

**CITY COUNCIL MEETING AGENDA**  
**CITY OF FOND DU LAC, WISCONSIN**  
Legislative Chambers  
160 S Macy Street

May 10, 2017  
6:00 PM

**1. CALL TO ORDER**

- a. Roll Call
- b. Declaration a Quorum Is Present
- c. Pledge of Allegiance
- d. Silent Reflection
- e. Proclamation Recognizing Police Memorial Week

**2. PUBLIC HEARINGS**

**3. CONSENT AGENDA**

- a. April 26, 2017 Council Minutes
- b. List Of Claims Dated May 3, 2017

**4. INPUT**

- a. Audience Comments
- b. Crime Stats/Analysis And Overview  
Presented By: Chief Of Police
- c. Budget Amendment Process  
Presented By: Director of Administration, Tracy Salter

**5. ACTIONS**

- a. Permit To Sell Fermented Malt Beverages On Park Property  
Entity: Fond du Lac Symphonic Band, Ltd.  
Event: Dorf Kapelle Concert  
Location: Buttermilk Creek Park Performance Arts Center  
Date: July 5, 2017  
Introduction: City Clerk
- b. "Class B" Intoxicating Liquor and Class "B" Fermented Malt License  
Limited Liability Co: 211 S Military LLC  
Agent: Ronald Boda  
Agent Address: 440 Satterlee St., Fond du Lac  
d/b/a: Nette's Bar & Grill  
Premise Address: 211 S Military Road  
Introduction: City Clerk
- c. "Class B" Intoxicating Liquor and Class "B" Fermented Malt License  
Limited Liability Co: Fond du Lac Baseball Club, LLC

Agent Name: Ryan Moede  
Agent Address: 43 Thackery Dr., Oshkosh, WI 54904  
d/b/a: Fond du Lac Dock Spiders  
Location of Premises: 980 E Division Street  
Introduction: City Clerk

d. Resolution No. 8672

A Resolution Making Appointments To The Art Board, Redevelopment Authority and Historic Preservation Commission  
Introduction: City Manager

e. Resolution No. 8673

A Resolution Authorizing Execution Of The Department Of Natural Resources Principal Forgiven Financial Assistance Agreement  
Introduction: Director of Administration

f. Resolution No. 8674

A Resolution Approving And Authorizing The Execution Of The Working Conditions Agreement With Fond du Lac Professional Police Association Local 12  
Introduction: Chad Wade

g. Resolution No. 8675

A Resolution Amending the 2017 Budget To Authorize Use Of Fund Balance To Make Payments As Outlined In The 2017 Police Local 12 And Police Supervisory Agreements To Pay A Portion Of Other Post-Employment Benefits (OPEB) That Are Accrued But Not Yet Owed  
Introduction: Director of Administration

(Requires a two thirds vote of the governing body)

h. Resolution No. 8676

A Resolution Authorizing The Use Of Public Streets And Waiving The Prohibition Against Possession Of Alcoholic Beverages On Specified Public Ways For The Following Events: Fond du Lac Children's Chorale 20th Anniversary Concert, June 7, 2017; Delbert McClinton Street Concert, August 12, 2017 And Fondue Festival Street Concert, September 9, 2017  
Introduction: City Clerk

## 6. ADJOURN

a. Adjourn To Closed Session

Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons require a closed session.

The subject of the closed session is:

**Update on Association of Commerce/ Fond du Lac Economic Development Corporation Study**

These subjects are exempt under Wisconsin Statutes Section 19.85  
(1) (f)

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Proclamation Recognizing Police Memorial Week

Subject: Proclamation Recognizing Police Memorial Week

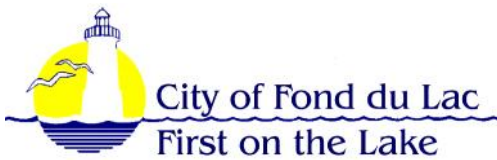
Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

Police\_Week\_2017\_Proclamation.pdf



## Proclamation

*Whereas, the Congress and President of the United States have designated May 15<sup>th</sup> as Peace Officer's Memorial Day, and the week in which May 15<sup>th</sup> falls as National Police Week; and*

*Whereas, there are approximately 900,000 law enforcement officers currently serving across the United States, including the dedicated members of the City of Fond du Lac Police Department, who work tirelessly to protect our communities and safeguard our democracy; and*

*Whereas, approximately 60,000 assaults against law enforcement officers occur each year, resulting in nearly 16,000 injuries, and a law enforcement officer is killed in the line of duty, on average, every 60 hours; and*

*Whereas, more than 20,000 law enforcement officers in the United States have been killed in the line of duty, including three members of the City of Fond du Lac Police Department; Officer William C. Prinslow who was shot on duty and later died of his injuries on November 19, 1898; Officer Nick E. Klaske who was shot on duty and later died of his injuries on October 31, 1961; and Officer Craig A. Birkholz, who was shot and killed in the line of duty on March 20, 2011; the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington D.C., the Wisconsin Police Memorial at the State Capitol, and the Fond du Lac Public Safety Memorial located at Hamilton Park, and;*

*Whereas, in addition to the fallen Police Officers of the City of Fond du Lac Police Department, Trooper Trevor J. Casper of the Wisconsin State Patrol, was shot and killed in the City of Fond du Lac on March 24, 2015;*

*Whereas, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including the 143 officers killed in the line of duty in 2016; and*

*Whereas, May 15<sup>th</sup> is designated as Peace Officer's Memorial Day, in honor of all fallen officers and their families and United States flags should be flown at half-staff.*

*Now, Therefore, I, Karyn Merkel, President of the Fond du Lac City Council, by my signature affixed, on behalf of our City and its residents, formally designate May 15, 2017, as Peace Officers Memorial Day, and May 14 – 20, 2017, as Police Week in the City of Fond du Lac, Wisconsin, joining our great Nation in honoring the men and women in law enforcement, recognizing their sacrifices and immeasurable contributions in protecting our community and its residents.*

*Dated: May 2017*

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*Karyn Merkel, President  
Fond du Lac City Council*

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: April 26, 2017 Council Minutes

Subject: April 26, 2017 Council Minutes

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

04-26-17\_City\_Council\_Minutes.pdf

**CITY COUNCIL MEETING MINUTES  
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers  
160 S Macy Street

April 26, 2017  
6:00 PM

**CALL TO ORDER**

Roll Call

Present

Catherine Block  
Lee Ann Lorrigan  
Greg Giles  
Karyn Merkel  
Brian Kolstad  
Kay Miller  
Derek Terbeest

Absent

None

Administrative Staff

Joe Moore, City Manager  
Dyann Benson, Director of Community Development  
Tracy Salter, Director of Administration  
Tricia Davi, Deputy Comptroller/Treasurer  
Deb Hoffmann, City Attorney  
Chad Wade, Asst. City Attorney  
Jordan Skiff, Director of Public Works  
Paul DeVries, City Engineer  
Pete Hartz, Water Operations Manager  
Ray Dilts, Fleet Manager  
Travis Kloetzke, Engineering  
Steve Klein, Asst. Police Chief of Operations  
Peter O'Leary, Fire Chief

Declaration a Quorum Is Present

President Merkel declared a quorum present.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Silent Reflection

A moment of silent reflection was observed.

Proclamation Recognizing April 28, 2017 As Arbor Day In The City Of  
Fond du Lac

President Merkel presented a proclamation designating April 28th, 2017 as Arbor Day in the City of Fond du Lac in recognition of the aesthetic ecological usefulness of trees in our public ways and neighborhoods.

#### Mental Health Awareness Month Proclamation

President Merkel presented a proclamation designating May 2017 as Mental Health Awareness Month in Fond du Lac, recognizing the fundamental necessity of a year-round awareness for children, youth and adults with mental health needs and their families.

#### **PUBLIC HEARINGS**

Public Hearing - Special Assessments For Private Lead Service Line Replacement

**Spoke in opposition of Lead Service Line Replacement**

Fred Clippert, 245 N Military Street, Fond du Lac  
Mike Butler, PO Box 323, Brownsville

**Spoke in regards to Lead Service Line Replacement**

Gary Weber, N5981 Nelson Rd, Fond du Lac  
Al Warren, 100 5th St, Fond du Lac

**Appeared in regards to Lead Service Line Replacement**

Rose Steiner, 285 S Marr Street, Fond du Lac

**Spoke in regards to Sidewalk Construction**

Susan Letourneau, 94 7th Street

#### **CONSENT AGENDA**

April 12, 2017 Regular Council Minutes

April 18, 2017 Council Organizational Minutes

List Of Claims Dated April 14, 2017

A Motion was made by Lee Ann Lorrigan to approve the Consent Agenda and seconded by Greg Giles, and the motion was **Passed**.  
Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

## **INPUT**

### Audience Comments

#### **Spoke in support of the McDermott Park Master Plan**

John McDowell, 77 Eastbrook Ln, Fond du Lac  
Janelle Anderson, 136 E Merrill Ave, Fond du Lac  
Oliver Clements, 101 Cottage Ave, Fond du Lac  
Rick Moulton, 240 Cottage Ave, Fond du Lac  
Barb Bossenbroek, 396 Ledgeview Ave, Fond du Lac  
Donna Richards, 121 North National Ave, Fond du Lac

#### **Appeared in regards to McDermott Park Master Plan**

Lisa Pauly, 57 N Kayser St, Fond du Lac  
Dave Bossenbroek, 396 Ledgeview Ave, Fond du Lac

#### **Spoke in regards to Housing Authority**

Patrick Schuppe, 471 Western Ave

### Downtown Fond du Lac Partnership Report On The Downtown Exploratory Committee Recommendations

Amy Hansen, Executive Director of Downtown Fond du Lac Partnership, reported on the Downtown Exploratory Committee Recommendations, explaining which recommendations could be priorities. Ideas included targeted redevelopment, vacant property improvement, residential development plan, arts and entertainment development plan, and landscape and streetscape improvements.

### Private Lead Service Update

City Manager, Joe Moore, provided an introduction of the Private Lead Service Program Update.  
Jordan Skiff, Director of Public Works, explained the Private Lead Service Replacement Program will be voluntary for 2017. Mr. Skiff also addressed public comments and questions.

### Break

The Committee called for a short break from 7:56 PM to 8:04 PM.

### McDermott Park Master Plan

Jordan Skiff, Director of Public Works, reported on the McDermott Park Master Plan, addressing Council questions and comments as well as feedback from the Friends of McDermott Park.

### Status Of Negotiations With Fond du Lac Police Association Local 12

Assistant City Attorney, Chad Wade, provided a status of negotiations with Fond du Lac Police Association Local 12.

## **ACTIONS**



April 27, 2017-October 27, 2017 Class "B" Fermented Malt Beverage License

A Motion was made by Lee Ann Lorrigan to approve a April 27, 2017 - October 27, 2017 Class "B" Beverage License for Fond du lac Softball Inc. at Lakeside Park and seconded by Greg Giles, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Permit To Sell Fermented Malt Beverages On Park Property

A Motion was made by Kay Miller to approve a Permit to Sell Fermented Malt Beverages on Park Property to Fond du Lac Evening Optimists at Lakeside Park Oven Island for the Optimists Antique Car Show and seconded by Derek TerBeest, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Resolution No. 8670

2017-003

A Motion was made by Greg Giles to approve Resolution 8670, making appointments to the Advisory Park Board, Advisory Parking & Traffic Board, Board of Appeals, Historic Preservation Commission, Plan Commission, Redevelopment Authority, and Ethics Board and seconded by Kay Miller, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Abstain: Block

Resolution No. 8671

2017-053

A Motion was made by Brian Kolstad to approve Resolution 8671, authorizing the donation of a 1997 trailer to the American Public Works Association and seconded by Lee Ann Lorrigan, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Ordinance No. 3632

2017-054

A Motion was made by Greg Giles to approve Ordinance 3632, rezoning 14 Sixth Street from C-2 (General Business) to R-4 (Multifamily Residential) and seconded by Brian Kolstad, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Ordinance No. 3633

2017-055

A Motion was made by Catherine Block to approve Ordinance 3633, amending Chapter 343, Fires and Fire Prevention of The Code of the City of Fond du Lac relating to the size of water supplies and seconded by Brian Kolstad, and the motion was **Passed**.

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

#### **ADJOURN**

A Motion was made by Derek TerBeest to adjourn at 8:42 PM and seconded by Kay Miller, and the motion was **Passed**.

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Margaret Hefter  
City Clerk

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: List Of Claims Dated May 3, 2017

Subject: List Of Claims Dated May 3, 2017

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

List\_of\_Claims\_5-3-17.pdf

# ***CITY OF FOND DU LAC - Memorandum***

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## **Department of Administration**

**Date:** May 3, 2017

**To:** City Council

**From:** Tracy Salter, Director of Administration

**Re:** List of Claims

The list of claims for goods and services for the payment periods April 15, 2017 through April 28, 2017 for all funds total \$999,357.96. Wisconsin statute 66.0609 (2) requires the comptroller to file, at least monthly with the City Council, a list of approved claims paid.

Suggested Motion: Receive and File

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Permit To Sell Fermented Malt Beverages On Park Property

Subject: Entity: Fond du Lac Symphonic Band, Ltd.  
Event: Dorf Kapelle Concert  
Location: Buttermilk Creek Park Performance Arts Center  
Date: July 5, 2017  
Introduction: City Clerk

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

FDL\_SYMPHONIC\_BAND.pdf

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

*If not filed 15 days prior to event, a \$25*

*rush fee will be charged, for a total of \$35 due.*

Application Date:

4/19/17

☐ Town ☐ Village ☒ City of FOND DU LAC

County of FOND DU LAC

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/05/2017 and ending 07/05/2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization (organized under Ch. 181

☐ Veteran's Organization

☐ Fair Association

(a) Name FOND DU LAC SYMPHONIC BAND LTD

(b) Address P.O. BOX 1483 (548 PRAIRIE RD) FOND DU LAC WI 54936-1483

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 05/01/1898

(d) If corporation, give date of incorporation 05/15/1982

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President JOAN M PERRY 481 THOMAS ST FOND DU LAC WI 54935

Vice President JOHN LEPIEN 704 S PARK AVENUE FOND DU LAC WI 54935

Secretary DENISE GOETSCH 24 COTTAGE AVE FOND DU LAC WI 54935

Treasurer LISA PANKRATZ N7237 HWY W MT CALVARY WI 54935

(g) Name and address of manager or person in charge of affair: JOAN M PERRY 481 THOMAS ST  
FOND DU LAC WI 54935

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 801 S PARK AVENUE-BUTTERMILK CREEK CONCESSION AREA

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? OUTDOOR PERFORMANCE FACILITY AUDIENCE AREA

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

### 3. Name of Event

(a) List name of the event BUTTERMILK FESTIVAL - DORF KAPPELE

(b) Dates of event 07/05/2017

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

FOND DU LAC SYMPHONIC BAND LTD

(Name of Organization)

Officer

*Joan M. Perry*  
(Signature/date)

Officer

(Signature/date)

Officer

*John Lepien V.P.*  
(Signature/date)

Officer

(Signature/date)

Date Filed with Clerk

04/19/17

Date Reported to Council or Board

Date Granted by Council

License No.

Control #: 299 OL

Rec # 19254

**City of Fond du Lac**  
**Memorandum**

**Date:** Thursday, April 20, 2017  
**To:** Chief of Police Attn: Records Division  
**From:** City Clerk  
**Subject:** Temporary Class B License

The attached application was filed with this office within the preceding forty-eight hours.

It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

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**City of Fond du Lac**  
**Memorandum**

**Date:** Thursday, April 20, 2017  
**To:** City Clerk  
**From:** Chief of Police  
**Subject:** Temporary Class B License

I hereby recommend that the application be:

X Granted a license — *approved by Acklin via email 4/20/17*  
       Denied a license

Comments

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**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: "Class B" Intoxicating Liquor and Class "B" Fermented Malt License

Subject: Limited Liability Co: 211 S Military LLC  
Agent: Ronald Boda  
Agent Address: 440 Satterlee St., Fond du Lac  
d/b/a: Nette's Bar & Grill  
Premise Address: 211 S Military Road  
Introduction: City Clerk

Initiator:

Recommendation: Alcohol License Recommendation: **Approve**

**ATTACHMENTS:**

File Name

Nette\_s.pdf

Exceprt\_-\_ALC\_04-24-17\_Nettes\_Bar\_\_\_Grill.pdf





# Memo

**To:** City Manager Moore

**From:** Chief Lamb

**Date:** 04-19-17

**Re:** Proposed Class B Beer and Intoxicating Liquor License for Nette's Bar and Grill,  
211 S Military Road.

On April 18, 2017 Assistant Chief Klein, Division Chief of Fire Prevention Troy Haase, Community Development Director Dyann Benson and City Clerk Maggie Hefter, met with the listed applicant Ron Boda regarding his request for a Class B combination license for the above location.

Mr. Boda is looking at opening a bar in the former Warehouse tavern location. Mr. Boda advised that he is not looking to make any major changes to the infrastructure of the building. Mr. Boda has purchased the property and will be owner/manager of the business. He stated that it would be the typical neighborhood corner bar. Boda stated that they will have a number of large screen televisions for watching sporting events. The second floor area would be used for busy times such as weekends or for special event/private parties. Boda advised that even though the name of the business suggests that they are a bar and grill, that there is no food kitchen within the establishment; however, he has had some discussions with his next door neighbor at the Green Dragon to provide some small menu items that they could serve at Nette's next door.

Mr. Boda has been a resident of Fond du Lac for over 50 years. Mr. Boda stated that he owns a number of businesses including a soda fountain distribution business which supplies a number of restaurants and bars. Mr. Boda has over 13 years of experience of working within the Hospitality industry.

Mr. Boda will serve as the licensed agent for this location. Assistant Chief Klein discussed with the applicant the City's expectations of being a license holder and the importance of being a "good neighbor."

Background checks performed on the applicant, both in-house and NCIC/CIB, indicate no criminal history that would preclude him from obtaining the requested license. The Police Department has no objections to the approval of the proposed license request.

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 5-11 20 17 :  
ending 6-30 20 17

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } FOND DU LAC

County of FOND DU LAC Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY  
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): 211 S MILITARY LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title Name Home Address Post Office & Zip Code  
President/Member MEMBER RONALD BODA [REDACTED] WI 54935  
Vice President/Member \_\_\_\_\_  
Secretary/Member \_\_\_\_\_  
Treasurer/Member \_\_\_\_\_  
Agent RONALD E BODA  
Directors/Managers \_\_\_\_\_

3. Trade Name NETTE'S BAR & GRILL Business Phone Number \_\_\_\_\_  
4. Address of Premises 211 S MILITARY RD Post Office & Zip Code FOND DU LAC WI 54935

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No  
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No  
8. (a) Corporate/limited liability company applicants only: Insert state WISCONSIN and date 4-6-17 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) BASEMENT-STORAGE- 1ST + 2ND FLOOR- STORAGE + SALES

10. Legal description (omit if street address is given above): \_\_\_\_\_

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No  
(b) If yes, under what name was license issued? \_\_\_\_\_

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## SUBSCRIBED AND SWORN TO BEFORE ME

this 6th day of April, 20 17

[Signature]  
(Clerk/Notary Public)

My commission expires 9-27-2019

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>4-6-17</u>	Date reported to council/board <u>5-10-17</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued <u>17-5043</u>	

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT  
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of FOND DU LAC County of FOND DU LAC  
☒ City

The undersigned duly authorized officer(s)/members/managers of 211 S MILITARY LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as  
NETTE'S BAR & GRILL  
(trade name)

located at 211 S MILITARY RD

appoints RONALD E BODA  
(name of appointed agent)  
[REDACTED] FOL. WI 54935  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 50 YEARS

Place of residence last year [REDACTED] FOL. WI 54935

For: 211 S MILITARY LLC  
(name of corporation/organization/limited liability company)

By: Ronald E Boda / member  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Ronald E Boda, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Ronald E Boda 4/6/17 Agent's age [REDACTED]  
(signature of agent) (date)  
[REDACTED] FOL. WI. 54935 Date of birth [REDACTED]  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 04/19/17 by Steven P Koo Title ASST. POLICE CHIEF  
(date) (signature of proper local official) (town chair, village president, police chief)

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
BODA		RONALD		EDWARD	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	FO	WI	54935
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ Member / Agent of 211 S MILITARY LLC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 50 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☒ Yes ☐ No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)  
A DUI IN 2004 IN CITY OF FOND DU LAC. CAN'T FIND INFO ON CCAP.
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No  
If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No  
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
BODA DISTRIBUTION	440 SATTERLEE ST	2004	PRESENT
HOME CARE CONST	440 SATTERLEE ST.	1988	PRESENT

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6th day of April, 2017

[Signature]  
(Clerk/Notary Public)

My commission expires 9.27.2019

[Signature]  
(Signature of Named Individual)



Printed on  
Recycled Paper



## Nette's Bar & Grill

Dear City of Fond du Lac my name is Ronald E Boda of 440 Satterlee St in Fond du lac and I am at this time applying for a Original Alcohol Beverage Retail liquor license for what was formally called the Warehouse Bar at 211 S Military Rd in Fond du Lac.

This location has been a local bar for decades serving the Fond du lac area. At the time the current owner shut down there had been improvements to the building such as installing new bathrooms on the second level along with a remodel for the second floor. They had pool tables and other games on the second floor for parties and pool tournaments,

My intention is to reopen the bar initially doing simple clean ups and minor improvements to get the business operating again and over the course of the next year we will install a small kitchen grill area behind the bar for serving sandwiches and appetizers for our guest. In the meantime until this happens we will utilize the Green Dragon for food service.

There isn't much information to share at this time other than we wish to continue serving the local area that was served there in the past with a nice place to go to socialize with friends with the ability to serve alcohol and eventually have a meal produced there. There will be pool tables and other games as before and like can be found at any other bar in Fond du lac.

We intend to be open from 3pm to close Monday-Friday and opening 11 am to close on the weekends. There is no dance floor nor are there any plans for one. There will be music provided by a juke box for entertainment. The second floor will still be utilized for private parties and events as it was in the past.

If you have any other question feel free to call me at 920-923-3517. Thank you! Ronald E Boda.

ALCOHOL LICENSE COMMITTEE  
MEETING MINUTES  
CITY OF FOND DU LAC, WISCONSIN  
160 S Macy Street  
Meeting Room D  
April 24, 2017  
4:00 PM

**ROLL CALL**

Attendance

Present

Shawn Anhalt  
Peter Doll  
Karen Merkel  
Kerry Ann Strupp

Absent

Jacob Lehman  
Mark Otterstatter  
Travis Vandynhoven

Administrative Staff

Deb Hoffman, City Attorney  
Steve Klein, Asst Police Chief of Operations

Declaration Quorum Present

Chairperson Anhalt declared a quorum present.

\*\*\*\*\*OTHER BUSINESS\*\*\*\*\*

**ACTIONS**

**"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage**

**Limited Liability Co:** 211 S Military LLC  
**Agent Name:** Ronald Boda  
**Agent Address:** 440 Satterlee St, Fond du Lac, WI 54935  
**d/b/a:** Nette's Bar & Grill  
**Location of Premises:** 211 S Military Rd

A Motion was made by Karyn Merkel to approve a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license for Nette's Bar & Grill at 211 S Military Road and seconded by Kerry Strupp, and the motion was **Passed**.

Ayes: Anhalt, Doll, Merkel, Strupp  
Absent: Lehman, Otterstatter, VanDynHoven

\*\*\*\*\*OTHER BUSINESS\*\*\*\*\*

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: "Class B" Intoxicating Liquor and Class "B" Fermented Malt License

Subject: Limited Liability Co: Fond du Lac Baseball Club, LLC  
Agent Name: Ryan Moede  
Agent Address: 43 Thackery Dr., Oshkosh, WI 54904  
d/b/a: Fond du Lac Dock Spiders  
Location of Premises: 980 E Division Street  
Introduction: City Clerk

Initiator:

Recommendation: Alcohol License Committee Recommendation: **Approve**

**ATTACHMENTS:**

File Name

Dockspiders.pdf

Exceprt\_-\_ALC\_04-24-17\_Dockspiders.pdf

## Fond du Lac City Police Department



# Memo

**To:** City Manager Moore

**From:** Chief Lamb

**Date:** 04-19-17

**Re:** Proposed Class B Beer and Intoxicating Liquor License for the Fond du Lac Dock Spiders, 980 E Division St.

On April 18, 2017 Assistant Chief Klein, Division Chief of Fire Prevention Troy Haase, Community Development Director Dyann Benson and City Clerk Maggie Hetter, met with Ryan Moede who is the General Manager and the listed agent for the Fond du Lac Dock Spiders Northwoods Baseball Team regarding their request for a Class B combination license for Herr-Baker Field.

Mr. Moede stated that the Fond du Lac Dock Spiders is a newly created expansion team that is part of the Northwoods Baseball League. The Northwood teams are comprised of top collegiate baseball players from around the country. The Dock Spiders operate under Fond du Lac Baseball Club LLC which is a single member LLC of Appleton Baseball Club Inc. which own the Wisconsin Timber Rattlers minor league team. Mr. Moede stated that they are in the process of making a number of additions and improvements to Herr-Baker Field on the campus of Marian University which will be the home of the Dock Spiders. The stadium will hold 2,000 people and they anticipate an average crowd of 1,500 for games. The Dock Spiders will play 36 home games at Herr-Baker Field between May and August.

In addition to box seating and bleacher seating areas, there will be a couple of group party areas within the stadium. This license request will allow fans attending Dock Spider games to consume beer or other alcoholic drinks within the stadium. Mr. Moede stated that they will be carding all individuals 30-years of age or younger wishing to consume alcohol on the premises. In addition, all fans consuming alcohol must have a Dock Spiders issued wrist band which can be obtained as they enter the stadium or at the concessions. All servers will have completed the responsible beverage servers course and be licensed operators.

The Dock Spiders will cease all alcohol sales in the 7<sup>th</sup> inning which is an industry best practice. The Dock Spiders will have on site security staff for all games and will work closely with law enforcement on any concerns that may come up.

Mr. Moede has worked for the Wisconsin Timber Rattlers for the past 6-years, prior to assuming the role of General Manager for the Dock Spiders. Mr. Moede will serve as the licensed agent for the Dock Spiders.

Background checks were conducted on Mr. Moede and the applicants' both in-house and NCIC/CIB. There is nothing in the applicants' background that would preclude them from obtaining the requested license. The Police Department has no objections to the approval of the proposed license.



# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning May 11 20 17  
ending June 30 20 17

TO THE GOVERNING BODY of the: ☐ Town of  
☐ Village of } Fond du Lac  
☒ City of

County of Fond du Lac Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY  
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Fond du Lac Baseball Club, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>President Rob D Zorjav</u>	<u>[REDACTED]</u>	<u>De Pere, WI 54115</u>
Vice President/Member	<u>Vice President Aaron W. Hahn</u>	<u>[REDACTED]</u>	<u>Appleton, WI 54913</u>
Secretary/Member	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Treasurer/Member	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Agent	<u>Ryan T. Moede</u>	<u>[REDACTED]</u>	<u>Oshkosh, WI 54904</u>
Directors/Managers	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

3. Trade Name Fond du Lac Dock Spiders Business Phone Number 920-907-9835  
4. Address of Premises 980 E. Division, FDL Post Office & Zip Code P.O. Box 2152, 54936

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No  
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No  
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 7/18/16 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☒ Yes ☐ No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Baseball stadium incl. concessions, picnic decks, VIP Party Deck, AYLE box + patio tables, food to go, dock yard, seating bowl, concourses, grass berms, VIP suites, kitchen, front office launch.

10. Legal description (omit if street address is given above):  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No  
(b) If yes, under what name was license issued?  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No  
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## SUBSCRIBED AND SWORN TO BEFORE ME

this 8th day of March, 20 17

Catherine J. Spahr  
(Notary Public)  
My commission expires 4/15/2018

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/10/17</u>	Date reported to council/board <u>5/10/17</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Control # - 2591-OL  
License # - 17-5021

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT  
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town  
☐ Village of FOND DU LAC County of FOND DU LAC  
☒ City

The undersigned duly authorized officer(s)/members/managers of Fond du Lac Baseball Club, LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Fond du Lac Dock Spiders  
(trade name)

located at 980 E. Division Street, Fond du Lac, WI 54935

appoints Ryan Moede  
(name of appointed agent)

[Redacted] Oshkosh, WI 54904  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 6 years

Place of residence last year 1025 Covered Bridge Rd, Waupaca, WI 54981

For: Fond du Lac Baseball Club, LLC  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: Arion [Signature], Vice President  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Ryan Moede, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Ryan Moede 3/10/17 Agent's age [Redacted]  
(signature of agent) (date)  
[Redacted] Oshkosh, WI 54904 Date of birth [Redacted]  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 04/19/17 by [Signature] Title ASST. POLICE CHIEF  
(date) (signature of proper local official) (town chair, village president, police chief)

5. Ryan has already completed the course.

6. -

7. -

8. (b) Single Member LLC of Appleton Baseball Club, Inc.

(c) Appleton Baseball Club, Inc.

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Zerjav</u>		(first name) <u>Rob</u>	(middle name) <u>D.</u>	
Home Address (street/route) [REDACTED]		Post Office [REDACTED]	City <u>De Pere</u>	State <u>WI</u> Zip Code <u>54115</u>
Home Phone Number [REDACTED]		Age [REDACTED]	Date of Birth [REDACTED]	Place of Birth [REDACTED]

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ President of Fond du Lac Baseball Club, LLC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 42 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No  
If yes, identify. Appleton Baseball Club, Inc., 2400 N. Casaloma Dr., Appleton - Class B  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No  
If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name <u>Park Village of Ashwaubenton</u>	Employer's Address <u>Ashwaubenton</u>	Employed From <u>1994</u>	To <u>1996</u>
Employer's Name <u>Best Buy</u>	Employer's Address <u>Green Bay</u>	Employed From <u>1992</u>	To <u>1994</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 8th day of March

Cathleen S. Spanbauer  
(Clerk/Notary Public)

My commission expires 4/10/2018



[Signature]  
(Signature of Named Individual)



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Recycled Paper



# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Hahn		Aaron		W.	
Home Address (street/route)		Post Office		City	State
[REDACTED]		[REDACTED]		Appleton	WI
Home Phone Number		Age	Date of Birth	Zip Code	
[REDACTED]		[REDACTED]	[REDACTED]	54913	
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ Vice President of Fond du Lac Baseball Club, LLC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 12.5 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No  
If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No  
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
JT's Wash & Mart	751 Wisconsin St., Ashkosh, WI 54801	6/05	3/06
Birmingham Barons	100 Ben Chapman Dr., Hoover, AL 35244	1/04	9/04

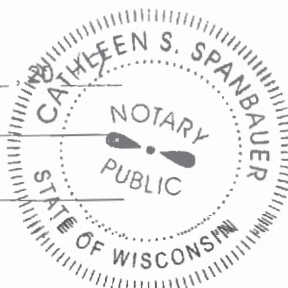
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 8th day of March

Catherine S. Spanbauer  
(Clerk/Notary Public)

My commission expires 4/10/2018



Aaron W. Hahn  
(Signature of Named Individual)



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# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Muede		Ryan		T.	
Home Address (street/route)		Post Office		City	State Zip Code
[REDACTED]		[REDACTED]		OshKosh	WI 54904
Home Phone Number		Age	Date of Birth		Place of Birth
[REDACTED]		[REDACTED]	[REDACTED]		[REDACTED]

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ Agent of Fond du Lac Baseball Club, LLC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 6 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, describe status of charges pending.

- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No  
If yes, identify.

(Name, Location and Type of License/Permit)

- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No  
If yes, identify.

(Name of Wholesale Licensee or Permittee)

(Address By City and County)

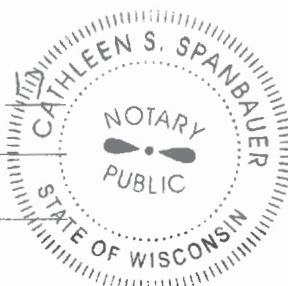
- Named individual must list in chronological order last two employers.

Employer's Name WI Timber Rattlers	Employer's Address 2400 N. Casaloma, Appleton	Employed From 11/22/2010	To 12/31/2016
Employer's Name Sacramento River Cats	Employer's Address Sacramento, CA	Employed From 1/1/2010	To 11/2010

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 10<sup>th</sup> day of March 2018  
Cathleen S. Spanbauer  
(Clerk/Notary Public)



Ryan Muede  
(Signature of Named Individual)

My commission expires 4/10/2018



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## **Business Summary for Fond du Lac Baseball Club, LLC**

Appleton Baseball Club, Inc., a non-stock, for profit Wisconsin Corporation, dba Wisconsin Timber Rattlers is a highly successful Minor League Baseball team recognized both locally and nationally for their business operations. The Northwoods League is a collegiate summer baseball league comprised of teams of the top college players from around the country. In 2016, the Fond du Lac Baseball Club, LLC purchased an expansion team in the Northwoods League and will begin operations in 2017 as the Fond du Lac Dock Spiders. Fond du Lac Baseball Club, LLC is the single member LLC of Appleton Baseball Club, Inc.

The Fond du Lac Dock Spiders will be playing at Herr-Baker Field on the campus of Marian University and leasing the facility from Marian for baseball operations from May 25 through August 25 each year. The Dock Spiders core business is providing family entertainment to Fond du Lac and the surrounding communities.

Hours of operation vary depending on the games schedule each year. A 2017 schedule is attached for reference.



WISCONSIN DEPARTMENT OF REVENUE  
PO BOX 8902  
MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
MADISON, WI 53708-8902  
ph: 608-266-2776 fax: 608-264-6884  
email: DORBusinessTax@wisconsin.gov  
website: revenue.wi.gov

Letter ID L1433374944

CATHY SPANBAUER  
FOND DU LAC BASEBALL CLUB, LLC  
PO BOX 2152 980 E DIVISION STREET  
FOND DU LAC WI 54936-2152

## Wisconsin Department of Revenue Seller's Permit

**Legal/real name:** FOND DU LAC BASEBALL CLUB, LLC  
**Business name:** FOND DU LAC BASEBALL CLUB, LLC  
980 E DIVISION ST  
FOND DU LAC WI 54935-2152

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

### Tax Type

Sales & Use Tax

### Account Type

Seller's Permit

### Account Number

456-1029313271-02



ALCOHOL LICENSE COMMITTEE  
MEETING MINUTES  
CITY OF FOND DU LAC, WISCONSIN  
160 S Macy Street  
Meeting Room D  
April 24, 2017  
4:00 PM

**ROLL CALL**

Attendance

Present

Shawn Anhalt  
Peter Doll  
Karen Merkel  
Kerry Ann Strupp

Absent

Jacob Lehman  
Mark Otterstatter  
Travis Vandynhoven

Administrative Staff

Deb Hoffman, City Attorney  
Steve Klein, Asst Police Chief of Operations

Declaration Quorum Present

Chairperson Anhalt declared a quorum present.

\*\*\*\*\*OTHER BUSINESS\*\*\*\*\*

**ACTIONS**

**"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage**

**Limited Liability Co:** Fond du Lac Baseball Club, LLC  
**Agent Name:** Ryan Moede  
**Agent Address:** 43 Thackery Drive, Oshkosh, WI 54904  
**d/b/a:** Fond du Lac Dock Spiders  
**Location of Premises:** 980 E Division Street

A Motion was made by Kerry Strupp to approve a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license for Fond du Lac Dockspiders at 980 E Division Street and seconded by Karyn Merkel, and the motion was **Passed**.

Ayes: Anhalt, Doll, Merkel, Strupp

Absent: Lehman, Otterstatter, VanDynHoven

\*\*\*\*\*OTHER BUSINESS\*\*\*\*\*

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8672

Subject: A Resolution Making Appointments To The Art Board,  
Redevelopment Authority and Historic Preservation  
Commission  
Introduction: City Manager

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

8672\_Appmts\_to\_RDA\_Art\_Board\_and\_HPC.pdf

SKM\_224e17050313070\_Redacted.pdf

hpc\_Redacted.pdf

## RESOLUTION NO. 8672

### A RESOLUTION MAKING APPOINTMENTS TO THE ART BOARD, REDEVELOPMENT AUTHORITY AND HISTORIC PRESERVATION COMMISSION

**BE IT RESOLVED** by the City Council of the City of Fond du Lac that the following appointments by the City Manager to the Art Board, Redevelopment Authority and Historic Preservation Commission are hereby confirmed:

<u>Art Board</u>	<u>Beginning</u>	<u>Ending</u>
Kevin Miller (2 <sup>nd</sup> term)	05/11/2017	4/30/2019
Kathryn Dreifuerst (2 <sup>nd</sup> term)	05/11/2017	4/30/2020
Amy Hansen (2 <sup>nd</sup> term)	05/11/2017	4/30/2020
Craig Molitor (2 <sup>nd</sup> term)	05/11/2017	4/30/2020
<u>Redevelopment Authority</u>		
Joseph Truesdale	05/11/2017	4/30/2022
<u>Historic Preservation Commission</u>		
Mary Lopno	05/11/2017	4/30/2019

#### **ADOPTED:**

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Karyn Merkel, President  
Fond du Lac City Council

Attest:

City Attorney:

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Margaret Hefter, City Clerk

Reviewed 

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Fond du Lac City Arts Board

4/20/15

Name of Board, Commission or Committee

Date

Kevin Miller

Full Name

Address

Executive Director of THELMA

Occupation

Thelma Sadoff Center for the Arts

Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone [REDACTED] Business Phone [REDACTED]

E-Mail Address: [REDACTED] Cellular Phone [REDACTED]

Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: 7

Education: MFA UW- Milwaukee, BA UW-Eau Claire

List potential conflicts of interest: \_\_\_\_\_

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Board of Directors for DFP	4		
Economic Restructuring (DFP)	4		

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

State Board: Appointed to the Wisconsin Arts Board by Governor Walker; Current Chair of Wisconsin Arts Board; Current Chair of the Creative Industries Committee (Wisconsin Arts Board); A member of the Wisconsin Panel on Arts & Cultural  
**Locally:** Spearheaded the Greater Fond du Lac Arts & Entertainment District; oversaw the \$7.5 Million renovation of the downtown Fond du lac arts center;  
 As executive director of THELMA, I have helped create, promote, & facilitate over 1,000 art events (music, visual arts, theatre performance.)  
 Highlights include exhibits from Italy, France, Guggenheim Museum, & Cleveland's Rock n' Roll Hall of Fame. The Milwaukee Journal Sentinel recognized THELMA's 45 North exhibition as Runner-Up for Best Museum Show.

If selected, I would like to work towards bettering the community through my service in the following ways:

Helping to make Fond du Lac a more attractive community to live, work, and play. The arts generate a \$535 Million economic impact for the state of Wisconsin, if Fond du Lac is going to be a relevant community for our citizens our we must take advantage of all the arts have to offer.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Arts Board  
Name of Board, Commission or Committee  
4/10/15  
Date

Kathryn Dreifuert  
Full Name  
Address

Gallery Manager  
Occupation  
Riverwalk Art Center  
Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone  Business Phone

E-Mail Address:  Cellular Phone

Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: 28

Education: Master of Arts-Teaching, National University

List potential conflicts of interest:

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Tour the Town art walk	3	League of Women Voters	9

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

I believe my background and interests qualify me to be on a Fond du Lac Arts Board.

I taught art for 19 years. I am a member of Wisconsin Visual Artists. I am a member of the Tour the Town Art Walk committee. I own and manage Riverwalk Art Center. I exhibit and sell my pottery and paintings.

If selected, I would like to work towards bettering the community through my service in the following ways:  
I will help to create a vibrant Arts District in Fond du Lac which makes this city a true Arts destination. I will assist in educating and engaging the citizens of Fond du Lac in the arts.

Please note: By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Arts Board

4/10/15

Name of Board, Commission or Committee

Date

Amy Lynn Hansen

Full Name

Address

Executive Director

Occupation

Downtown FDL Partnership

Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone [REDACTED] Business Phone [REDACTED]

E-Mail Address: [REDACTED] Cellular Phone [REDACTED]

Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: 13

Education: UW- Milwaukee - BBA Industrial Relations

List potential conflicts of interest:

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Lakeside Park	1	FDL Noon Rotary	6

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

I have great interest in the continued evolution of the A&E District.

One of the two original "instigators" involved in creating the vision plan for the A&E district.

If selected, I would like to work towards bettering the community through my service in the following ways:  
Finding unique projects to showcase and help market downtown Fond du Lac and the surrounding community.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Arts Board

4.30.15

Name of Board, Commission or Committee

Date

Craig Molitor

Full Name

Address

President of Fond du Lac's Destination Marketing Organization

Fond du Lac Area Convention and Visitors Bureau (FACVB)

Occupation

Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: \_\_\_\_\_ five

Education: Many many years of college but no degree

List potential conflicts of interest: none

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Lakeside Park Exploratory Committee	3/4		

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

I was a member of the cross-organizational exploratory committee that traveled to Lacrosse Wisconsin in the fall of 2014.

It was during this trip that the idea for the Art Board was birthed (based to some extent on what we saw Lacrosse doing in this regard).

I think it is incredibly important for a community to identify the intersection of commerce and art and strive on a daily basis to support both.

Art raises up commerce and commerce makes art more sustainable; there must be a symbiotic relationship between the two. As President of this

community's visitors bureau I advocate on behalf of the sizable amount of economic activity or commerce that falls under the umbrella of tourism and hospitality.

If selected, I would like to work towards bettering the community through my service in the following ways:

I feel that the FACVB in its role as Destination Marketing Organization should be involved in conversations regarding the development of more and better 'product' i.e. art

The FACVB will always push a positive message out on all of our numerous distribution channels (e.g. Facebook, Twitter, scrolling sign, What's Happening Videos, Experience Fond du Lac Videos)

That said having a seat at the table (or in this case the Art Board) will be very impactful

I think for our community's future marketing efforts.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Redevelopment Authority 04/26/2017  
Name of Board, Commission or Committee Date

Joseph Truesdale [REDACTED]  
Full Name Address

Marketing Account Manager wisnet.com, LLC  
Occupation Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone [REDACTED] Business Phone [REDACTED]

E-Mail Address [REDACTED] Cellular Phone [REDACTED]

Are you currently a resident of Fond du Lac? Yes ☐ No ☒ No. of Years: 0

Education: Bachelor of Fine Arts in Mass Media Management from Ripon College in 2007

List potential conflicts of interest: \_\_\_\_\_

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
		Young Professionals of FDL Board & President	5
		Children's Museum of FDL Board of Directors	2
		Pop-Up FDL Steering Committee	1

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

I'm very much interested in helping to develop new and exciting ways for Fond du Lac to build positive change across our community. I've taken a recent interest in finding ways to incorporate space unexpectedly after working with Pop-Up Fond du Lac and presenting at the Open Storefronts Conference in Madison with some colleagues last Fall. The energy surrounding that experience is still with me and is fueling the desire to help in any way I can to improve the quality of life in our community.

If selected, I would like to work towards bettering the community through my service in the following ways:

I will use my connections and experience with the organizations I have been (and still am) a part of to help bring in fresh ideas and perspectives. I hope to help the committee pull in collaborative efforts with those organizations and more so that Fond du Lac can continue to grow and bloom.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.



**CITY OF FOND DU LAC  
APPLICATION FOR APPOINTMENT TO  
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Historic Preservation Commission

April 21, 2017

Name of Board, Commission or Committee

Date

Mary S. Lopno

Full Name

Address

Retired

Occupation

N/A

Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone XXXXXXXXXX Business Phone N/A

E-Mail Address XXXXXXXXXX Cellular Phone XXXXXXXXXX

Are you currently a resident of Fond du Lac? Yes ☒ No ☐ No. of Years: 57 Years

Education: Graduate Goodrich High School; Associate Degree Supervisory Management, Moraine Park Technical College

List potential conflicts of interest: None

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
City Fond du Lac Board of Review	2	Master Gardner Volunteer; Vetrans Park,	3
		Galloway House & Junior Master Gardner	

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

Previous real estate license wherein I acquired knowledge of real estate laws and practices. Lifelong interest in architecture and the historic significance to the community. I would like to see a healthy balance of decisions taking into account both progress and preserving potential landmarks.

If selected, I would like to work towards bettering the community through my service in the following ways:

I baelieve I would be an effective member of the Commission able to advise the City Council after thoughtful fact gathering and weighing the interests of the populace while considering the preservation of the uniqueness of our community.

**Please note:** By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8673

Subject: A Resolution Authorizing Execution Of The Department Of  
Natural Resources Principal Forgiven Financial  
Assistance Agreement  
Introduction: Director of Administration

Initiator:

Recommendation:

**ATTACHMENTS:**

File Name

8673\_DNR\_Assistance\_Agreement\_PLS\_Lines.pdf

Memo\_SWDLP\_authorization.5.4.17.revised.pdf

## RESOLUTION NO. 8673

### A RESOLUTION AUTHORIZING EXECUTION OF THE DEPARTMENT OF NATURAL RESOURCES PRINCIPAL FORGIVEN FINANCIAL ASSISTANCE AGREEMENT

**WHEREAS**, the City of Fond du Lac (the "Municipality") wishes to undertake a project to replace private lead service lines at residences, pre-K thru 12 schools and licensed day care centers, identified as DNR No. 5142-10 (the "Project"); and

**WHEREAS**, the Municipality has applied to the Safe Drinking Water Loan Program (the "SDWLP") for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

**WHEREAS**, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$300,000 that it has identified as being eligible for SDWLP funding;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fond du Lac that the proper City officials are hereby authorized and directed to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by this reference.

#### ADOPTED:

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Karyn Merkel, President  
Fond du Lac City Council

Attest:

City Attorney:

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Margaret Hefter, City Clerk

Reviewed 

# ***CITY OF FOND DU LAC - Memorandum***

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**City Attorney/Human Resources Department**

**Date:** May 5, 2017

**To:** Joe Moore, City Manager

**From:** Tracy Salter, Director of Administration  
Deborah Hoffmann, City Attorney/Director – Human Resources

**Re:** Safe Water Drinking Loan Program (SDWLP)

The City of Fond du Lac has been selected to receive a \$300,000 Safe Water Drinking Loan by the Wisconsin Department of Natural Resources (DNR).

This loan qualifies for principal forgiveness, which means that the DNR will not be repaid for the principal loan amount, if it is used as required under the terms of the SDWL Program.

The loan proceeds may be used over a three year period to fund eligible expenses for private lead service replacements in the City of Fond du Lac.

The Director of Public Works sent a letter out to all the property owners affected by the 2017 City Street reconstruction projects, on May 1<sup>st</sup>, 2017, explaining that the City will provide a subsidy, using the SDWL program funds, to help those owners who voluntarily agree to replace their private lead service lines (PLSL). He told them:

Under this voluntary program, the City will ask interested area plumbers and utility contractors to submit a summary of their qualifications. Homeowners will be encouraged—but not obligated—to contract with one of these plumbers to replace their private LSL. A subsidy would still be provided to offset your price to do this work, but this amount has not been established yet...

Please contact our Water Business Office at 920-322-3680 or [drinkingwaterinfo@fdl.wi.gov](mailto:drinkingwaterinfo@fdl.wi.gov) with any questions that you might have. We hope to hear from many of you that you are still interested in the voluntary program.

Our change to a voluntary program has been communicated to the DNR who has agreed this still meets the terms of the SWDLP. Staff recommends approval of Resolution 8673 authorizing the execution of the SWDLP agreement when it is complete.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8674

Subject: A Resolution Approving And Authorizing The Execution Of  
The Working Conditions Agreement With Fond du Lac  
Professional Police Association Local 12  
Introduction: Chad Wade

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

8674\_Res\_Agreement\_for\_Police\_2017.pdf

Memo\_RE\_Police\_2017-18.pdf

## RESOLUTION NO. 8674

### A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF THE WORKING CONDITIONS AGREEMENT WITH FOND DU LAC PROFESSIONAL POLICE ASSOCIATION LOCAL 12

**WHEREAS**, the City of Fond du Lac has negotiated with the Fond du Lac Professional Police Association Local 12 WPPA (herein referred to as WPPA Local 12), to arrive at a working conditions agreement; and

**WHEREAS**, the parties are in concert and have come to an agreement on said matter.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fond du Lac that the working conditions agreement by and between the City of Fond du Lac and WPPA Local 12, for the period of January 1, 2017 through December 31, 2018, is hereby adopted and authorized for execution by the appropriate City officials, all in accordance with the terms and conditions thereof, and that all previous working conditions agreements between the City of Fond du Lac and WPPA Local 12, shall no longer be in force and effect.

#### **ADOPTED:**

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Karyn Merkel, President  
Fond du Lac City Council

Attest:

City Attorney:

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Margaret Hefter, City Clerk

Reviewed 

# ***CITY OF FOND DU LAC - Memorandum***

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## **Human Resource Department**

**Date:** April 24, 2017

**To:** Joe Moore, City Manager  
Members of the City Council

**From:** Chad Wade, Labor Relations Coordinator

**Re:** WPPA Local 12 Tentative Agreement

The City has reached a tentative agreement with the Fond du Lac Professional Police Association Local 12. The terms of the agreement include the following:

- The agreement is for 2 years (2017-2018);
- 3.5% wage increase effective January 1, 2017 and a 3.25% wage increase effective January 1, 2018.
- Freezes the current Good Attendance Bonus Program;
- Replaces Post-Retirement year of free health insurance benefit with a new plan that caps the post retirement benefit and eliminates program for employees hired after February 1, 2017;
- Matches health insurance premium contribution levels to current general employee contribution levels;
- Limits the number of hours worked by an officer in a short period of time;
- Clarifies several practices that are included in the current bargaining agreement.

This agreement addresses the post-retirement benefit liability concerns the Council and City staff have been considering the last several years. This agreement is consistent with the bargaining goals set by the City Council. In addition, it provides two years of labor peace within the Police Department and puts the Police and Fire Unions on the same bargaining schedule.

The bargaining team recommends approval of the resolution. As always, if you have questions you may contact me.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8675

Subject: A Resolution Amending the 2017 Budget To Authorize Use  
Of Fund Balance To Make Payments As Outlined In The 2017  
Police Local 12 And Police Supervisory Agreements To Pay  
A Portion Of Other Post-Employment Benefits (OPEB) That  
Are Accrued But Not Yet Owed  
Introduction: Director of Administration

(Requires a two thirds vote of the governing body)

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

8675\_Budget\_Amendment\_PEB\_Police.with\_changes\_(2).pdf

Budget\_amendment-PD\_OPEB.pdf



**RESOLUTION NO. 8675**

**A RESOLUTION AMENDING THE 2017 BUDGET TO AUTHORIZE USE OF FUND BALANCE TO MAKE PAYMENTS AS OUTLINED IN THE 2017 POLICE LOCAL 12 AND POLICE SUPERVISORY AGREEMENTS TO PAY A PORTION OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) THAT ARE ACCRUED BUT NOT YET OWED**

**WHEREAS**, current government accounting standards require the City to quantify the value of other post – employment benefits (OPEB) that are accruing and represent a liability of the City, and

**WHEREAS**, the City previously made lump sum OPEB payments to other City employees groups, and

**WHEREAS**, the City bargaining team has negotiated a similar payout to be made to Police Local 12 members and will negotiate a similar payout with the Police Supervisory members, and

**WHEREAS**, there are funds available in the General Fund Unassigned Fund Balance that could be used for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fond du Lac that the 2017 City Budget is hereby amended to include the payment of \$765,000 to pay for a portion of other post-employment benefits that are accrued but not yet owed as discussed in the City Council meeting of May 10, 2017 and in conformance with City policy and other relevant agreements.

**BE IT FURTHER RESOLVED**, that \$765,000 shall be transferred to the General Insurance & Bonds account.

**ADOPTED:**

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Karyn Merkel, President  
Fond du Lac City Council

Attest:

City Attorney:

Reviewed 

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Margaret Hefter, City Clerk

# ***CITY OF FOND DU LAC - Memorandum***

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## **Department of Administration**

**Date:** May 4, 2017

**To:** City Manager, City Council

**From:** Tracy C. Salter, Director of Administration

**Re:** Budget Amendment – Post-employment Health Benefit Changes

A Budget amendment is required to fund the 2017 payment of other post-employment benefits (OPEB) as outlined in the 2017 Police Local 12 and Police Supervisory agreements. These agreements cover 57 Local 12 and 11 Supervisory members.

The City Council approved a similar resolution on September 28, 2016 for a portion of the then unfunded OPEB for 85 general employees.

It is recommended to authorize the use of \$765,000 of unassigned general fund balance to pay this portion of OPEB while remaining in compliance with the City's fund balance policy. This policy states that the City will maintain an unassigned general fund balance to provide necessary working capital to avoid cash flow interruptions and short-term borrowing to fund daily operations of at least 15% of budgeted expenditures for the subsequent year.

Please feel free to contact me with questions.

**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8676

Subject: A Resolution Authorizing The Use Of Public Streets And  
Waiving The Prohibition Against Possession Of Alcoholic  
Beverages On Specified Public Ways For The Following  
Events: Fond du Lac Children's Chorale 20th Anniversary  
Concert, June 7, 2017; Delbert McClinton Street Concert,  
August 12, 2017 And Fondue Festival Street Concert,  
September 9, 2017  
Introduction: City Clerk

Initiator:

Recommendation:

**ATTACHMENTS:**

**File Name**

8676\_Street\_and\_Alcohol\_Waivers\_Thelma\_2017.pdf

Thelma\_Memo.pdf

Thelma\_Event\_No\_1.pdf

Thelma\_Event\_No.\_2.pdf

## RESOLUTION NO. 8676

**A RESOLUTION AUTHORIZING THE USE OF PUBLIC STREETS AND WAIVING THE PROHIBITION AGAINST POSSESSION OF ALCOHOLIC BEVERAGES ON SPECIFIED PUBLIC WAYS FOR THE FOLLOWING EVENTS: FOND DU LAC CHILDREN'S CHORALE 20TH ANNIVERSARY CONCERT - JUNE 7, 2017; DELBERT MCCLINTON STREET CONCERT - AUGUST 12, 2017 AND FONDUE FESTIVAL STREET CONCERT - SEPTEMBER 9, 2017**

**WHEREAS**, Thelma is planning several events to be located in downtown Fond du Lac; and

**WHEREAS**, Section 568-4, of the Code of the City of Fond du Lac, Wisconsin, allows the City Council to grant permission for charitable activities to use public streets, and to waive the prohibition against public consumption in Section 400-15., of same Code, as described herein for the hours listed for each separate event:

**Event No. 1 - FdL Children's Chorale 20th Anniversary Concert - June 7, 2017**

The use of the public streets; Sheboygan Street between Marr and Portland for the FDL Children's Chorale 20th Anniversary Concert from 7:00 a.m. to 10:00 p.m.; and waive the prohibition against public consumption between the hours of 9:00 a.m. and 9:00 p.m.

**Event No. 2 - Delbert McClinton Street Concert - August 12, 2017**

The use of the public streets; Sheboygan Street between Marr and Portland for the Delbert McClinton Street Concert from 7:00 a.m. to 10:00 p.m.; and waive the prohibition against public consumption between 9:00 a.m. and 9:00 p.m.

**Event No. 3. Fondue Festival Street Concert - September 9, 2017**

The use of the public streets; Sheboygan Street from Marr to Portland (Portland will be open) for the Fondue Festival Street Concert from 7:00 a.m. to 10:00 p.m.; and waive the prohibition against public consumption between 9:00 a.m. and 9:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fond du Lac that it is in the interest of the City to authorize, in accordance with Code Section 568-4., the above-described events; to use the public streets as indicated and to waive the prohibition against public consumption contained in Code Section 400-15., for the hours listed for each separate event.

**BE IT FURTHER RESOLVED** that notwithstanding anything in this Resolution, no glass containers or carry-ins are permitted in the barricaded areas shown on the diagrams, meaning that the prohibition contained in Code Section 400-15., shall continue to apply to glass containers and carry-ins.

**BE IT FURTHER RESOLVED** that proper City officials and/or City staff are hereby authorized and directed to take any necessary actions in furtherance hereof and in support of such events.

**ADOPTED:**

---

Karyn Merkel, President  
Fond du Lac City Council

Attest:

City Attorney:

Reviewed 

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Margaret Hefter, City Clerk

# THELMA

February 17, 2017

To the Fond du Lac City Council,

On June 7, 2017, Thelma Sadoff Center for the Arts (THELMA) will be hosting the Fond du Lac Children's Chorale's 20<sup>th</sup> Anniversary concert on Sheboygan Street between Marr Street and Portland Street. Sheboygan Street will serve as the venue for this event and will be blocked off with barricades to prevent traffic access.

On August 12, 2017, Thelma Sadoff Center for the Arts (THELMA) will be hosting a free outdoor concert on Sheboygan Street between Marr Street and Portland Street. Sheboygan Street will serve as the venue for this concert and will be blocked off with barricades to prevent traffic access.

On September 9, 2017 (Fondue Fest) Thelma Sadoff Center for the Arts (THELMA) will be hosting a free outdoor concert on Sheboygan Street between Marr Street and Portland Street. Sheboygan Street will serve as the venue for this concert and will be blocked off with barricades to prevent traffic access.

THELMA is requesting the City of Fond du Lac suspend the ordinance that forbids the consumption of alcohol in public from 9:00 AM until 9:00 PM on June 7, August 12, and September 9, 2017. The area effected by the suspension of the ordinance will be the street and sidewalks of Sheboygan Street from Marr Street to Portland Street. Portland Street will be open.

Beginning immediately after the conclusion of the event, THELMA will clean the area and remove all debris created by the event. THELMA will cease the sale of alcoholic beverages at 8:00 PM on June 7 and September 9 to facilitate the expedited clean-up of the venue area. THELMA will cease the sale of alcoholic beverages at 9:00 PM on August 12 and will clean-up the venue area immediately.

Thank you for your consideration of this matter.

Respectfully submitted,



Kevin Miller  
Executive Director

# CITY OF FOND DU LAC SPECIAL EVENT APPLICATION

<b>SECTION 1 – Organization Information</b>				<b>Print Clearly</b>	
Name of Organization Thelma Sadoff Center for the Arts					
Street Address 51 Sheboygan Street		City Fond du Lac		State WI	Zip 54935
Telephone Number 920.921.5410			Are you a 501(c)3 Organization?		<div style="display: flex; justify-content: space-between;"> <span>Yes</span> <span>No</span> </div> <div style="text-align: center;">✓</div>
Individual Organizing the Event (Contact person) Amber Waas			<b>THIS INFORMATION MUST BE PROVIDED</b>		
Address 51 Sheboygan Street		City Fond du Lac		State WI	<div style="display: flex; justify-content: space-between;"> <div>Zip 54935</div> <div>Date of Birth 04/11/1988</div> </div>
Email amber@thelmaarts.org		Telephone Number 920.921.5410		<b>Event Day</b> Telephone Number 920.921.5410	

<b>SECTION 2 – EVENT INFORMATION – Answer all questions completely.</b>				
<b>Please PRINT clearly</b>				
Name of Event Delbert McClinton Street Concert	Date(s) of Event 8/12/17	Time event will start and end: <i>Please specify AM or PM</i> 7:00 AM	Actual Start Time: 7:00 PM	Finish Time: 10:00 PM
<b>LOCATION OF THE EVENT:</b> <u>Sheboygan Street between Marr and Portland</u>				
<p><b>You <u>MUST</u> attach a <i>detailed</i> map or diagram of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used.)</b></p>				
<p>Generally describe your event and its purpose: Free street concert for the community featuring Delbert McClinton. We plan to have a full bar on our plaza and a beer trailer on the street. Wristbands will be required to obtain alcohol. Building will be open for guests to use restrooms. Chameleon Food Truck expected to serve food throughout event. Stage will be set up on the east side of the street beginning at 7:00 AM.</p>				
What is the estimated attendance at your event? <b>2000</b>	Number of observers? 1950	Number of vendors? 5	Number of vehicles? 4	

**CITY OF FOND DU LAC SPECIAL EVENT APPLICATION**

**SECTION 3 – ADDITIONAL INFORMATION. IT IS THE RESPONSIBILITY OF THE EVENT ORGANIZER TO MAKE THE APPROPRIATE CONTACT WITH THE DEPARTMENT COORDINATORS LISTED BELOW.**

**HEALTH DEPARTMENT – If you answer Yes to any question in this SECTION, you are required to contact the Fond du Lac County Health Department (920.929-3085) for additional permits or approvals.**

	No	Yes	Action to be taken:
Will food be prepared and/or served at the event?		✓	A permit to sell/serve must be obtained
Who will be preparing the food? Chameleon Food Truck			
Will portable restrooms be used?	✓		Restrooms inside building available

**FIRE DEPARTMENT – If you answer Yes to any question in this SECTION, you are required to contact the City of Fond du Lac Fire Department (920.322.3807) for additional permits, requirements and necessary approvals.**

	No	Yes	Action to be taken:
Do you have a plan in place to deal with any medical emergencies that may occur during your event?(Include a centralized information tent for your event)		✓	Assistant Chief of Emergency Medical Services shall approve event's emergency medical plan (322.3839)
Will the event be held indoors?	✓		If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?		✓	Structure plans must be reviewed
Will the tent be larger than 200 square feet?	✓		A tent permit is required
Will any fireworks or pyrotechnic devices be used during the event?	✓		The Fire Department will assist you with obtaining the proper permit.

**STREET CLOSURES – If you answer Yes to any question in this SECTION, you are required to contact the City of Fond du Lac Director of Public Works (920.322-3472) and the Chief of Police (920.322-3706) for review and approval of the street closure(s). Fire Department requires 20-foot lane for emergency purposes.**

**NOTE: Dumpsters and barricading of streets and portable toilets will NOT be provided by the City. You will be responsible to contract these services with an outside provider.**

	No	Yes	Action to be taken:
Has your street closure request been approved?	✓		Your barricading contract provider will be required to submit a Traffic Plan.
Are you requesting any special parking restrictions?		✓	Please contact the City of Fond du Lac Chief of Police to discuss this request (920.322-3706)

**PARKS DEPARTMENT – You are required to contact the Parks Department (920.322-3460) to obtain park capacities and rules and for additional permits which may be needed.**

	No	Yes	Action to be taken:
Will the event be held in a City of Fond du Lac park or utilize any park facilities?	✓		Which park?
Have you reserved the park or pavilion for this purpose?	✓		If No, immediately contact Central Services at (920.322-3460)

**SECURITY AND CONTROL SECTION – If you answer Yes to any question in this SECTION, you are required to contact the TELEPHONE NUMBER LISTED for additional permits or approvals.**

	No	Yes	Action to be taken:
Is security needed for this event?		✓	The City of Fond du Lac Chief of Police will assist you with defining your safety/security needs (920.322-3706)
Will alcoholic beverages be served/sold? If yes, wristbands are required to identify people who are 21 and older.		✓	Contact the Office of the City Clerk to obtain a "Special Class B" license to allow you to sell/serve beer and/or wine (920.322-3430)
Will you be having a band or amplified music?		✓	Contact City Clerk (920.322-3430)
Do you have the correct level of insurance for your special event? (Your permit will not be issued without Insurance Cert.)		✓	Contact the City Clerk's Office (920.322-3430)



# CITY OF FOND DU LAC SPECIAL EVENT APPLICATION

## SECTION 4 – LEGAL NOTICE

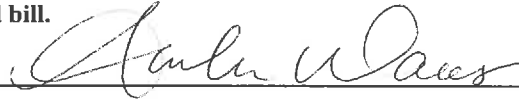
I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities, food sales permits, tent and fireworks permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for denial of the event.

### HOLD HARMLESS INDEMNIFICATION AND DEFENSE.

FOR GOOD AND VALUABLE CONSIDERATION THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE CITY OF FOND DU LAC AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ANY OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

I agree to pay the costs of City services that shall be provided. The costs may include expense from the Police and Fire Department, Public Works Department and any other City agencies that provide service to the event. I understand that I will be given an itemized bill.

Signature of Applicant: \_\_\_\_\_



The City of Fond du Lac will utilize recognized practices of Incident Management Systems which is more commonly known as N.I.M.S. or National Incident Management System. Under the Unified Command model, City Police and Fire Chief's will determine what event(s) would require a unified command presence. In those cases where a Unified Command is dictated, a centralized command post will be determined and communicated to those agencies affected by the special event. The incident commander (IC) will have the authority to suspend, postpone or cancel any special event due to circumstances which cause a concern to public safety.

Submit Application to:  
Office of the City Clerk  
160 South Macy Street  
Fond du Lac WI 54935  
(920)-322-3430

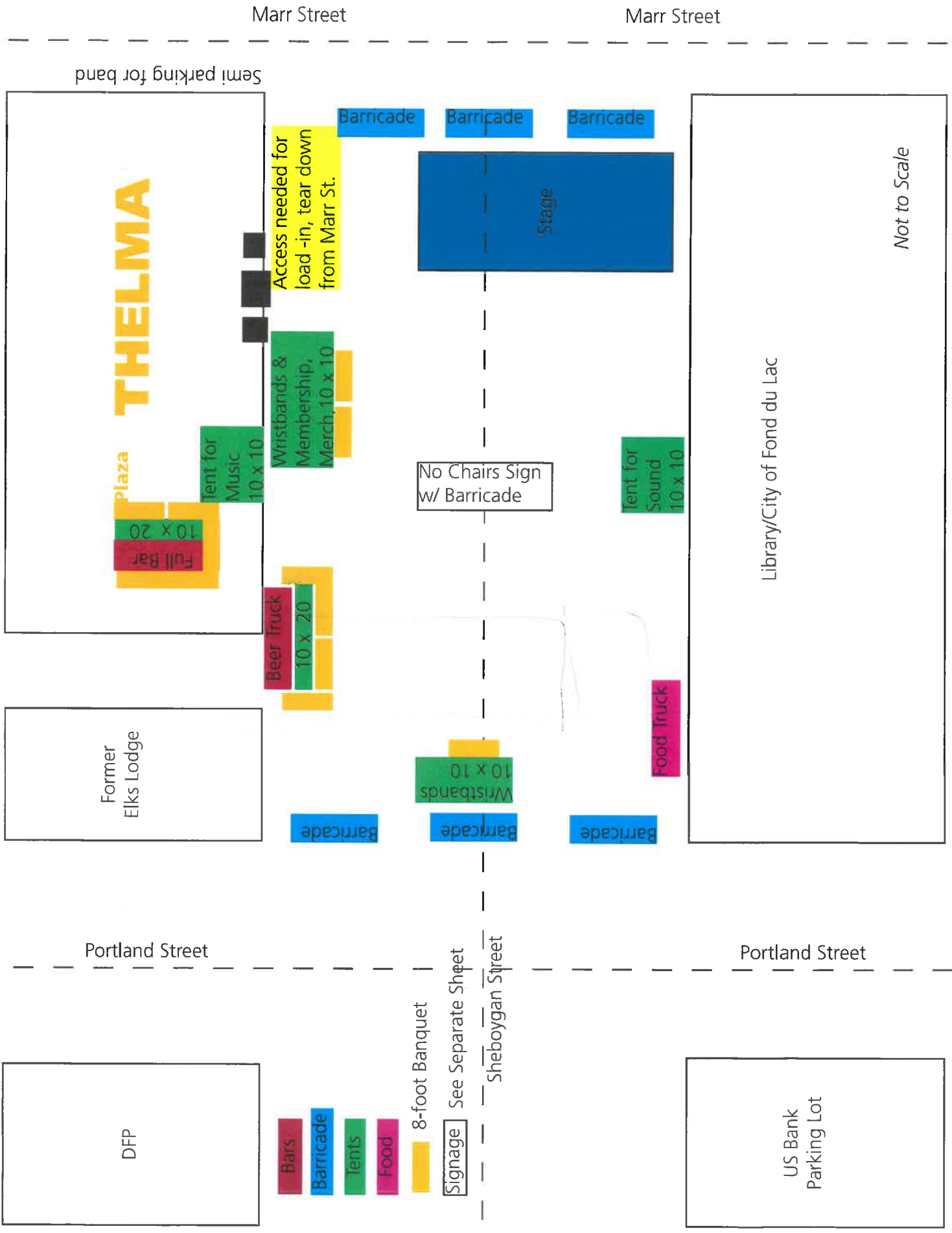
### FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
FIRE				
HEALTH				
INSPECTION				
PARKS & REC				
POLICE				
PUBLIC WORKS				
COMMUNITY DEVELOPMENT				
GIS	Map prepared:			
INSURANCE				

Date permit issued \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Notes:







*CITY OF FOND DU LAC SPECIAL EVENT APPLICATION*

<b>SECTION 1 – Organization Information</b>				<b>Print Clearly</b>	
Name of Organization Thelma Sadoff Center for the Arts					
Street Address 51 Sheboygan Street		City Fond du Lac	State WI	Zip 54935	
Telephone Number 920-921-5410		Are you a 501(c)3 Organization?		Yes ✓	No
Individual Organizing the Event (Contact person) Amber Waas		<b>THIS INFORMATION MUST BE PROVIDED</b>			
Address 51 Sheboygan Street		City Fond du Lac	State WI	Zip 54935	Date of Birth 04/11/1988
Email amber@thelmaarts.org	Telephone Number 920-921-5410		<u>Event Day</u> Telephone Number 920-921-5410		

<b>SECTION 2 – EVENT INFORMATION – Answer all questions completely.</b>				
<b>Please PRINT clearly</b>				
Name of Event Fond du Lac Children's Chorale 20th Anniversary Concert	Date(s) of Event June 7, 2017	Time event will start and end: <i>Please specify AM or PM</i> 4:00 PM	Actual Start Time: 7:00 AM	Finish Time: 10:00 PM
<b>LOCATION OF THE EVENT:</b> <u>Sheboygan Street- block between Marr and Portland</u>				
<p><i>You <b>MUST</b> attach a <b>detailed</b> map or diagram of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used.)</i></p>				
Generally describe your event and its purpose: Free concert on the street celebrating the 20th anniversary of the Fond du Lac Children's Chorale. Food vendors and beverages will be available.				
What is the estimated attendance at your event? <b>500</b>	Number of observers? 500	Number of vendors? 3	Number of vehicles? 3	

*CITY OF FOND DU LAC SPECIAL EVENT APPLICATION*

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**HEALTH DEPARTMENT – If you answer Yes to any question in this SECTION, you are required to contact the Fond du Lac County Health Department (920.929-3085) for additional permits or approvals.**

	No	Yes	Action to be taken:
Will food be prepared and/or served at the event?		✓	A permit to sell/serve must be obtained
Who will be preparing the food? <small>potentially Chameleon Food Truck</small>			
Will portable restrooms be used?	✓		Guests can use restrooms inside THELMA

**FIRE DEPARTMENT – If you answer Yes to any question in this SECTION, you are required to contact the City of Fond du Lac Fire Department (920.322.3807) for additional permits, requirements and necessary approvals.**

	No	Yes	Action to be taken:
Do you have a plan in place to deal with any medical emergencies that may occur during your event?(Include a centralized information tent for your event)		✓	Assistant Chief of Emergency Medical Services shall approve event's emergency medical plan (322.3839)
Will the event be held indoors?	✓		If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?		✓	Structure plans must be reviewed
Will the tent be larger than 200 square feet?	✓		A tent permit is required
Will any fireworks or pyrotechnic devices be used during the event?	✓		The Fire Department will assist you with obtaining the proper permit.

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	No	Yes	Action to be taken:
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Are you requesting any special parking restrictions?		✓	Please contact the City of Fond du Lac Chief of Police to discuss this request (920.322-3706)

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	No	Yes	Action to be taken:
Will the event be held in a City of Fond du Lac park or utilize any park facilities?	✓		Which park?
Have you reserved the park or pavilion for this purpose?			If No, immediately contact Central Services at (920.322-3460)

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Will alcoholic beverages be served/sold? <b>If yes, wristbands are required to identify people who are 21 and older.</b>		✓	Contact the Office of the City Clerk to obtain a "Special Class B" license to allow you to sell/serve beer and/or wine (920.322-3430)
Will you be having a band or amplified music?		✓	Contact City Clerk (920.322-3430)
Do you have the correct level of insurance for your special event? (Your permit will not be issued without Insurance Cert.)		✓	Contact the City Clerk's Office (920.322-3430)

## CITY OF FOND DU LAC SPECIAL EVENT APPLICATION

### SECTION 4 – LEGAL NOTICE

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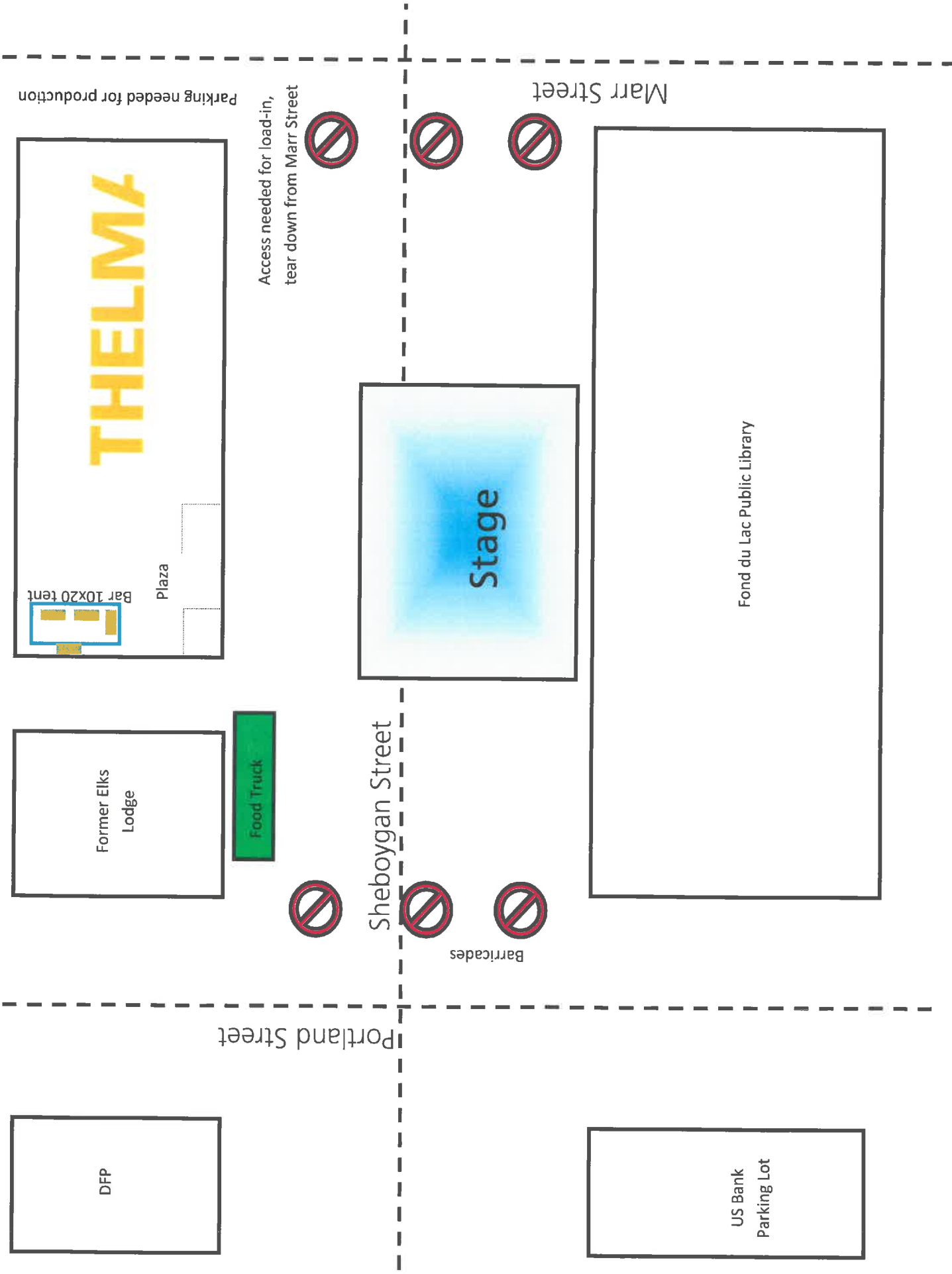
Signature of Applicant: \_\_\_\_\_

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160 South Macy Street  
Fond du Lac WI 54935  
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### FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
FIRE				
HEALTH				
INSPECTION				
PARKS & REC				
POLICE				
PUBLIC WORKS				
COMMUNITY DEVELOPMENT				
GIS	Map prepared:			
INSURANCE				
Date permit issued ____/____/____			Notes:	



Parking needed for production

Access needed for load-in,  
tear down from Marr Street

Marr Street

THELM

Bar 10x20 tent

Plaza

Stage

Fond du Lac Public Library

Former Elks  
Lodge

Food Truck

Sheboygan Street

Barricades

Portland Street

DFP

US Bank  
Parking Lot



**CITY COUNCIL MEETING AGENDA  
CITY OF FOND DU LAC, WISCONSIN**

Title: Adjourn To Closed Session

Subject: Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons require a closed session.  
The subject of the closed session is:  
**Update on Association of Commerce/ Fond du Lac Economic Development Corporation Study**  
These subjects are exempt under Wisconsin Statutes Section 19.85 (1) (f)

Initiator: Community Development Director

Recommendation: