

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Meeting Room D
160 S Macy Street

April 18, 2017
7:00 AM

1. CALL TO ORDER

- a. Roll Call
- b. Declaration a Quorum Is Present
- c. Pledge of Allegiance
- d. Silent Reflection
- e. Administer Oath Of Office To Council Members-Elect
 - 1) Catherine Block
 - 2) Greg Giles
 - 3) Brian Kolstad

2. PUBLIC HEARINGS

3. CONSENT AGENDA

4. INPUT

5. ACTIONS

- a. Election Of Officers
 - 1) Council President
 - 2) Council Vice-President
- b. Resolution No. 8669

A Resolution Adopting Supplemental Rules For The City Council Of
Fond du Lac, Wisconsin
Introduction: City Attorney
- c. Assignment of Council Representatives to Boards, Commissions
and Committees

Introduction: City Clerk

6. ADJOURN

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8669

Subject: A Resolution Adopting Supplemental Rules For The City
Council Of Fond du Lac, Wisconsin
Introduction: City Attorney

Initiator:

Recommendation:

ATTACHMENTS:

File Name

8669_Resolution_Adopting_Supplemental_Rules.pdf

Supplemental_Rules_2017-18.pdf

RESOLUTION NO. 8669

**A RESOLUTION ADOPTING SUPPLEMENTAL RULES
FOR THE CITY COUNCIL OF FOND DU LAC, WISCONSIN**


BE IT RESOLVED by the City Council of Fond du Lac, Wisconsin
that the attached Supplemental Rules for the City Council are hereby
adopted.

ADOPTED:

, President
Fond du Lac City Council

Attest:

Margaret Hefter, City Clerk

City Attorney:
Reviewed 

**SUPPLEMENTAL RULES FOR THE CITY COUNCIL
CITY OF FOND DU LAC
WISCONSIN**

April 2017-2018

MEETINGS

Rule 1

During the month of November, the regular City Council meeting normally held on the 4th Wednesday shall be changed to the 4th Tuesday because of the Thanksgiving holiday.

AGENDA

Rule 2

The City Clerk, under the direction of the City Manager, will prepare an agenda for the Council. Any Council member or the City Manager may introduce a new item to the agenda. Agenda items and issues acted upon by Council cannot return to a subsequent agenda for one year, except as a motion to reconsider or reverse requested by two or more members voting on the prevailing side.

The Presiding Officer, subject to concurrence of the majority of the Council, may establish time limits and otherwise control presentations.

If a matter is properly noticed on an agenda for a meeting but is pulled from the agenda at that meeting, the presiding officer may nevertheless allow members of the public wishing to speak to that item to do so.

SEATING ARRANGEMENT

Rule 3

Seating arrangements in the Council Chambers shall be determined by the City Clerk.

RECORDING OF MEETINGS

Rule 4

All meetings of the Council may be recorded and kept on file for not less than one year, except for closed sessions. A video or similar digital format recording of meetings, except closed sessions may be made available to the public via the city's web site, generally within 48 hours after the meeting.

COMMITTEE OF THE WHOLE

Rule 5

Committee of the Whole study sessions may be called in the same manner as provided for Council meetings, but the function of such a meeting is to investigate or study a subject matter. This committee may: take no action, recommend an action to be acted upon at a future Council meeting, or refer the matter to a future Council meeting or other governmental body without a recommendation.

PROCLAMATIONS

Rule 6

Proclamations may be made by the Presiding Officer as shown on the agenda. Any Council member may request a Proclamation.

TERMS FOR COUNCIL PRESIDENT

Rule 7

Council members should serve no more than two consecutive one-year terms as President of the Fond du Lac City Council.

SERVING ON BOARDS, COMMITTEES AND COMMISSIONS

Rule 8

Prior to each annual organization meeting, the City Clerk shall give to each Council member a listing of boards, commissions and committees that Council members may serve on. City Council members shall act as regular members and shall not serve as the Chairperson/Co-Chairperson for any Board, Commission or Committee. Each Council member is to indicate on the list their preferences of boards, commissions and committees on which they wish to serve, and then give their preferences to the City Clerk. The City Clerk shall compile on a single form the Council members' preferences. This list shall be available at the organization meeting. In a situation where more than one Council member expresses a preference for a position, the Council shall vote on the appointment of an individual. Other than when no one else shows an interest, no Council member shall serve more than three consecutive years on a board, commission or committee.

WAIVER OF RULES

Rule 9

By a majority vote of the Council these rules, in whole or in part, may be waived.

ACTIONS FOR A PUBLIC HEARING

Rule 10

Prior to the start of the "Comments from the Public" portion of the public hearing, the Presiding Officer may require that all persons wishing to be heard to sign in with the clerk, giving their names and addresses, the agenda item, and whether they wish to speak in support, in opposition, or otherwise. Any person who fails to sign in may not be permitted to speak, at the discretion of the Presiding Officer. At any public hearing all persons who have signed in and wish to be heard will be heard. However, the Presiding Officer shall be authorized to establish speaker time limits and otherwise control presentations to avoid repetition. In public hearings that are not of a quasi-judicial nature, the Presiding Officer, subject to concurrence of the majority of the Council, may establish time limits and otherwise control presentations. The Presiding Officer may set the order of speakers so that

testimony is heard in the most logical groupings (i.e. proponents, opponents, adjacent owners, vested interests, etc.

PUBLIC COMMENT

Rule 11

1. Members of the public may make comments on items listed on the agenda with a time limit of five minutes and subject matters not noticed on the agenda with a time limit of one minute.
 - a. The public comment period on non-agenda matters shall be limited to no more than 15 speakers. If more than 15 individuals desire to speak, a random drawing may be held to fill the available 15 spots.
 - b. The Presiding Officer shall have the sole authority to take measures to limit repetitive comments.
2. The Presiding Officer may require that all persons wishing to speak during the public comment section complete a citizen comment form in advance of the meeting, giving their names and addresses and an explanation of the item or items they wish to comment upon during their one minute time period.
 - a. Any person who fails to sign up may not be permitted to speak, at the discretion of the Presiding Officer.
 - b. The Presiding Officer may read the Citizen Comment sheet out loud, leaving off the street address number and phone number, prior to the speaker's comments.
 - c. The Presiding Officer may read a statement outlining the rules for open public comment prior to allowing any speakers who have signed up to speak to take the microphone.
 - d. A speaker may allocate time between different subjects, as outlined in their Citizen Comment sheet, during their one minute non-agenda item increment.
3. All speakers shall keep their comments civil.
 - a. Persons addressing the Council shall not make personal, unduly repetitive, slanderous or profane remarks to the Council, any member of the Council, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts, disturbs or otherwise impedes the orderly conduct of any Council meeting.

- b. The Presiding Officer may rule a speaker is out of order and direct the City Clerk to shut off the speaker's microphone if profane, obscene, slanderous, abusive or disorderly language is used.
 - c. At the discretion of the Presiding Officer or upon a majority vote of the Council, the Presiding Officer may order removed from the legislative chambers any person who fails to observe these rules of decorum and interrupts the due and orderly course of any meeting of the City Council.
 - d. Speakers that violate the City's ordinances, including unnecessary noise or disorderly conduct, may be cited for a violation of the City's Code and be required to pay a forfeiture in municipal court if found in violation.
- 4. The Council shall not discuss or deliberate upon any item brought forward by public comment, unless such item is already listed on the agenda for the meeting.
 - 5. The Presiding Officer may refer a matter raised during public comment to the City Manager for review and possible action.
 - 6. Nothing in this rule is intended to limit the inherent authority of the Presiding Officer to conduct and control a meeting.

COUNCIL MEMBER DEBATE

Rule 12

- 1. The Presiding Officer, shall recognize members who wish to speak on a matter before the member is allowed to speak. If more than one member wishes to speak on a matter, the Presiding Officer shall recognize the member who requested to speak first. However, members who have not spoken on the matter shall be given preference to speak over members who have previously spoken on the particular matter.
- 3. As a general rule, members should limit themselves to two five minute speaking turns on any pending question. Brief introductory comments to motions, generally, do not count as a speaking turn for a pending question.

REMOTE ACCESS

Rule 13

The Council allows for remote access by its members at Council meetings, when a Council member who would otherwise be absent wishes to participate for the entirety of the meeting and has provided prior notice to and received approval from the Presiding Officer.