8. Must enter the dates the license was granted and issued, and the license must be prepared in the exact name of the applicant with the complete physical description.
9. Must send a list of licensees issued as of July 1, each year (excluding managers, operators and picnic beer/wine licensees) to the Department of Revenue by July 15th of each year. The list must include the name, address and trade name of each licensee, including provisional retail licenses, as well as the type of license held; if the licensee is a corporation or limited liability company, include the name of the agent.

**B. Department of Revenue**

1. May issue permits to sports clubs, airports/public facilities, vessels, breweries, brewpubs, wineries, liquor wholesalers, beer wholesalers, manufacturers, rectifiers, and wine direct shippers. Permit fees are payable to the Department of Revenue.

**C. Licensees**

1. Must hold a separate license or permit covering each location or premises.
2. Must frame and post alcohol beverage licenses and seller's permits, allowing the licenses or permits to be clearly read.
3. Must keep invoices for all purchases of alcohol beverages and cigarette and tobacco products on the licensed premises for two years from the date of invoice. Alcohol beverage records may be kept on the licensed premises in electronic form (paper copies are not required).

## **VI. TRANSFERS**

Transfers of licenses are allowed only in the following situations:

- A. Licenses, except for reserve "Class B" liquor and licenses issued under sec. 125.51(4)(v), may be transferred from one premise to another within a municipality (sec. 125.04(12)(a)) no more than once in a license year for \$10. A licensee who moves

must file an AT-112 (Retail License Transfer) with the clerk of the municipality. These forms are available upon request from the department.

- B. Licenses may be transferred by completion of Form AT-108, at no charge during the license year from one person to a court-appointed receiver as a result of foreclosure or proceedings to avoid bankruptcy, or to a trustee when the licensee enters bankruptcy, or to the personal representative or surviving spouse upon the death of the licensee. If a retail licensee becomes disabled, the municipality may, upon application, transfer the license to the licensee's spouse if that spouse complies with all of the requirements under this chapter applicable to original applicants, except that the spouse is exempt from payment of the license fee for the year in which the transfer takes place (sec. 125.04(12)(b)).

- C. Licenses may be transferred by completion of Form AT-108, at no charge from one partner to another if a partner dies during the license year and the deceased's equity is assigned to a surviving or new partner.

- D. Reserve "Class B" licenses may be transferred by a municipality that has issued at least one "Class B" license to a neighboring municipality (contiguous or within two miles of the receiving municipality). The transferring municipality may transfer no more than a total of three reserve "Class B" licenses. The transferring municipality establishes the fee for the transferred license in an amount not less than \$10,000. The receiving municipality must remit the fee to the transferring municipality.

## **VII. SIX MONTH LICENSES**

- A. A Class "B" beer license may be issued for any six-month period in a calendar year at 50% of the regular annual fee, but such licenses may not be renewed during the calendar year (sec. 125.26(5)).
- B. Six-month "Class A" or "Class B" intoxicating liquor and "Class C" wine licenses may be issued for any six-month period in a calendar year at 50% of the regular annual fee, but such licenses may not be renewed during the calendar year (sec. 125.51(9)(b)).

## VIII. FEES

Annual fees are determined by the municipality up to the maximum amount listed below.

- A. Provisional Retail License – \$15 (sec. 125.185).
- B. Beer Class “A” retailer licenses – any amount set by the licensing authority (sec. 125.25(4)). Shall be prorated on the basis of the number of months remaining in license year.
- C. Beer Class “B” retailer licenses – \$100 maximum per year. Shall be prorated on the basis of the number of months remaining in the license year (sec. 125.26(4) and (5)).
- D. Temporary Class “B” (beer) licenses – \$10 (sec. 125.26(6)).
- E. Temporary “Class B” (wine) licenses – may not exceed \$10. No fee may be charged if the applicant is also applying for a temporary Class “B” license for beer (sec. 125.51(10)(a)).
- F. Wine “Class C” retailer licenses – \$100 maximum (sec. 125.51(3m)(e)). Shall be prorated on the basis of the number of months remaining in license year.
- G. “Class A” intoxicating liquor – minimum \$50 and maximum \$500 (sec. 125.51(2)(d)). Shall be prorated on the basis of the number of months remaining in the licensing period (secs. 125.51(2)(d) and (9)(a)).
- H. “Class B” intoxicating liquor – minimum \$50 and maximum \$500 (sec. 125.51(3)(e)1.). RESERVE “Class B” intoxicating liquor – minimum \$10,000 initial fee (sec. 125.51 (3)(e) 2.) plus a fee between \$50 and \$500. RENEWAL FEE – between \$50 and \$500. PREMIER ECONOMIC DEVELOPMENT DISTRICT RESERVE “Class B” intoxicating liquor – minimum \$30,000 initial fee (sec. 125.51 (3)(e)6.) plus a fee between \$50 and \$500. RESTAURANT/HOTEL under (sec. 125.51 (4)(v) – annual initial and renewal fees established locally. Shall be prorated on the basis of the number of months remaining in the licensing period (sec. 125.51 (9)(a)). Minimum fee shall not apply to licenses issued to bona fide clubs and lodges situated and incorporated in the state for at least six years.
- I. Operator's licenses – any amount set by the licensing authority (sec. 125.17(3)).
- J. Cigarette and Tobacco Products License – \$5-\$100 (sec. 134.65). Clerks approve and issue the license.
- K. Beer & Liquor statutes contain no provisions about refunds of license fees.
- L. Agent change – \$10 (sec. 125.04 (6)(e)).
- M. Licensees must file a Special Occupational Tax return (SOT) with the National Revenue Center (1-800-937-8864) (Temporary Class “B”/“Class B” licenses are exempt.)
- N. A municipality may not refund or rebate to a “Class B” licensee or a person affiliated with the “Class B” licensee, the fee paid for initial issuance of a reserve “Class B” license.

## IX. RESTRICTIONS

- A. A “Class B” intoxicating liquor license cannot be issued unless the applicant holds or has applied for a Class “B” fermented malt beverage license (sec. 125.51 (3)(f)), except to a winery.
- B. No retail fermented malt beverage license may be issued to any applicant indebted for the purchase of beer in excess of 15 days (sec. 125.33(7)(b)).
- C. No retail intoxicating liquor license may be issued to any applicant indebted for the purchase of intoxicating liquor in excess of 30 days (sec. 125.69(4)(b)).
- D. A “Class A” intoxicating liquor license cannot be issued for the same or connecting premises as a Class “B” beer, “Class B” intoxicating liquor or “Class C” wine license unless it qualifies as a hotel (sec. 125.51(8)). There is no provision for the issuance of a Class “A” beer and a Class “B” beer license for the same premises.
- E. Except as provided, no retail “Class B” intoxicating liquor license may be issued in excess of a municipality's quota (sec. 125.51 (4)).
- F. No retail “Class B” liquor license may be issued for a premises which does not meet the standards of the Department of Agriculture Trade and Consumer Protection (DATCP) for restaurants (sec. 125.68(5)).

**Note:** Effective July 1, 2016, the regulation and inspection of restaurants and lodging facilities is transferred from DHS to the Department of Agriculture Trade and Consumer Protection (DATCP).

- G. No retail liquor licensee may have any interest in a wholesale liquor establishment. No liquor wholesaler may have any interest in any retail liquor establishment ("Class A" liquor sec. 125.69(1)(a), "Class B" liquor sec. 125.69(1)(b)).
- H. Class "B" licenses may not be issued to brewers or beer wholesalers. Wholesale beer permits may not be issued to persons holding a Class "B" license or permit or to persons who have any ownership interest in a premises operating under a Class "B" license or permit (sec. 125.26(2) and 125.28(2)).
- I. No owner, lessee, or person in charge of a public place may permit the consumption of alcohol beverages on the premises of the public place, unless the person has an appropriate retail license or permit. This restriction does not apply to municipalities, buildings and parks owned by counties, regularly established athletic fields and stadiums, school buildings, campuses of private colleges, as defined in sec. 16.99 (3g), at the place and time an event sponsored by the private college is being held, churches, premises in a state fair park or clubs.

The restriction does not apply to the consumption of fermented malt beverages on commercial quadricycles, except in municipalities that have adopted ordinances prohibiting consumption of fermented malt beverages on commercial quadricycles.

"Club" means an organization, whether incorporated or not, which is the owner, lessee or occupant of a building or portion thereof used exclusively for club purposes, which is operated solely for recreational, fraternal, social, patriotic, political, benevolent or athletic purpose but not for pecuniary gain and which only sells alcohol beverages incidental to its operation.

#### J. Wine or Beer Walks:

- 1. A "wine or beer walk" is a single-day event at which customers are served a glass of beer or wine at multiple locations (e.g., jewelry stores, art galleries, clothing

boutiques, salons, furniture stores, etc.) during their shopping visits.

- 2. Effective October 23, 2015, Wisconsin law (2015 Wisconsin Act 62) authorizes a municipality to issue Temporary Class "B" (beer) licenses and Temporary "Class B" (wine only) licenses to a qualified organization, including a chamber of commerce or similar civic or trade organization organized under chapter 181 of the Wisconsin statutes to promote economic growth and opportunity within a local geographical area.
- 3. Single-Day, Multiple-Location Event
  - a) WINE EVENT: A municipality may issue to a qualified organization up to 20 Temporary "Class B" (wine only) licenses for a single-day, multiple-location event (commonly referred to as a "wine walk") on a specific date and time.
    - i. The Temporary "Class B" (wine only) licenses must be issued to the same qualified organization, who is the licensee and sponsor of the single-day, multiple-location event
    - ii. The Temporary "Class B" (wine only) licenses must be issued for the same date and time
    - iii. An admission fee must be charged for participation in the event and no additional fee can be charged for the wine
    - iv. A municipality may authorize the licensee to permit unaccompanied underage persons to be on the licensee's premise only if the underage person is acting as a designated driver and has been provided a means of identification, such as a wristband, by the licensee
    - v. No person may serve wine after 9:00 p.m. on premises for which Temporary "Class B" (wine only) licenses are issued for a single-day, multiple-location event
    - vi. A qualified organization may receive Temporary "Class B" (wine

- only) licenses for up to two events during a 12-month period, and a municipality may issue Temporary "Class B" (wine only) licenses for a total of up to two events during a 12-month period
- b) BEER EVENT: A municipality may issue to a qualified organization Temporary Class "B" (beer) licenses for a single-day, multiple-location event (commonly referred to as a "beer walk") on a specific date and time.
    - i. The Temporary Class "B" (beer) licenses must be issued to the same qualified organization, who is the licensee and sponsor of the single-day, multiple-location event
    - ii. The Temporary Class "B" (beer) licenses must be issued for the same date and time
    - iii. An admission fee must be charged for participation in the event and no additional fee can be charged for service of the beer
    - iv. Municipalities may authorize a Temporary Class "B" (beer) licensee to permit underage persons on the premises for which a beer license is issued
    - v. There is no limit to the number of Temporary Class "B" (beer) licenses a municipality may issue to a qualified organization
    - vi. No person may serve beer after 12:00 a.m.(midnight) on premises for which Temporary Class "B" (beer) licenses are issued for a single-day, multiple-location event
  - c) A municipality is authorized to charge a fee not exceeding \$10 for each Temporary Class "B" (beer) or Temporary "Class B" (wine only) license issued for the single-day, multiple-location event.
  - d) Requirements applying to other alcohol beverage licensees also apply to Temporary "Class B" (wine only) and Temporary Class "B" (beer) licensees. Some of these requirements include:
    - i. The presence of licensed operators to serve the wine or beer and/or supervise the service of wine or beer. Licensed operators are persons holding an "operator's license", often called a "bartender's license". Temporary operator's licenses may be issued to persons employed by or donating services to the qualified organization for the event. A person may hold two temporary operator licenses per year.
    - ii. Licensees must purchase all wine or beer from liquor or beer wholesalers or breweries/brewpubs authorized to self-distribute to retail licensees.
4. Applications for Temporary Class "B" (beer) or Temporary "Class B" (wine only) licenses to hold a single-day, multiple-location event should be submitted to the municipality by the qualified organization using the *Application for Temporary Class "B" / "Class B" Retailer's License* (Form AT-315). The qualified organization should list each of the participating locations, describing the premises, or submit a separate application for each of the multiple locations participating in the single-day, multiple-location event. Either method of submitting license applications is acceptable.

#### **K. Premier Economic Development District:**

1. A municipality may by ordinance enacted by at least a two-thirds vote of the governing body designate a geographic area within the municipality as a Premier Economic Development District (PEDD) if all of the following apply:
  - a) The geographic area does not exceed 40 acres and the boundaries of the geographic area are precisely identified in the ordinance.
  - b) no part of the geographic area is physically separated from the rest of the geographic area. (Except for public streets, similar community infrastructure, and waterways, each portion of the geographic area must be contiguous with some other portion of the geographic area.

- c) the geographic area does not include any land zoned exclusively for industrial use or zoned exclusively for single-family or two-family residence.
  - d) The PEDD must have an estimated comprehensive new construction assessed valuation increase of at least \$20,000,000 certified by an independent third-party appraiser or marketing research firm.
2. A municipality designating a PEDD may issue up to two reserve "Class B" licenses, with an initial issuance fee of at least \$30,000 per license.
  3. A municipality may not designate more than one PEDD.



*CITY OF FOND DU LAC*

***FIRE RESCUE***

815 South Main Street • Fond du Lac, WI 54935-5738 • Office: (920) 322-3800 • [www.fdlfire.com](http://www.fdlfire.com)

May 27, 2025

City of Fond du Lac  
160 S. Macy Street  
Fond du Lac WI 54935

RE: 2025 Alcohol License Review Process

Fond du Lac Fire Rescue performed a comprehensive review of 139 alcohol license holders within the City of Fond du Lac. After a review of both our general fire inspection program and our third party systems program, it was determined that 37 businesses had at least one violation in either one or both of the software programs.

Fond du Lac Fire Rescue personnel performed site visits at each of the 37 businesses. Since the site visits were completed all but 1 location has proven corrective action or a confirmed date for repairs has been submitted. Fond du Lac Fire Rescue is satisfied with the remaining 36 businesses that showed violations during the review process.

AP Quick Mart at 136 West Scott St. still has a violation for fire extinguishers past their annual inspection date. The contact was unable to give a date or if they were going to reopen. If they plan to reopen Fire Rescue would like to confirm that the extinguishers have been inspected.

Fond du Lac Fire Rescue will continue communication with the businesses that have scheduled repairs.

Sincerely,

Keith Wendt  
Fond du Lac Fire Rescue  
Division Chief of CRR & Life Safety  
[kwendt@fdl.wi.gov](mailto:kwendt@fdl.wi.gov)  
(920) 322-3807  
(920) 579-9201

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 9182

Subject: A Resolution Making Reappointments To The Ethics Board  
Introduction: City Manager

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

Resolution\_9182\_\_Appointments.pdf

Frank\_Endejan\_Application\_2025\_Redacted.pdf

Application\_Sister\_Ruth\_Redacted.pdf



**RESOLUTION NO. 9182**

**A RESOLUTION MAKING REAPPOINTMENTS  
TO THE ETHICS BOARD**

**BE IT RESOLVED** by the City Council of the City of Fond du Lac that the following reappointments by the City Manager to the Ethics Board are hereby confirmed:

<u>Ethics Board</u>	<u>Beginning</u>	<u>Ending</u>
Frank Endejan (2 <sup>nd</sup> Term)	07/01/2025	06/30/2028
Sister Ruth Battaglia (2 <sup>nd</sup> Term)	06/12/2025	06/30/2026

**ADOPTED:**

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Tiffany Brault, President  
Fond du Lac City Council

Attest:

City Attorney:

---

Margaret Hefter, City Clerk

Reviewed DSM

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

City of Fond du lac Ethics Board

03-20-2025

Name of Board, Commission or Committee

Date

Frank (Francis) Endejan

Full Name

Attorney

Occupation

Zacherl, O'Malley & Endejan

Employer

*Please put an asterisk by which number is best for public posting.*

18 Years of Age or Older? Yes ☒ No ☐ Home Phone

Business Phone

E-Mail Address:

Cellular Phone

Are you currently a resident of Fond du Lac? Yes ☒ No ☐

No. of Years: approx. 70+plus

Education: B.S UW-Oshkosh 1970 JD Wisconsin 1973

List potential conflicts of interest: -

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Currently on Ethics Board	3	IRB-SMS	20+
		St. Patrick Church	6+
		Kiwanis	46

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

Currently on board.

If selected, I would like to work towards bettering the community through my service in the following ways:

Providing an impartial, non-partisan point of view for the City.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

City Ethics Board 11.20.21  
Name of Board, Commission or Committee Date

Sister Ruth Battaglia CSA [REDACTED]  
Full Name Address

Retired NA  
Occupation Employer

*Please put an asterisk by which number is best for public posting.*

18 Years of Age or Older? Yes ☒ No ☐ Home Phone [REDACTED] Business Phone \_\_\_\_\_

E-Mail Address: [REDACTED] Cellular Phone [REDACTED]

Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: 4

Education: Masters in Religious Education from St. John's University, Collegiville, MN

List potential conflicts of interest: None that I am aware of

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
NA		FDL Area Ministerial Association	4
NA		Care INC Board	4
NA		Seventh Generation Interfaith Board	2

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

In May I retired as Coordinator of the Justice, Peace, and Integrity of Creation Office for the Sisters of St. Agnes. Prior to that I was a pastoral minister and a secondary school teacher. I also served my religious community on its leadership team for four years.

If selected, I would like to work towards bettering the community through my service in the following ways: I would make attendance at meetings a priority. I am willing to listen, to learn and to be objective.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 9183

Subject: A Resolution Pertaining To The Compliance Maintenance  
Annual Report For The Wastewater Treatment & Resource  
Recovery Facility  
Introduction: WTRRF Superintendent

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

Res\_9183\_2024\_CMAR.pdf

2024\_CMAR\_Memo.pdf

2024\_CMAR.pdf

## RESOLUTION NO. 9183

### A RESOLUTION PERTAINING TO THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE WASTEWATER TREATMENT & RESOURCE RECOVERY FACILITY

**WHEREAS**, the Department of Natural Resources requires the City to complete a Compliance Maintenance Annual Report pertaining to its Wastewater Treatment & Resource Recovery Facility; and

**WHEREAS**, the DNR requires the City Council to pass a resolution stating that it has reviewed the Compliance Maintenance Annual Report and state what actions will be taken to prevent effluent violations; and

**WHEREAS**, The City received a passing grade, so that further action is voluntary to prevent said effluent violations.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fond du Lac that it has reviewed the 2024 Compliance Maintenance Annual Report as required by regulations of the Department of Natural Resources.

**BE IT FURTHER RESOLVED** that the 2024 Compliance Maintenance Annual Report indicates that action is in the voluntary range.

**BE IT FURTHER RESOLVED** that appropriate City officials are hereby authorized to send a copy of this Resolution to the DNR along with the completed 2024 Compliance Maintenance Annual Report form.

#### **ADOPTED:**

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Tiffany Brault, President  
Fond du Lac City Council

Attest:

City Attorney:

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Margaret Hefter, City Clerk

Reviewed 

# ***CITY OF FOND DU LAC - Memorandum***

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Wastewater Treatment & Resource Recovery Facility

**Date:** June 2, 2025

**To:** Paul DeVries, Director of Public Works

**From:** Cody Schoepke, Wastewater Superintendent

**Re:** 2024 Compliance Maintenance Annual Report

The attached 2024 Compliance Maintenance Annual Report (CMAR) for the Fond du Lac Regional Wastewater Treatment & Resource Recovery Facility (WTRRF) has been completed and is ready for City Council action. This report will need to be placed on the City Council agenda on June 11<sup>th</sup>, which requires a resolution.

This report is an opportunity for the City Council to be updated on the status of WTRRF and the sanitary collection system. You will find the treatment plant is operating efficiently and requires no action at this time to prevent effluent violations. The treatment plant received a grade of 3.92 out of a possible 4.00 in 2024.

The treatment plant is meeting the requirements of our discharge permit as required. The treatment plant's discharge permit has expired. Until the DNR issues a new permit, the plant will remain under its previous discharge permit.

# Compliance Maintenance Annual Report

Fond Du Lac Wtrrf

Last Updated: Reporting For:

6/2/2025

2024

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

#### 1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 703	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	6.7993	x	382	x	8.34	=	21,669
February	7.4180	x	340	x	8.34	=	21,030
March	8.1933	x	306	x	8.34	=	20,890
April	10.4554	x	272	x	8.34	=	23,677
May	10.8508	x	330	x	8.34	=	29,852
June	11.3331	x	269	x	8.34	=	25,447
July	10.5362	x	315	x	8.34	=	27,699
August	6.9966	x	364	x	8.34	=	21,248
September	5.2475	x	439	x	8.34	=	19,227
October	4.9225	x	483	x	8.34	=	19,814
November	8.3031	x	292	x	8.34	=	20,236
December	5.9842	x	401	x	8.34	=	19,991

### 2. Maximum Monthly Design Flow and Design BOD Loading

#### 2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	9.84	x	90	=	8.856
		x	100	=	9.84
Design BOD, lbs/day	33000	x	90	=	29700
		x	100	=	33000

#### 2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	1	1	0	0
May	1	1	1	1	0
June	1	1	1	0	0
July	1	1	1	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		4	4	1	0
Points		8	4	3	0
<b>Total Number of Points</b>					<b>15</b>

15

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## 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2024-04-01

☐ No

If No, please explain:

## 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☒ Yes

☐ No

If Yes, please explain:

Industry pH violations

## 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☒ Yes

☒ Yes

☒ Yes

☐ No

☐ No

☐ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☒ Yes

524,250

gallons

☐ No

Holding Tanks

☒ Yes

3,323,900

gallons

☐ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

At this time only thing noticed is excess solids in the clarifiers which impacts solids processing.

## 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☒ Yes

☐ No

If yes, describe the situation and your community's response.



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<p>Excessive BOD from local dairy industry. Plant staff set up meetings with industry staff every other week to discuss their discharge. Assisted them with sampling and analysis in hopes of narrowing down the location of the spills/leaks causing the excessive discharge. The City was noticing a lack of action by the industry to reduce their discharge and therefore decided to implement heavy surcharges for high BOD days. The industry has shown improvements since implementing this. The DNR has been in the loop and has also communicated with the industry.</p> <p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <p>Dairy, organic food and beverage wastes, leachate. Each load is sampled. Analysis is performed routinely to verify waste consistency and for billing purposes.</p>	
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Total Points Generated	15
Score (100 - Total Points Generated)	85
Section Grade	B

# Compliance Maintenance Annual Report

Fond Du Lac Wtrrf

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## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 003	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	8	1	0	0
February	30	27	8	1	0	0
March	30	27	7	1	0	0
April	30	27	6	1	0	0
May	30	27	7	1	0	0
June	30	27	7	1	0	0
July	30	27	7	1	0	0
August	30	27	5	1	0	0
September	30	27	9	1	0	0
October	30	27	6	1	0	0
November	30	27	7	1	0	0
December	30	27	7	1	0	0

\* Equals limit if limit is  $\leq 10$

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☐ Yes Enter last calibration date (MM/DD/YYYY)

☒ No

If No, please explain:

We are able to utilize our influent flowmeter for effluent flow. It was calibrated on 4/1/24.

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

Received excessive BOD discharge at times from a local industry that stressed the plant, but we were able to absorb and treat them and stay in permit compliance.

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes



# Compliance Maintenance Annual Report

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## Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 003	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	8	1	0	0
February	30	27	8	1	0	0
March	30	27	7	1	0	0
April	30	27	5	1	0	0
May	30	27	6	1	0	0
June	30	27	7	1	0	0
July	30	27	9	1	0	0
August	30	27	7	1	0	0
September	30	27	10	1	0	0
October	30	27	6	1	0	0
November	30	27	10	1	0	0
December	30	27	9	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0
NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0						
1.2 If any violations occurred, what action was taken to regain compliance?						

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

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## Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results									
1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia									
Outfall No. 003	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	22	34	.279	0	.054	.136	.15	.533	0
February	22	34	.529	0	.68	.513	.489	.393	0
March	22	34	.209	0	.319	.211	.181	.201	0
April	19	34	.448	0	1.103	.17	.496	.123	0
May	19	34	.476	0	.6	.299	.923	.251	0
June	6.1	17	.419	0	.111	.07	.649	.951	0
July	6.1	17	.277	0	.523	.097	.28	.304	0
August	6.1	17	.093	0	.046	.146	.133	.06	0
September	6.1	17	.052	0	.069	.086	.039	.021	0
October	13	33	.055	0	.084	.067	.039	.031	0
November	13	33	.053	0	.049	.071	.046	.05	0
December	34	34	.067	0	.06	.046	.08	.094	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0
NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.									
1.2 If any violations occurred, what action was taken to regain compliance?									

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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## Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 003	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.8	0.277	1	0
February	.8	0.276	1	0
March	.8	0.227	1	0
April	.8	0.175	1	0
May	.8	0.217	1	0
June	.8	0.207	1	0
July	.8	0.307	1	0
August	.8	0.203	1	0
September	.8	0.288	1	0
October	.8	0.264	1	0
November	.8	0.347	1	0
December	.8	0.372	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Fond Du Lac Wtrrf

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## Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

☒ Land applied under your permit

☐ Publicly Distributed Exceptional Quality Biosolids

☒ Hauled to another permitted facility

☒ Landfilled

☐ Incinerated

☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

1361.4 acres

2.1.2 How many acres did you use?

288.1 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

☐ Yes (30 points)

☒ No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

☒ Yes

☐ No (10 points)

☐ N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 005 - Class A Cake Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

0

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## Outfall No. 004 - Class B Cake Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	11		<3.44		<13		<6.54		6.62		2.39			0	0
Cadmium		39	85	.744		.756		.701		1.08		.544		<.487			0	0
Copper		1500	4300	256		230		248		75		224		142			0	0
Lead		300	840	11		9.31		11		14		12		6.11			0	0
Mercury		17	57	<.183		<.138		<.187		.175		<.169		<.177			0	0
Molybdenum	60		75	11		8.62		8.04		11		9.75		5.71		0		0
Nickel	336		420	30		26		39		37		38		27		0		0
Selenium	80		100	<5.3		<3.03		<11		<5.79		<4.22		<6.06		0		0
Zinc		2800	7500	361		318		402		373		350		230			0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)

- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2024 - 02/29/2024
Density:	1,370
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion



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Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2024 - 12/31/2024
Density:	21,300
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	03/01/2024 - 04/30/2024
Density:	22,322
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	05/01/2024 - 06/30/2024
Density:	1,769
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2024 - 08/31/2024
Density:	8,842
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion

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Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	09/01/2024 - 10/31/2024
Density:	14,000
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	11/01/2024 - 12/31/2024
Density:	14,075
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Mesophilic Digestion

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

○ Yes (40 Points)

● No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	004
Method Date:	01/02/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	69

Outfall Number:	004
Method Date:	09/30/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	72

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Outfall Number:	<b>004</b>
Method Date:	01/08/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	70

Outfall Number:	<b>004</b>
Method Date:	01/11/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	01/15/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	01/18/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	01/22/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	72

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Outfall Number:	<b>004</b>
Method Date:	01/25/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	62

Outfall Number:	<b>004</b>
Method Date:	01/29/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	02/01/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	63

Outfall Number:	<b>004</b>
Method Date:	02/05/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	69

Outfall Number:	<b>004</b>
Method Date:	02/08/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	68

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Outfall Number:	<b>004</b>
Method Date:	02/12/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	68

Outfall Number:	<b>004</b>
Method Date:	02/15/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	60

Outfall Number:	<b>004</b>
Method Date:	02/19/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	69

Outfall Number:	<b>004</b>
Method Date:	02/22/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	64

Outfall Number:	<b>004</b>
Method Date:	02/26/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	69

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Outfall Number:	<b>004</b>
Method Date:	02/29/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	63

Outfall Number:	<b>004</b>
Method Date:	01/04/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	09/26/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	09/23/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	09/19/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	61

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**2024**

Outfall Number:	<b>004</b>
Method Date:	09/16/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	64

Outfall Number:	<b>004</b>
Method Date:	09/09/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	09/05/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	03/28/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	03/04/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	71

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**2024**

Outfall Number:	<b>004</b>
Method Date:	04/04/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	59

Outfall Number:	<b>004</b>
Method Date:	04/08/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	69

Outfall Number:	<b>004</b>
Method Date:	04/11/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	62

Outfall Number:	<b>004</b>
Method Date:	04/15/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	04/18/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	61



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Outfall Number:	<b>004</b>
Method Date:	04/22/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	04/25/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	04/29/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	68

Outfall Number:	<b>004</b>
Method Date:	04/01/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	70

Outfall Number:	<b>004</b>
Method Date:	03/07/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	66

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**2024**

Outfall Number:	<b>004</b>
Method Date:	03/11/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	73

Outfall Number:	<b>004</b>
Method Date:	03/14/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	03/18/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	74

Outfall Number:	<b>004</b>
Method Date:	03/21/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	64

Outfall Number:	<b>004</b>
Method Date:	03/25/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	73

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Outfall Number:	<b>004</b>
Method Date:	05/30/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	No
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	30

Outfall Number:	<b>004</b>
Method Date:	05/06/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	06/04/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	56

Outfall Number:	<b>004</b>
Method Date:	06/06/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	62

Outfall Number:	<b>004</b>
Method Date:	06/10/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	58

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**2024**

Outfall Number:	<b>004</b>
Method Date:	06/13/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	52

Outfall Number:	<b>004</b>
Method Date:	06/17/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	06/20/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	62

Outfall Number:	<b>004</b>
Method Date:	06/24/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	59

Outfall Number:	<b>004</b>
Method Date:	06/27/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	51

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Outfall Number:	<b>004</b>
Method Date:	05/23/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	No
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	28

Outfall Number:	<b>004</b>
Method Date:	05/20/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	71

Outfall Number:	<b>004</b>
Method Date:	05/16/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	62

Outfall Number:	<b>004</b>
Method Date:	05/02/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	05/13/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	68

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**2024**

Outfall Number:	<b>004</b>
Method Date:	05/09/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	63

Outfall Number:	<b>004</b>
Method Date:	06/03/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	52

Outfall Number:	<b>004</b>
Method Date:	07/01/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	71

Outfall Number:	<b>004</b>
Method Date:	07/08/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	59

Outfall Number:	<b>004</b>
Method Date:	07/11/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	72

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Outfall Number:	<b>004</b>
Method Date:	07/15/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	07/18/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	52

Outfall Number:	<b>004</b>
Method Date:	07/22/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	64

Outfall Number:	<b>004</b>
Method Date:	07/29/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	59

Outfall Number:	<b>004</b>
Method Date:	08/01/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	48

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**2024**

Outfall Number:	<b>004</b>
Method Date:	08/05/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	56

Outfall Number:	<b>004</b>
Method Date:	08/08/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	58

Outfall Number:	<b>004</b>
Method Date:	08/12/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	59

Outfall Number:	<b>004</b>
Method Date:	08/15/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	44

Outfall Number:	<b>004</b>
Method Date:	08/19/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	63



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**2024**

Outfall Number:	<b>004</b>
Method Date:	08/22/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	60

Outfall Number:	<b>004</b>
Method Date:	08/26/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	08/29/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	09/09/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	09/05/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

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**2024**

Outfall Number:	<b>004</b>
Method Date:	10/31/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	52

Outfall Number:	<b>004</b>
Method Date:	10/28/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	68

Outfall Number:	<b>004</b>
Method Date:	10/24/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	64

Outfall Number:	<b>004</b>
Method Date:	10/21/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	70

Outfall Number:	<b>004</b>
Method Date:	10/17/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	61

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Outfall Number:	<b>004</b>
Method Date:	10/14/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	68

Outfall Number:	<b>004</b>
Method Date:	10/10/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	10/07/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	68

Outfall Number:	<b>004</b>
Method Date:	10/03/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	71

Outfall Number:	<b>004</b>
Method Date:	09/30/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	72

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Outfall Number:	<b>004</b>
Method Date:	09/26/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	09/23/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	09/19/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	61

Outfall Number:	<b>004</b>
Method Date:	09/16/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	64

Outfall Number:	<b>004</b>
Method Date:	11/04/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	70

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2024

Outfall Number:	<b>004</b>
Method Date:	12/30/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	74

Outfall Number:	<b>004</b>
Method Date:	12/23/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	82

Outfall Number:	<b>004</b>
Method Date:	12/19/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	65

Outfall Number:	<b>004</b>
Method Date:	12/16/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	73

Outfall Number:	<b>004</b>
Method Date:	12/12/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	67

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Fond Du Lac Wtrrf

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**2024**

Outfall Number:	<b>004</b>
Method Date:	12/09/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	76

Outfall Number:	<b>004</b>
Method Date:	12/05/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	67

Outfall Number:	<b>004</b>
Method Date:	12/02/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	73

Outfall Number:	<b>004</b>
Method Date:	11/25/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	72

Outfall Number:	<b>004</b>
Method Date:	11/21/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	71

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2024

Outfall Number:	<b>004</b>
Method Date:	11/18/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	72

Outfall Number:	<b>004</b>
Method Date:	11/14/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	66

Outfall Number:	<b>004</b>
Method Date:	11/11/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	73

Outfall Number:	<b>004</b>
Method Date:	11/07/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	69

Outfall Number:	<b>004</b>
Method Date:	12/26/2024
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>=38
Results (if applicable):	72

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

☐ Yes (40 Points)

☒ No

If yes, what action was taken?

6. Biosolids Storage

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6/2/2025                      **2024**

6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ○ >= 180 days (0 Points) ○ 150 - 179 days (10 Points) ○ 120 - 149 days (20 Points) ○ 90 - 119 days (30 Points) ○ < 90 days (40 Points) ● N/A (0 Points) 6.2 If you checked N/A above, explain why. <div>We are approved to go to landfill when unable to go to land.</div>	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: <div>Access to approved fields has proved to be a problem. Public perception of PFAS has crippled our ability to land apply on our approved fields. Even though preliminary data shows our levels are below those of concern our farmer is no longer accepting our biosolids. We are beginning construction of a biosolids dryer to significantly reduce our volume to dispose. We hope to be drying by fall 2026.</div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A



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## Staffing and Preventative Maintenance (All Treatment Plants)

<div>1. Plant Staffing</div> <div>1.1 Was your wastewater treatment plant adequately staffed last year?</div> <div><div>● Yes</div><div>○ No</div></div> <div>If No, please explain:</div> <div></div> <div>Could use more help/staff for:</div> <div></div> <div>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</div> <div><div>● Yes</div><div>○ No</div></div> <div>If No, please explain:</div> <div></div>	
<div>2. Preventative Maintenance</div> <div>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</div> <div><div>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></div><div>○ No (40 points)<input type="checkbox"/><input type="checkbox"/></div></div> <div>If No, please explain, then go to question 3:</div> <div></div> <div>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</div> <div><div>● Yes</div><div>○ No (10 points)</div></div> <div>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</div> <div><div>● Yes</div><div><div>○ Paper file system</div><div>○ Computer system</div><div>● Both paper and computer system</div><div>○ No (10 points)</div></div></div>	0
<div>3. O&amp;M Manual</div> <div>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</div> <div><div>● Yes</div><div>○ No</div></div>	
<div>4. Overall Maintenance /Repairs</div> <div>4.1 Rate the overall maintenance of your wastewater plant.</div> <div><div>○ Excellent</div><div>● Very good</div><div>○ Good</div><div>○ Fair</div><div>○ Poor</div></div> <div>Describe your rating:</div>	

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Most of our facility is approaching 20+ years in operation. Our staff takes a lot of pride in what we do and how we do it. This is evident as you walk through our facility. We prioritize work and maintenance to minimize downtime.

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Score (100 - Total Points Generated)	100
Section Grade	A

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## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

CODY J SCHOEPKE

Certification No:

35005

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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<div><input type="checkbox"/> An arrangement with another certified operator</div> <div><input type="checkbox"/> An arrangement with another community with a certified operator</div> <div><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</div> <div><input type="checkbox"/> A consultant to serve as your certified operator</div> <div><input type="checkbox"/> None of the above (20 points)</div> <div>If "None of the above" is selected, please explain:</div> <div></div>	0
<div>4. Continuing Education Credits</div> <div>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</div> <div>OIT and Basic Certification:</div> <div><div><input type="radio"/> Averaging 6 or more CECs per year.</div><div><input type="radio"/> Averaging less than 6 CECs per year.</div></div> <div>Advanced Certification:</div> <div><div><input checked="" type="radio"/> Averaging 8 or more CECs per year.</div><div><input type="radio"/> Averaging less than 8 CECs per year.</div></div>	

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## Financial Management

1. Provider of Financial Information			
Name:	<input type="text" value="David Lisk"/>		
Telephone:	<input type="text" value="920-322-3454"/>	(XXX) XXX-XXXX	
E-Mail Address (optional):	<input type="text" value="dlisk@fdl.wi.gov"/>		
2. Treatment Works Operating Revenues			
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?			
● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/>			
○ No (40 points)			
If No, please explain:			
<input type="text"/>			
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?			
Year:	<input type="text" value="2024"/>		0
● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/>			
○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/>			
○ N/A (private facility)			
2.3 Did you have a special account (e.g., CWWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?			
● Yes (0 points)			
○ No (40 points)			
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]			
3. Equipment Replacement Funds			
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?			
Year:	<input type="text" value="2024"/>		
● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/>			
○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/>			
○ N/A			
If N/A, please explain:			
<input type="text"/>			
3.2 Equipment Replacement Fund Activity			
3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input type="text" value="4,644,646.10"/>
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		+	\$ <input type="text" value="583.59"/>
3.2.3 Adjusted January 1st Beginning Balance			\$ <input type="text" value="4,645,229.69"/>
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		+	\$ <input type="text" value="801,730.00"/>

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

- \$ 150,399.51

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 5,296,560.18

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

HST TOUCHDOWN BEARINGS, SWM ROTOR ASSEMBLY, FINE SCREEN REPLACEMENT, SUBMERSIBLE PUMP REPLACEMENT, GENERAL PLANT MAINTENANCE.

3.3 What amount should be in your Replacement Fund? \$ 5,296,560.18

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Mixed Liquor Splitter Structure Modification	\$2,608,000	2026
2	Biosolids Dryer Construction	\$20,000,000	2025
3	RNG Pipeline Injection Construction	\$12,672,000	2025
4	WQT Investment	\$150,000	2025
5	WQT Investment	\$100,000	2026
6	WQT Investment	\$75,000	2027
7	Excess Flow Clarifier Rehab	\$600,000	2025
8	Administration Building Expansion Design	\$440,000	2025
9	Administration Building Expansion Construction	\$6,635,200	2027
10	Preliminary Treatment Expansion (Fine Screen & Grit Washer)	\$2,921,525	2029
11	WAS Thickening	\$8,179,500	2028
12	CTY Hwy K Adjustment	\$25,000	2025
13	WQT Investment	\$75,000	2028
14	Sanitary Flow Meter Replacement	\$45,000	2025
15	Pioneer Rd Sanitary Adjustments	\$275,000	2025
16	Pioneer Rd Sanitary Adjustments	\$670,000	2027
17	Pioneer Rd Sanitary Adjustments	\$275,000	2028
18	Capital Equipment Replacement	\$95,000	2025
19	Capital Equipment Replacement	\$600,000	2026

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20	Capital Equipment Replacement	\$600,000	2027
21	Capital Equipment Replacement	\$140,000	2028
22	Annual Clearwater Elimination	\$2,485,000	2025
23	Annual Clearwater Elimination	\$1,943,600	2026
24	Annual Clearwater Elimination	\$2,778,400	2027
25	Annual Clearwater Elimination	\$1,989,500	2028
26	Private Sanitary I/I Reduction	\$560,000	2025
27	Private Sanitary I/I Reduction	\$570,000	2026
28	Private Sanitary I/I Reduction	\$470,000	2027
29	Private Sanitary I/I Reduction	\$590,000	2028
30	Pioneer Road Lift Station Upgrade	\$1,000,000	2025
31	Housing Facilitation-Subdivision Residential Road (East)	\$31,000	2025
32	Housing Facilitation-Subdivision Residential Road (Northeast)	\$90,075	2025
33	Digester Cleanings/Improvements	\$400,000	2026
34	Housing Facilitation-Subdivision Residential Road (East)	\$126,000	2026
35	Brooke St Sanitary Sewer Study	\$40,000	2028
36	Capital Equipment Replacement	\$90,000	2029
37	Annual Clearwater Elimination	\$2,295,650	2029
38	Private Sanitary Sewer & Storm Sewer Replacement	\$650,000	2029
39	West Scott Street-Sanitary Sewer Relay	\$1,075,000	2029
40	Water Quality Trading	\$55,000	2029
41	Digester 3&4 Cover Replacement & Gas Storage Addition	\$5,000,000	2030
42	Backup Power Generator Control Upgrades	\$1,500,000	2028
43	UV System Replacement	\$1,254,500	2030

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

**COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations: 17

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	19,374	481
February	18,879	242
March	19,899	181
April	19,433	77
May	17,429	22
June	7,724	8
July	15,562	65
August	13,617	15
September	11,093	1
October	13,518	36
November	17,982	139
December	19,186	192
Total	<b>193,696</b>	<b>1,459</b>
Average	<b>16,141</b>	<b>122</b>

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☒ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:



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## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Looking to rehab some stations with higher efficiency pumping

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	647,284	210.78	3,071	671.74	964	41,971
February	571,075	215.12	2,655	609.87	936	28,519
March	592,317	253.99	2,332	647.59	915	28,044
April	640,250	313.66	2,041	710.31	901	16,683
May	710,632	336.37	2,113	925.41	768	7,686
June	720,982	339.99	2,121	763.41	944	496
July	744,063	326.62	2,278	858.67	867	899
August	656,978	216.89	3,029	658.69	997	2,225
September	583,662	157.43	3,707	576.81	1,012	4,515
October	624,470	152.60	4,092	614.23	1,017	8,858
November	576,000	249.09	2,312	607.08	949	24,444
December	636,000	185.51	3,428	619.72	1,026	47,828
Total	7,703,713	2,958.05		8,263.53		212,168
Average	641,976	246.50	2,765	688.63	941	17,681

### 7.1.2 Comments:

## 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☒ Anaerobic Digestion
- ☒ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☒ Mechanical Sludge Processing
- ☒ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☒ Other:

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Sidestream Deammonification, Low D.O. Nutrient Removal using Simultaneous Nitrification/Denitrification,

7.2.2 Comments:

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☐ No

☒ Yes

If Yes, how is the biogas used (Check all that apply):

- ☒ Flared Off
- ☒ Building Heat
- ☒ Process Heat
- ☒ Generate Electricity
- ☒ Other:

In the future we will be cleaning our biogas to natural gas quality to produce Renewable Natural Gas (RNG)and will be injecting it into the local pipeline. We will significantly reduce our emissions when this project is complete.

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

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Score (100 - Total Points Generated)	100
Section Grade	A

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## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

##### ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Complete projects reducing I&I  
Clean and flush 60% of system per year  
Televise 10% of system per year  
Continue inspections for illegal Clearwater connections

Did you accomplish them?

- ☐ Yes
- ☒ No

If No, explain:

Cleaning and flushing was at 22.5% of the system. Efforts were focused on interceptor cleaning that had not been performed in the recent past. This resulted in less efficiency due to additional material being removed from the larger pipes. Televising was about 8.9% due to continued efforts in televising laterals looking for additional I&I.

##### ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

##### ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapter 639

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2016-04-13

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance
- ☒ Operation and Maintenance [NR 210.23 (4) (d)]

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Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

0

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="22.5"/>	% of system/year
Root removal	<input type="text" value="1"/>	% of system/year
Flow monitoring	<input type="text" value="15"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="8.9"/>	% of system/year
Manhole inspections	<input type="text" value="8.9"/>	% of system/year
Lift station O&M	<input type="text" value="100"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1"/>	% of sewer lines rehabbed

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Private sewer inspections	<input type="text" value="1"/>	% of system/year
Private sewer I/I removal	<input type="text" value="1"/>	% of private services
River or water crossings	<input type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below: <input type="text"/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="39.32"/>	Total actual amount of precipitation last year in inches
<input type="text" value="32.28"/>	Annual average precipitation (for your location)
<input type="text" value="204"/>	Miles of sanitary sewer
<input type="text" value="17"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="12"/>	Number of sewer pipe failures
<input type="text" value="6"/>	Number of basement backup occurrences
<input type="text" value="54"/>	Number of complaints
<input type="text" value="8.09"/>	Average daily flow in MGD (if available)
<input type="text" value="33.32"/>	Peak monthly flow in MGD (if available)
<input type="text" value="68.23"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.06"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.02"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.03"/>	Basement backups (number/sewer mile)
<input type="text" value="0.26"/>	Complaints (number/sewer mile)
<input type="text" value="4.1"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="8.4"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **				
	Date	Location	Cause	Estimated Volume
0	5/22/2024 1:27:00 AM - 5/22/2024 4:00:00 AM	Court Street & Main Street	Rain	195,000
1	5/22/2024 1:15:00 AM - 5/22/2024 3:20:00 AM	Vincent Street & First Street	Rain	157,625
2	5/22/2024 12:45:00 AM - 5/22/2024 2:00:00 AM	11th Street & Ellis Street	Rain	44,850
3	5/22/2024 1:27:00 AM - 5/22/2024 2:00:00 AM	38 Fourth Street	Rain	95,700

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4	7/2/2024 9:30:00 PM - 7/2/2024 11:45:00 PM	38 Fourth Street	Rain	293,625
<p>** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.</p> <p>What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?</p> <p>Reconstruction of mainline &amp; laterals, flow monitoring, home inspections for illicit connections</p>				
<p>5. Infiltration / Inflow (I/I)</p> <p>5.1 Was infiltration/inflow (I/I) significant in your community last year?</p> <p>● Yes</p> <p>○ No</p> <p>If Yes, please describe:</p> <p>Flow monitoring in the system and flows at the plant indicate I/I due to spring melt and summer rains.</p> <p>5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <p>● Yes</p> <p>○ No</p> <p>If Yes, please describe:</p> <p>High flows contributed to basement backups.</p> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <p>Focused and intensified cleaning schedules have shown a possible reduction, flow monitoring and field checks are being done to verify results. Reduction is expected with mainline and lateral replacements.</p> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <p>Reconstruction of mainline &amp; laterals, flow monitoring &amp; studies, home inspections, regular meetings with City staff to discuss I&amp;I, focused efforts on cleaning &amp; flushing interceptors not previously maintained. The City invested \$3.7M into I&amp;I reduction in 2024.</p>				

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

## Grading Summary

WPDES No: 0023990

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	B	3	3	9
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	145
GRADE POINT AVERAGE (GPA) = 3.92				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)



# Compliance Maintenance Annual Report

Fond Du Lac Wtrrf

Last Updated:    Reporting For:  
6/2/2025                      **2024**

## Resolution or Owner's Statement

Name of Governing Body or Owner:	Fond du Lac City Council
Date of Resolution or Action Taken:	2025-06-11
Resolution Number:	
Date of Submittal:	

**ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):**  
Influent Flow and Loadings: Grade = B  
Elevated Flows due to I/I contributed to flows that exceed the design capacity.

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A  
(Regardless of grade, response required for Collection Systems if SSOs were reported)  
Staff continues to evaluate and reconstruct sanitary mainline & laterals, lining sanitary mainline pipes, monitoring flow and are more closely tracking manhole liquid levels as flows increase. Tracking levels in the areas where the technology is installed staff are warned what parts of the collection system have a higher potential to backup sooner. Measures are taken to minimize that from occurring.

**ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS**  
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)  
**G.P.A. = 3.92**

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 9184

Subject: A Resolution Authorizing Sale Of Land In The Fox Ridge  
Industrial Park  
Introduction: Community Development Director

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

9184\_Resolution\_Offer\_Fox\_Ridge.pdf

Ind\_Park\_memo\_Fox\_Ridge\_Purchase.pdf

## RESOLUTION NO. 9184

### A RESOLUTION AUTHORIZING SALE OF LAND IN THE FOX RIDGE INDUSTRIAL PARK

**WHEREAS**, the City of Fond du Lac invested in the development of the Fox Ridge Industrial Park to support industrial and manufacturing growth within the community;

**WHEREAS**, the offer to purchase letter for lots within the Fox Ridge Industrial Park require acceptance by the City Council

**WHEREAS**, Central Land Company III, LLC has offered to purchase 24.48 acres in the Fox Ridge Industrial Park combining Lot 27, 28, 32, 33, 38 and 39 for the total price of \$673,200; and

**WHEREAS**, the proposal complies with zoning regulations and the protective covenants for the West Industrial Park.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Fond du Lac that proper City officials are hereby authorized and directed to convey 24.48 acres in the Fox Ridge Industrial Park to Central Land Company III, LLC at a price of \$673,200.

#### ADOPTED:

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Tiffany Brault, President  
Fond du Lac City Council

Attest:

---

Margaret Hefter, City Clerk

City Attorney:

Reviewed 

# ***CITY OF FOND DU LAC - Memorandum***

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## **Department of Community Development**

**Date:** June 4, 2025

**To:** Joe Moore, City Manager

**From:** Dyann Benson, Community Development Director

**Re:** Offer to Purchase – Fox Ridge Industrial Park – 24 Acres

Central Land Company III, LLC has offered to purchase 24.48 acres in the Fox Ridge Industrial Park. The developer would be purchasing the land to construct a food grade manufacturing facility. The first phase is anticipated to employ 200 workers with a future expansion with an additional 100 employees. The first phase of the project is approximately 150,000 sq ft with the ability to construct a future 150,000 sq ft building addition.

Upon completion of their due diligence, the developer is looking to begin construction in the third quarter of 2025.

The proposed purchase price is \$27,500/ acre with a total purchase price \$673,200. City staff recommends acceptance of the proposed purchase price. The proposed project is consistent with the industrial park covenants, meets the objectives of the City's investment into construction of Fox Ridge Industrial Park, creates employment opportunities and supports the tax base.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 9185

Subject: A Resolution Approving And Authorizing The Execution Of  
The Working Conditions Agreement City of Fond du Lac  
Transit Employees Union, Local 1366 - AFSCME, AFL-CIO  
Introduction: Chad Wade, Labor Relations Coordinator

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

9185\_Res\_Transit\_Union\_Agreement.pdf

Council\_Memo\_RE\_Transit\_Tentative\_Agreement\_2025\_\_4903-3681-7739\_\_1.pdf

## RESOLUTION NO. 9185

### **A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF THE WORKING CONDITIONS AGREEMENT CITY OF FOND DU LAC TRANSIT EMPLOYEES UNION, LOCAL 1366 – AFSCME, AFL-CIO**

**WHEREAS**, the City of Fond du Lac has negotiated with, the City of Fond du Lac Transit Employees Union, Local 1366 – AFSCME, AFL-CIO (hereinafter referred to as Local 1366 - AFSCME), to arrive at a working conditions agreement; and

**WHEREAS**, the parties are in concert and have come to an agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fond du Lac that the working conditions agreement by and between the City of Fond du Lac and Local 1366 - AFSCME, incorporating the points described in the Memorandum from Chief Negotiator Chad Wade, for the period of January 1, 2025 through December 31, 2027, is hereby approved and appropriate City officials are authorized to execute the agreement and the provisions therein.

#### **ADOPTED:**

---

Tiffany Brault, President  
Fond du Lac City Council

Attest:

City Attorney:

---

Margaret Hefter, City Clerk

Reviewed 

# ***CITY OF FOND DU LAC - Memorandum***

---

**City Attorney/Human Resources Department**

**Date:** June 5, 2025

**To:** Joseph Moore, City Manager  
Members of the City Council

**From:** Chad P. Wade, Labor Relations Coordinator

**Re:** Tentative Agreement Between City and Local 1366, AFSCME, AFL-CIO (Transit)

The City has reached a tentative agreement with Local 1366, AFSCME, AFL-CIO (Transit). The City's bargaining team and I recommend approval of this tentative agreement as it meets the City's bargaining goals for a successor agreement.

The agreement is for 3 years (2025-2027) and contains wage increases of 3% for each year. Other provisions include:

- Modifies overtime payments to hours worked in excess of 40 hours in a workweek, and how overtime is offered.
- Modifies employee premium contributions to health insurance to match the premium contributions of general City employees and match their eligibility date;
- Limits the use of paid sick leave for the first day of illness when the employee's sick leave bank is less than 32 hours;
- Removes language regarding documentation of past discipline
- Adjusts the vacation accruals; and
- Includes other minor/technical contract language changes to improve clarity of the contract.

The remainder of the agreement remains status quo.

Thanks for your attention.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Biosolids And RNG Project Update  
Subject: Presented By: City Manager and WTRRF Superintendent  
Initiator:  
Recommendation:

**ATTACHMENTS:**

File Name

Council\_Dryer-RNG\_Project\_Update\_(004).pdf

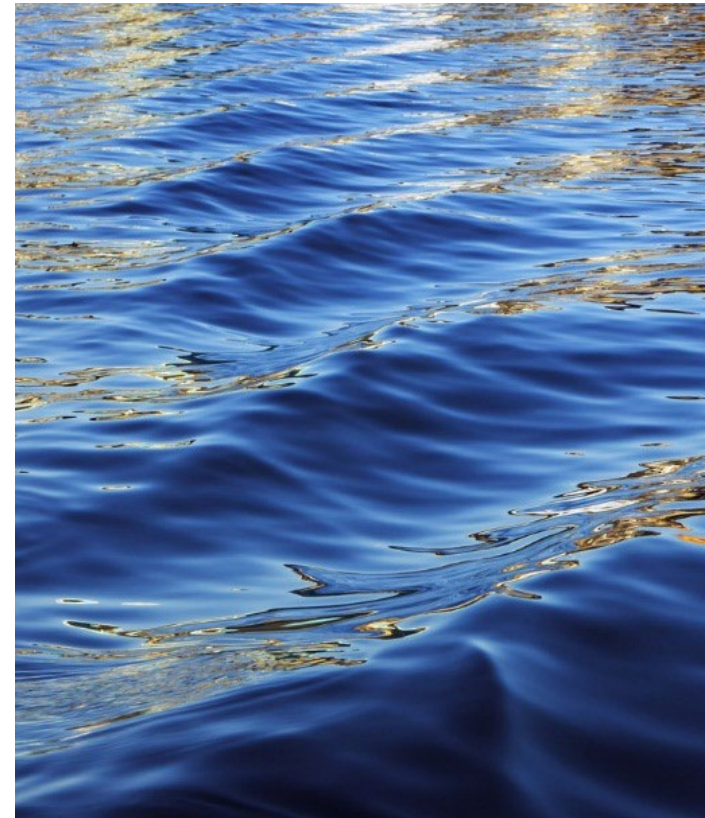




Fond Du Lac  
WTRRF

Sustainability and Innovation

# Biosolids Drying & Renewable Natural Gas





# What are Biosolids?

- Organic Solids remaining after Treatment
- Fond Du Lac – Utilizes a Dewatering Process to remove some water, 20%-25%



# Current & Future Challenges

- Land Application
  - Available fields to apply
- Storage Constraints
  - Landfill
- Hauling Costs – Continue to Climb
- PFAS
  - There will be limits imposed
  - Required sampling in next permit (this fall)
- Other Contaminants of Concern
- Disposal Option Limitations
  - Class B vs. Class A





# Drying = Additional Biosolids Processing

- Using heat to evaporate nearly all water from the biosolids

## Why Dry Biosolids?

- Volume Reduction >70%
- Produce a Higher Quality Product
  - Class A Exceptional Quality
- Increased Flexibility







## RNG – Pipeline Injection

- Cleaning Biogas to Natural Gas Quality
- Producing a Renewable Fuel (RNG)
  - Biogas derived from organic substrates
- Marketable – RNG has High Value
  - Revenue Source
- Will Beneficially Use Nearly 100% of Biogas Produced
  - Currently use approximately 60%
- Significantly Reducing Greenhouse Gas Emissions

# What is Biogas?

## Digestion

### Breakdown of Organic Solids





# Biogas Cleaning

- Raw Biogas is very Corrosive
- Current Cleaning System
  - Undersized
  - Unable to Achieve Pipeline Quality Specs
- New Cleaning System
  - Removes more contaminants and further refines the Biogas
  - The Membrane System removes Carbon Dioxide (CO<sub>2</sub>)
  - Produces near Pure Methane = RNG
- CO<sub>2</sub> Recovery
  - Future Revenue Source?
  - Additional Equipment Required



# Fond du Lac WTRRF

## Beneficial Reuse and Sustainability Project

### Project Goals


- Eliminate Biosolids Hauling Costs
- Provide an Exceptional Quality Fertilizer
  - Improve Soil Health
  - Provide Supplemental Nutrients for Plant Growth
- Sustainable Biosolids Management for Decades to Come
- Revenue Source – Sale of RNG
  - Use to Offset Rising Wastewater Treatment O&M Costs and Minimize Impact on Rates
- Reduce Greenhouse Gas Emissions

### Local Project Partners





# Thank You



Cody Schoepke  
Wastewater Superintendent  
[cschoepke@fdl.wi.gov](mailto:cschoepke@fdl.wi.gov)  
920-322-3662

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Five Bugles Design Feasibility Analysis  
Subject: Presented By: City Manager and Fire Chief  
Initiator:  
Recommendation:

**ATTACHMENTS:**

File Name

250611\_-\_Council\_Presentation\_DRAFT\_5.pdf



# CITY OF FOND DU LAC FIRE RESCUE STUDY

# TEAM INTRODUCTION



**ROBERT KRZYZANOWSKI**  
Director of Emergency Services and CSL



**JAMES B. SCHMIDT, EFO**  
Sr. Emergency Services Specialist



# WHY?

## WHY WAS A STUDY REQUESTED?

- Not meeting NFPA Standards
- Increased response times to the north
- Overcrowding in existing facilities
- Third party, independent verification

# PRESENTATION OUTLINE

- GIS Study
  - Site Overview Map
  - Station Location Analysis & Response Times
- Programming – Space Needs Analysis
- Concept Design
  - Concepts
  - Opinion of Probable Costs



Home of the Award Winning



Five Bugles  
Design



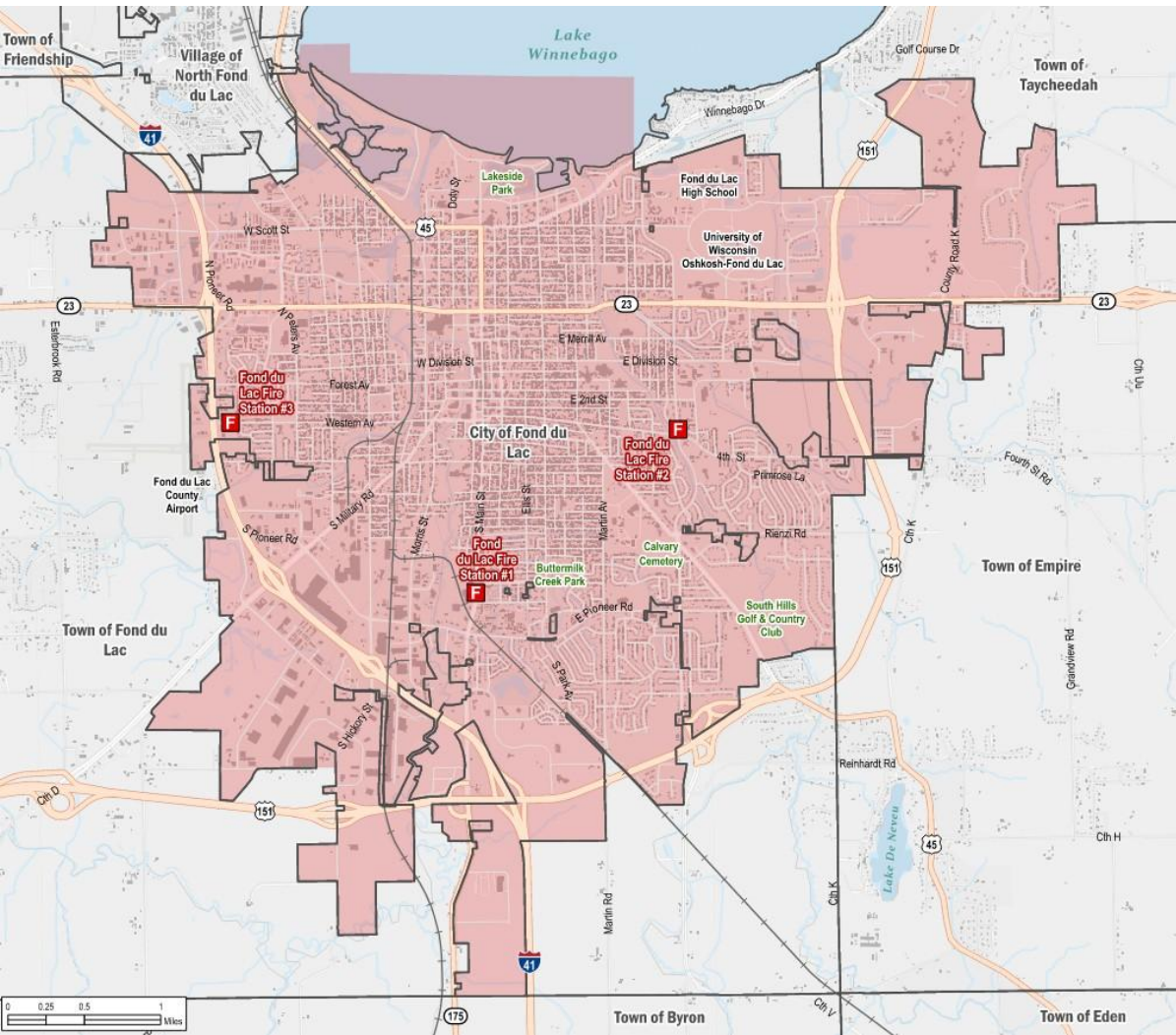
Mitchell Associates  
Architects

# GIS: LOCATION STUDY

# LOCATION STUDY

## OVERVIEW

### RESPONSE AREA



National Fire Protection Association (NFPA) 1710 provides recommendations for response times:

- Travel time of four minutes (240 seconds) or less for arrival of first arriving company for **fire calls**, 90% of the time.
- Travel time of four minutes (240 seconds) or less for arrival of an **EMS unit**, 90% of the time.



# LOCATION STUDY

## OVERVIEW

### STATISTICS

#### Sudden Cardiac Arrest:

- *Third leading cause of death in the USA*
- *Brain damage can occur after just 5 minutes*
- *Can be fatal if it lasts over 8 minutes*

*source: clevelandclinic.org*

#### Flame Spread:

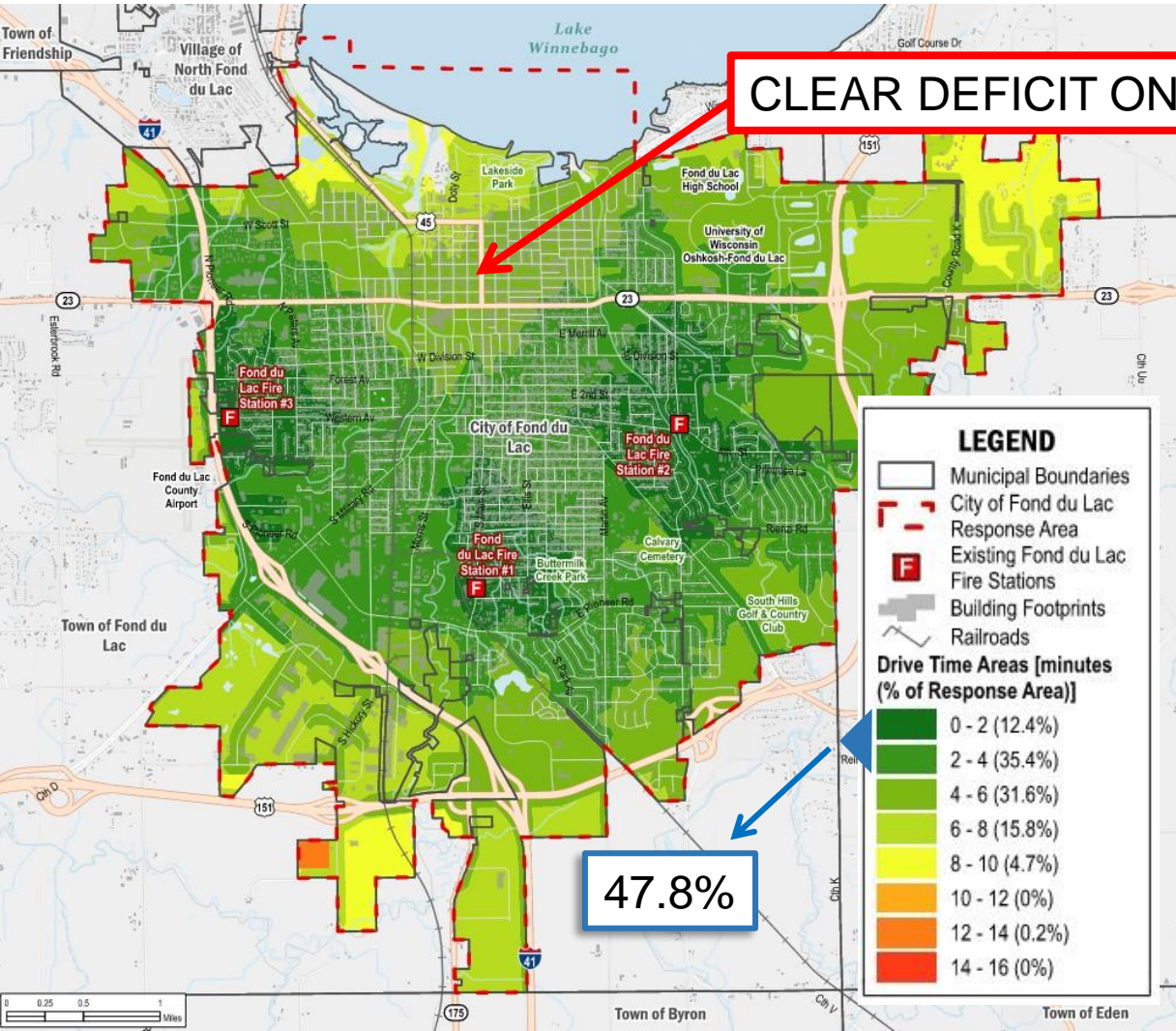
*Most fires have to be extinguished within the first 3 minutes of inception for a home or office to be saved because a fire will double in size every minute.*

*source: nps.gov*

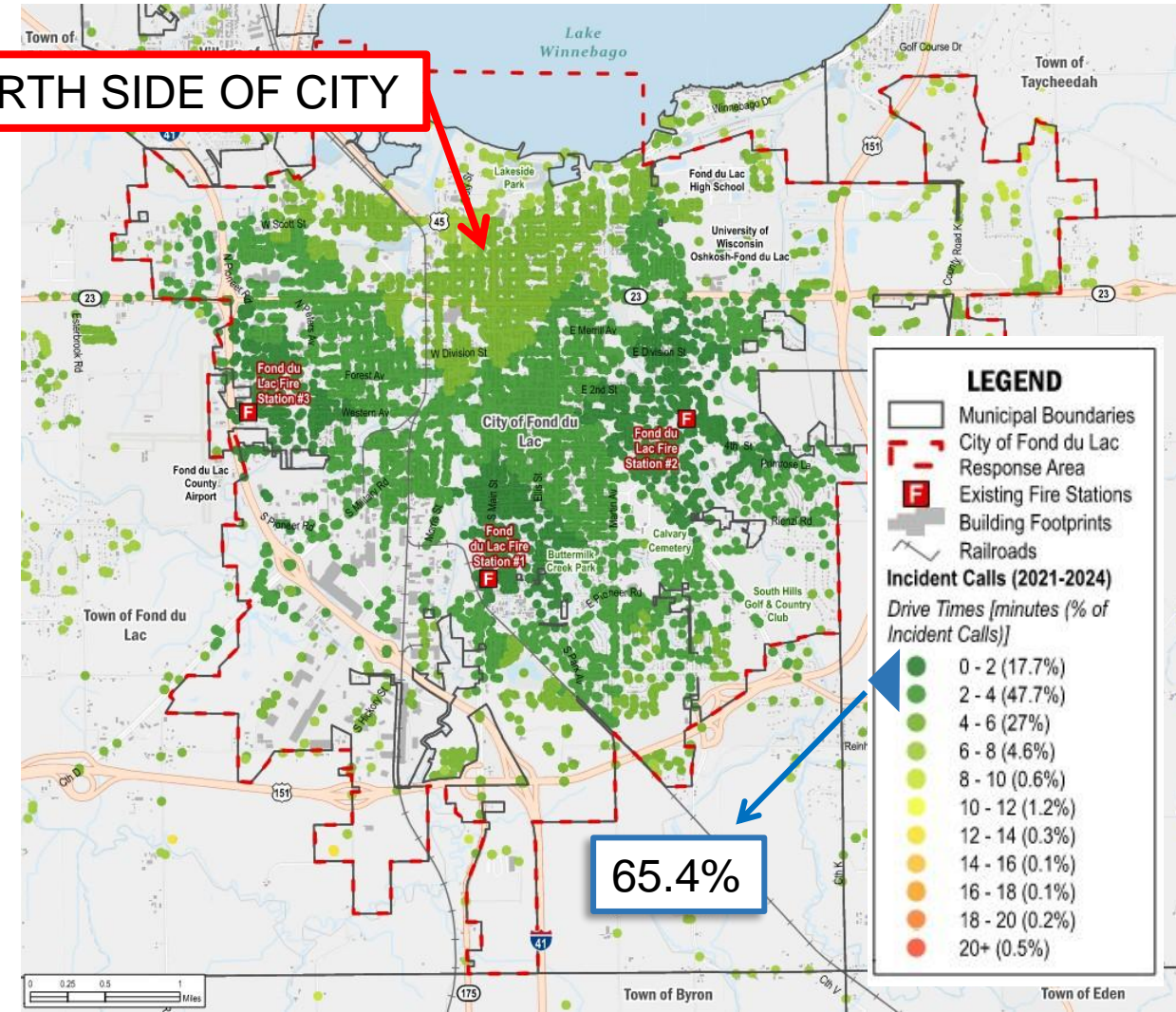
# LOCATION STUDY

## GIS ANALYSIS

### CURRENT DRIVE TIMES TO ENTIRE RESPONSE AREA



### CURRENT DRIVE TIMES TO INCIDENT CALLS



# LOCATION STUDY

## GIS ANALYSIS

### CURRENT RESPONSE TIMES COMPARED TO NFPA 1710 BENCHMARK

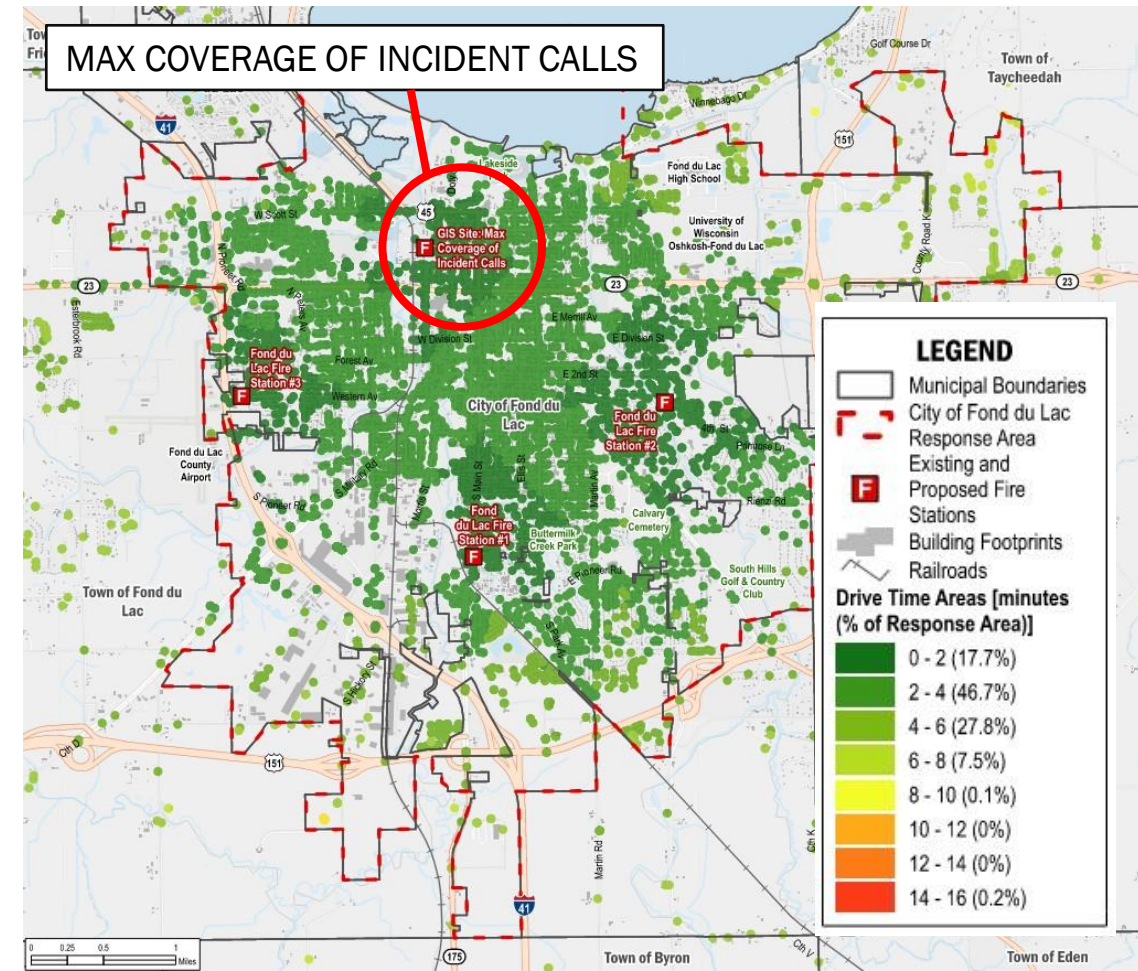
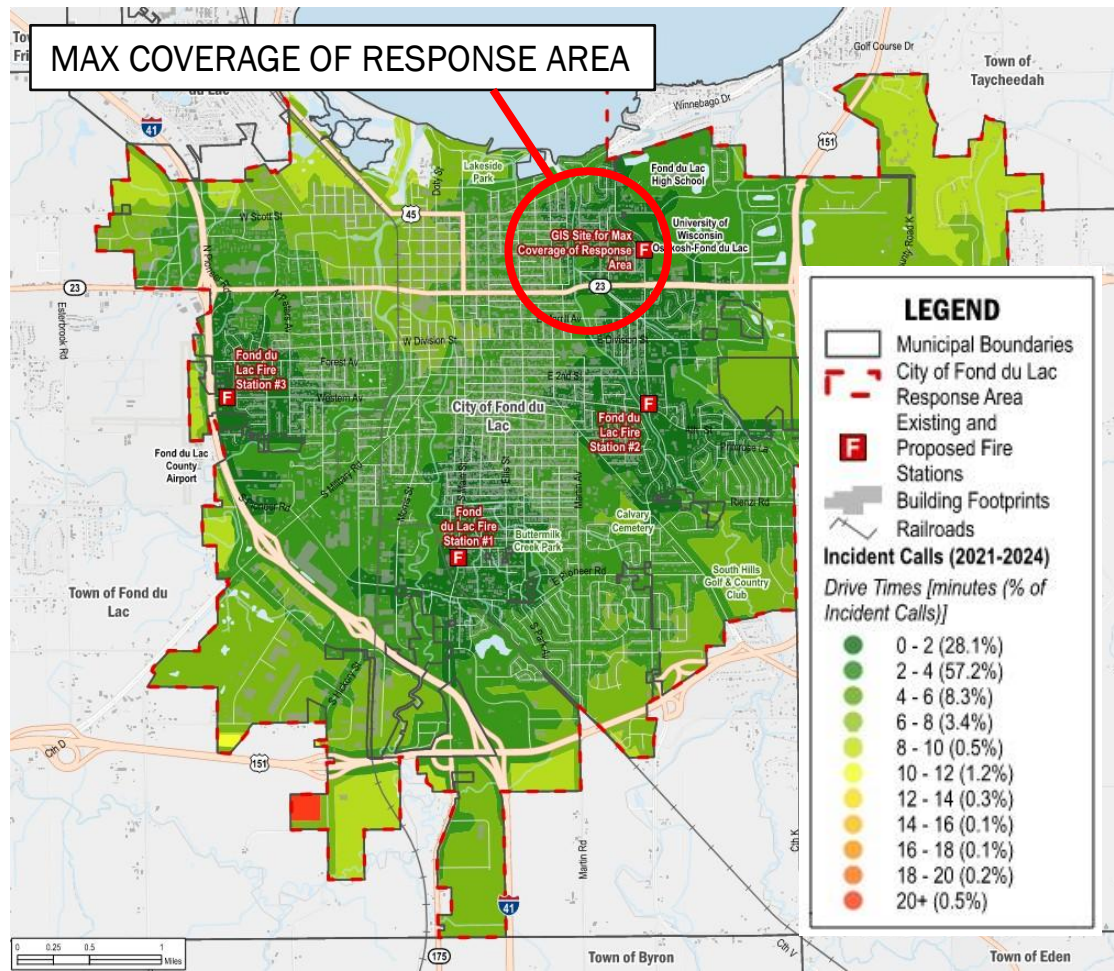
CATEGORY	NFPA STANDARD	ACTUAL	DIFFERENCE
ENTIRE RESPONSE AREA	90%	47.8%	-42.2%
INCIDENT CALL LOCATIONS	90%	65.4%	-24.6%



# LOCATION STUDY

## GIS MAX COVERAGE

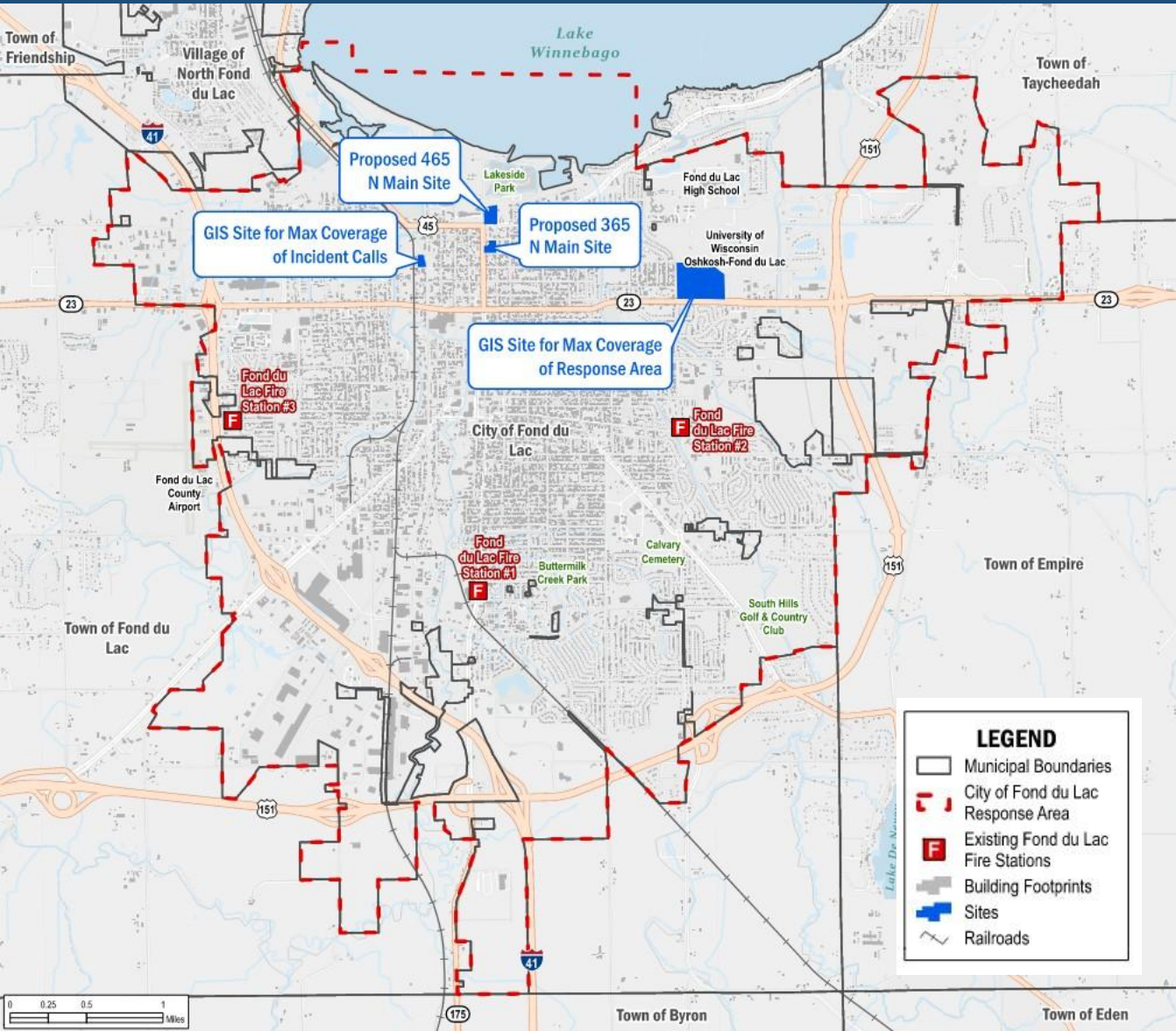
- Considered 2 different categories
  - GIS Site for Max Coverage of Response Area
  - GIS Site for Max Coverage of Incident Calls





# LOCATION STUDY

## SITE SELECTION



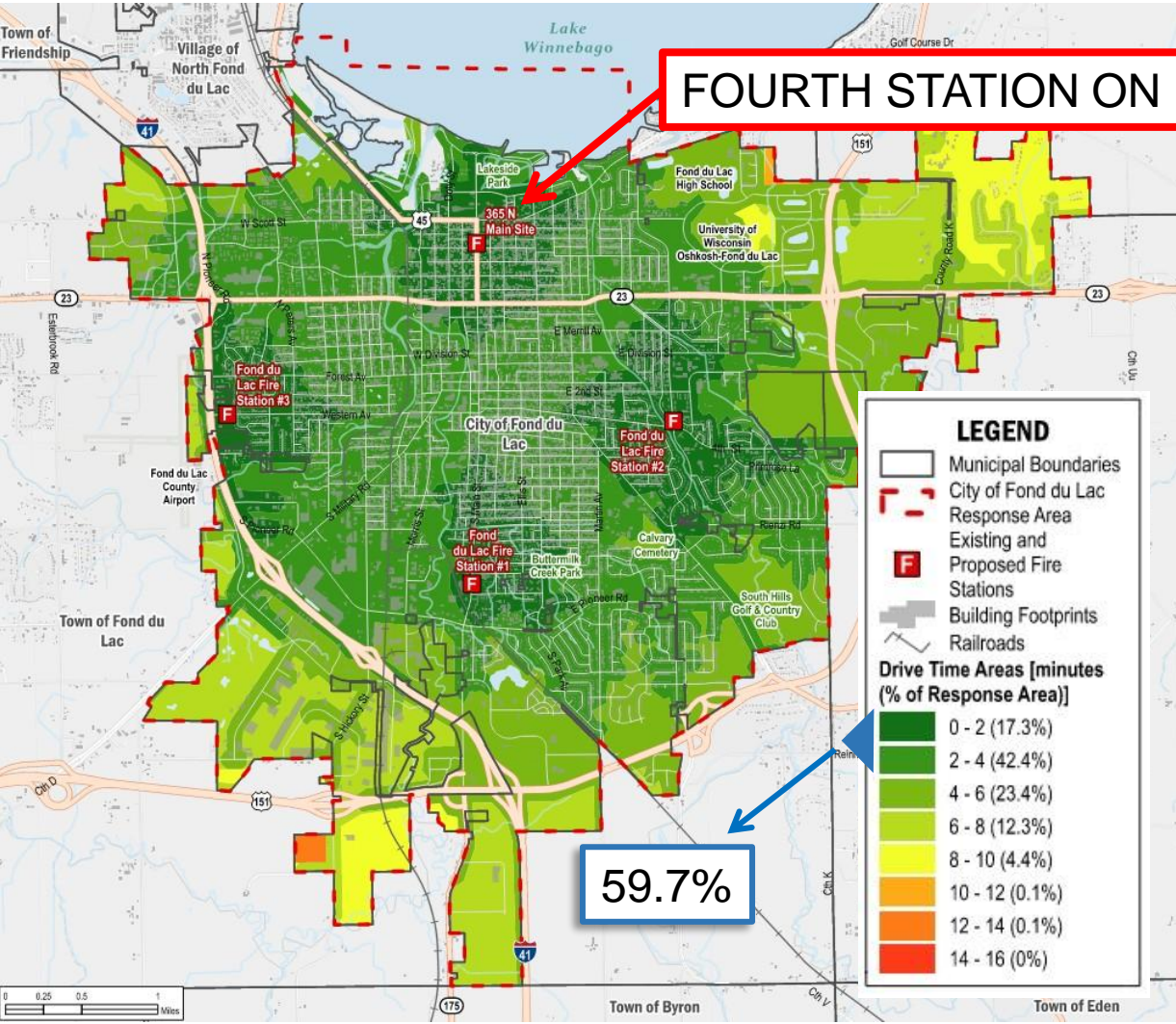
- Considerations Include
  - Maximizing response area coverage and highest call volume coverage
  - Population density
  - Risk areas
  - Land / site availability (cost to acquire)
  - Coverage type (land vs water)



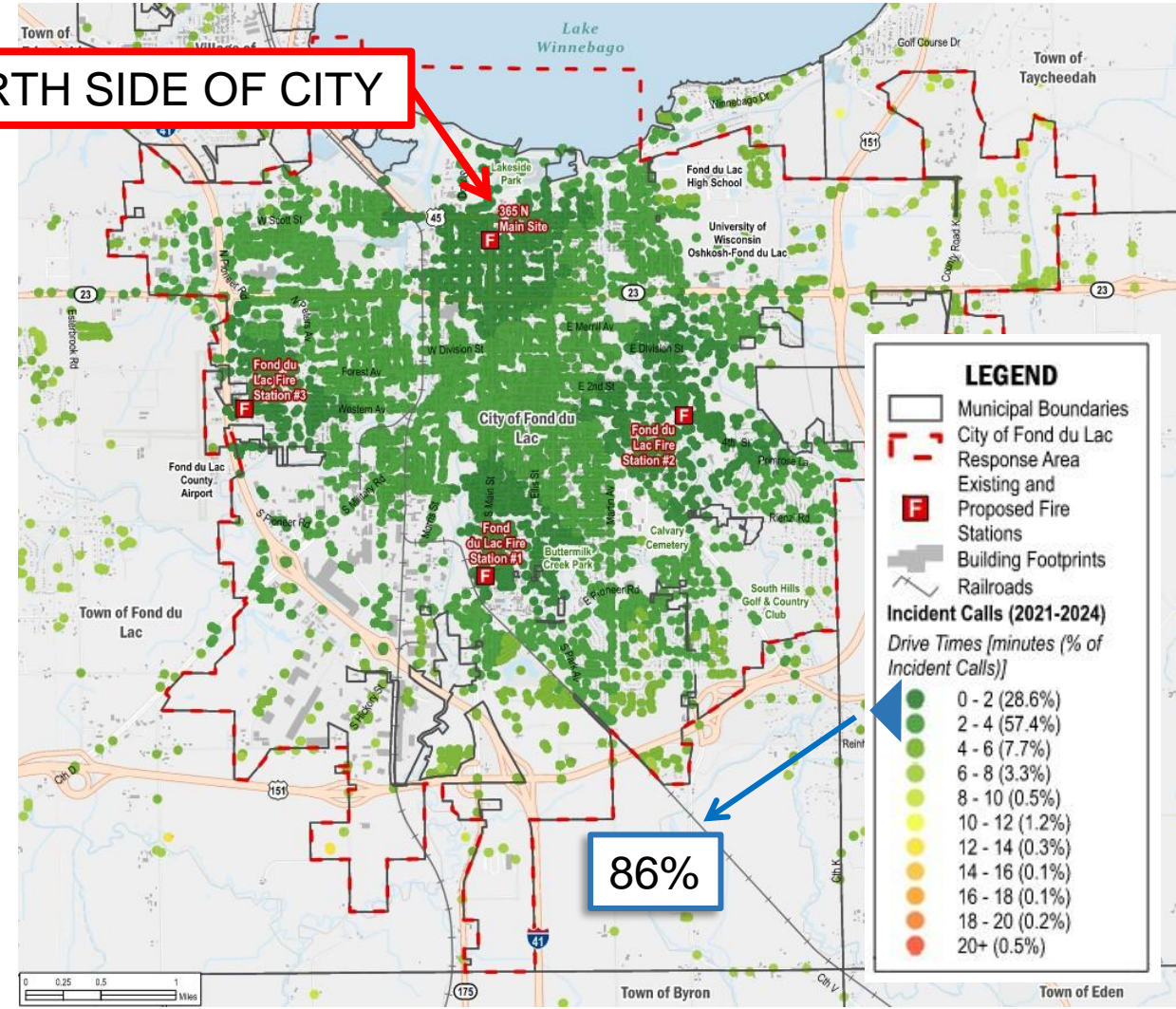
# LOCATION STUDY

## PROPOSED 4<sup>TH</sup> STATION - 365 N. MAIN STREET

### PROPOSED DRIVE TIMES TO ENTIRE RESPONSE AREA



### PROPOSED DRIVE TIMES TO INCIDENT CALLS



# LOCATION STUDY

PROPOSED 4<sup>TH</sup> STATION – 365 N. MAIN STREET

## RESPONSE TIMES COMPARED TO NFPA 1710 BENCHMARK

CATEGORY	NFPA STANDARD	CURRENT	WITH NEW STATION	IMPROVEMENT FROM CURRENT	DISTANCE FROM GOAL
ENTIRE RESPONSE AREA	90%	47.5%	<b>59.7%</b>	12%	-30.3%
INCIDENT CALL LOCATIONS	90%	65.4%	<b>86%</b>	20.6%	-4%



# LOCATION STUDY

PROPOSED 4<sup>TH</sup> STATION - 365 N. MAIN STREET

## BENEFITS

- Improves incident call response times closer to NFPA benchmark
- Locates stations in the center of where incident calls most occur
- Is already owned by the City of Fond du Lac
- Allows for strategic response from all four directions
- Improves response times in areas with the highest population density
- Will allow FDLFR to locate water rescue equipment much closer to Lake Winnebago
- Strategically places a station closer to older, higher risk areas that lack modern fire protection systems
- Increases the developed areas that have a first-due engine company within 1.5 miles which helps improve the department's ability to meet / maintain ISO criteria



# **PROGRAMMING: SPACE NEEDS STUDY**

## OVERVIEW

APPARATUS SUPPORT							
Assets	Quantity	Extensive	Length	Width	Height	Volume (F3)	Notes
Water Learning Tower	1	0	0	0	144	0	
Large Training Props	20	0	0	24	0	0	
Medicine	20	0	0	24	0	0	
Protective Gait (ankles)	0	0	0	2.5	1.5	0	
Eye Washes	10	0	0	0	10	0	
Glove Suits	14	0	0	10	0	244	0
Life Laundry							
Extruder							
Green Dye							
RCBA Washer							
Washer for Tank Support							
Emergency Shower							
FEA Dyeing Machine	0	0	0	0	16	0	
Dyeing Total / Shower	0	0	0	15	7	135	0
Respiratory Laundry Equip.	10	0	0	11	0	10	0
Emergency Shower	0	0	0	0	0	0	
Dye Total	10	0	0	10	0	0	
Conc. Equipment							
Compressor							
RCBA Clean and Fill Station							

**Project:** Fire Department

**Location:**

# **CLASSROOM / TRAINING**

## **Equipment**

Training Room/Community Room + EDC  
 Training Storage  
 Tables and Chair Storage  
 EDC Storage  
 Kitchenette  
 Hoses

Existing

Length	x	Width	=	FC Quantity
13	x	16	=	208
10	x	12	=	120
10	x	12	=	120
16	x	12	=	192

Total FF

Sub Total

Include

TOTAL

\$

Equipment  
 Training Room/Community Room + EDC  
 Training Storage  
 Tables and Chair Storage  
 EDC Storage  
 Kitchenette  
 Hoses

[illegible]

- Operational Programming
  - Understand HOW you work
  - Confirm space Needs Analysis
  - Wants and Needs
- Planning for the Future

# SPACE NEEDS ANALYSIS

## PROGRAMMING

SPACE	20-YEAR NEED
APPARATUS BAYS	4,668
APPARATUS SUPPORT	2,045
TRAINING	0
ADMINISTRATION	920
LIVING QUARTERS	3,285
MECHANICAL, ELECTRICAL, SUPPORT	1,638
TOTAL NEW CONSTRUCTION	12,557 SF

# CONCEPTS: DESIGNS AND COSTS

# CONCEPTS

## CONCEPTUAL FLOOR PLAN



- Designed = 12,150 sq. ft.
  - Programmed = 12,557 sq. ft.
  - With alternate = 13,770 sq. ft.
- 6 dorm rooms with kitchen, dining and day room
- Dedicated decontamination spaces
- 3 drive through bays plus 1 alternate

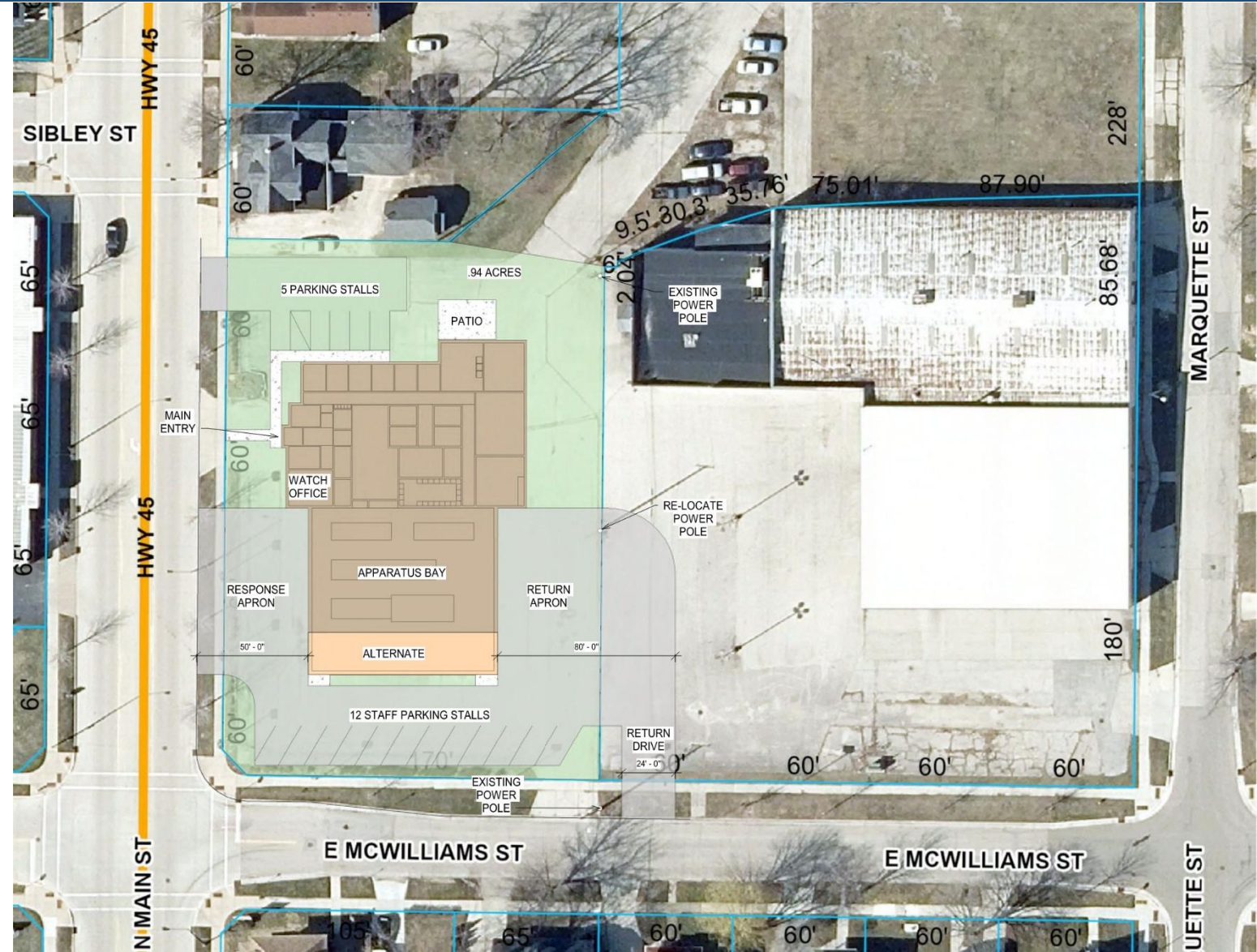
APPARATUS BAY  
 APPARATUS SUPPORT  
 ADMINISTRATION  
 TRAINING  
 STAFF SUPPORT  
 INTERNS  
 CIRCULATION / MECHANICAL



# CONCEPTS

## CONCEPTUAL SITE PLAN

- Corner lot
- Requires .94 Acres
- Response to N. Main Street (Hwy 45)
- Return from E. McWilliams Street
- Public parking and entry on north side
- Staff parking on south side



# CONCEPTS

## OPINION OF PROBABLE COSTS

ESTIMATED COSTS	
SITE ACQUISTION	\$ 0
COST OF CONSTRUCTION	\$ 5,637,600
FURNITURE, FIXTURES & EQUIPMENT (FFE)	\$ 275,504
COMMUNICATIONS AND TECHNOLOGY	\$ 160,000
PROFESSIONAL FEES & LEGAL	\$ 826,012
SUBTOTAL	\$ 6,899,116
ADD ALTERNATE APPARATUS BAY	\$283,500
TOTAL	\$7,182,616

Note: based on 2024 construction costs

# CONCLUSION & RECOMMENDATION



# CONCLUSION & RECOMMENDATION

## KEY CONSIDERATIONS INCLUDED:

- Maximizing response area coverage and highest call volume coverage
- Population density
- Risk areas
- Land / site availability (cost to acquire)
- Coverage type (land vs water)
- Site circulation & safety
- Overall function of facility
- Department needs
- Gender equity

# CONCLUSION & RECOMMENDATION

## RECOMMENDATION:

Design and construct a new satellite fire station on the north side of the City

- Improves compliance with NFPA benchmarks for incident call locations significantly improving response times in areas with the highest population density
- 365 N. Main Street is already owned by the City of Fond du Lac
- Strategic location for response, water rescue and facilities without modern fire protection methods



Home of the Award Winning



**Five Bugles  
Design**



**Mitchell Associates  
Architects**

# Thank you.



Five Bugles  
Design



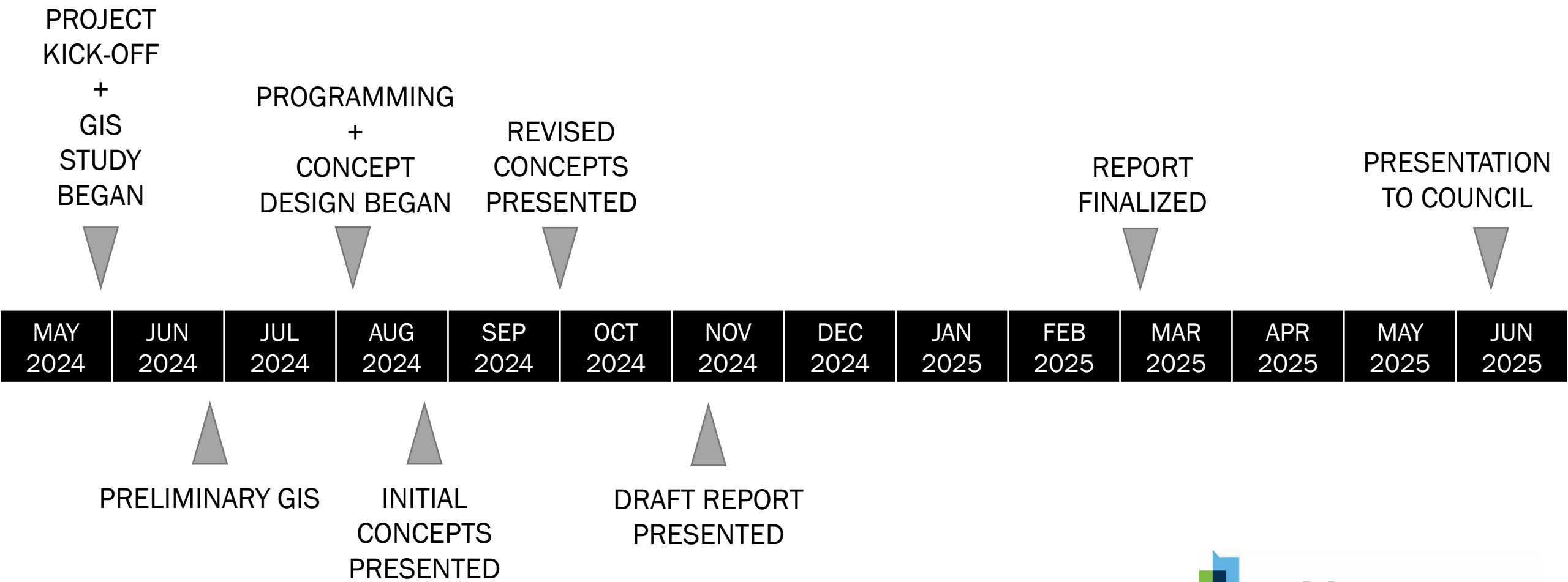
Mitchell Associates  
Architects





# PROJECT HISTORY

## TIMELINE



# WHAT'S NEXT?:

We Are  
Here:



Concepts  
(Estimate)

Schematic  
Designs  
(Estimate)

Design  
Development  
(Estimate)

Construction  
Documents

Bidding  
Construction  
Occupancy

