

**CITY COUNCIL  
SPECIAL MEETING  
CITY OF FOND DU LAC, WISCONSIN  
September 20, 2017  
6:00 PM**

Legislative Chambers  
City-County Government Center

160 S Macy Street  
Fond du Lac, Wisconsin

**I. CALL TO ORDER**

- A. Pledge Of Allegiance
- B. Roll Call
- C. Declaration a Quorum Is Present

**II. 2018 BUDGET AND CAPITAL IMPROVEMENT PLAN OVERVIEW**

- A. Process for Budget Approval - City Attorney
- B. Budget Presentation and Overview
  - City Manager and Director of Administration
- C. CIP Presentation and Overview
  - City Manager and Director of Administration
  - Plan Commission Recommendation to Approve
- D. Budget Questions from Council

**III. ADJOURN**

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: 2018 Budget and Capital Improvement Plan Overview

Subject: 2018 BUDGET AND CAPITAL IMPROVEMENT PLAN OVERVIEW

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of Administration

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Legislative 2018 Budget and Capital Improvement Plan Overview  
Number:

Effect:

Initiator:

Location:

Recommendation:

**ATTACHMENTS:**

File Name

Revised\_Budget\_process\_memo.\_2018.pdf

# ***CITY OF FOND DU LAC - Memorandum***

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## **City Attorney/Human Resources Department**

**Date:** September 13, 2017

**To:** City Council  
City Manager

**From:** Deborah Hoffmann, City Attorney/Director – Human Resources  
Tracy Salter, Director of Administration

**Re:** Process for Budget Approval and Timeline

### Timeline

1. September 20, 2017. Special Council meeting to review the budget. Any changes the Council wishes to make to the budget should be done at this meeting. The budget summary resulting from this meeting will be published with the public hearing notice. After this meeting, the budget will not be on the agenda until the public hearing.
2. October 25, 2017. Public Hearing on the budget.
3. November 8, 2017. Formal adoption of the 2018 City Budget, tax levy and the 2018-2022 Capital Improvement Plan.
4. November 20, 2017. The tax billing information will be provided to Fond du Lac County for preparation of the tax bills.

### Budget Process

- The budget process is governed by Section 65.90, *Wis. Stats.* It requires a Public Hearing on the budget.
- During the Hearing, budget amendments may be made by majority vote.
- Significant changes to the budget at the Public Hearing, (the tax levy, appropriations or purpose), would require that the budget summary be re-published.
- After the Budget Public Hearing process is complete, Section 65.90(5)(a), *Wis. Stats.* requires all changes to the budget to be by a two-thirds vote of the entire City Council membership.