

**HISTORIC PRESERVATION COMMISSION**

April 17, 2024

6:00 PM

**Meeting Room D**  
City-County Government Center

160 South Macy St  
Fond du Lac, Wisconsin

**I. CALL TO ORDER**

- A. Roll Call
- B. Declaration Quorum Present

**II. APPROVAL OF MINUTES**

- A. July 19, 2023
- B. February 21, 2024

**III. ADMINISTRATIVE REPORT**

- A. None

**IV. DISCUSSION**

- A. Project Collaboration - Park History

**V. REVIEW - CERTIFICATE OF APPROPRIATENESS**

- A. None

**VI. OUTREACH AND EDUCATION**

- A. May as Historic Preservation Month Presentation

**VII. REPORT OF OFFICERS**

- A. None

**VIII. CORRESPONDENCE AND CONFERENCES**

- A. None

**IX. ADJOURN**

"The City of Fond du Lac provides equal opportunities and services to all individuals, including those individuals with disabilities."

HISTORIC PRESERVATION COMMISSION AGENDA  
CITY OF FOND DU LAC, WISCONSIN  
July 19, 2023

Subject:

Effect:

Initiator:

Location:

Recommendation:

ATTACHMENTS:

File Name

HPC\_Minutes\_7.19.23.pdf

## **HISTORIC PRESERVATION COMMISSION MINUTES**

Wednesday, July 19, 2023  
6:00 P.M.

Meeting Room D  
City-County Government Center

160 South Macy Street  
Fond du Lac, Wisconsin

### **CALL TO ORDER**

ROLL CALL:           Present:       Peter Doll  
  Todd Gilgenbach  
  Lisa Pauly Lefebber  
  Thomas Schuessler

   Absent:       None

Administrative Staff:       Dyann Benson, Community Development Director

Community Development Director Benson declared a quorum present at 6:00 p.m.

### **APPROVAL OF MINUTES**

Motion made by Doll to approve the minutes of the July 20, 2022 Historic Preservation Commission meeting as presented.

Seconded by Schuessler.

ROLL CALL VOTE:       Aye – Doll, Gilgenbach, Pauly Lefebber, Schuessler  
  Nay – None

Carried.

### **ELECTION OF OFFICERS**

Motion made by Gilgenbach to elect Pauly Lefebber as Chair.

Seconded by Doll.

ROLL CALL VOTE:       Aye – Doll, Gilgenbach, Pauly Lefebber, Schuessler  
  Nay – None

Carried.

Motion made by Pauly Lefebber to elect Gilgenbach as Vice-Chair.

Seconded by Doll.

ROLL CALL VOTE:       Aye – Doll, Gilgenbach, Pauly Lefebber, Schuessler

## **HISTORIC PRESERVATION COMMISSION MINUTES**

July 19, 2023

Page 2

Nay – None

Carried.

### **PUBLIC HEARINGS**

Request for Nomination for Local Historic Designation for 21 West Arndt St was withdrawn by the applicant.

### **ADMINISTRATIVE REPORT**

No Items

### **DISCUSSION**

No Items

### **REVIEW – CERTIFICATE OF APPROPRIATENESS**

#### **Exterior Alterations – Doors, Windows, Accessibility**

Location: 105 South Brooke St (Train Depot)

A proposal was presented for exterior alterations to include the following work items:

#### **East Façade**

- Replace two windows with metal louvers with window openings to remain current size and louvers painted to match brick
- Replace wooden loading dock with new ADA accessible ramp
- Existing loading lock doors would remain and become inoperable
- Install new exterior door to match existing doors to service new ramp

#### **West Façade**

- New stairs, ADA accessible ramp, platform, and decorative railing
- Existing doors to be re-hung to swing outward

#### **Appeared in Support**

Howard Floeter, Project Representative, 375 E Division St

Motion made by Schuessler to approve the alterations as presented, because the alterations will not detrimentally change, destroy or adversely affect any exterior architectural feature of the property, maintaining the historic character of the property.

Seconded by Doll.

ROLL CALL VOTE: Aye – Doll, Gilgenbach, Pauly Lefebber, Schuessler

# **HISTORIC PRESERVATION COMMISSION MINUTES**

July 19, 2023

Page 3

Nay – None

Carried.

## **OUTREACH AND EDUCATION**

### **Discussion on 2023-2024 Outreach and Education Ideas**

The Commission discussed possible ideas for Outreach and Education including a seminar on historic windows, the tax credit program, and the Wisconsin Historical Society's training for Historic Preservation Commission members.

## **REPORT OF OFFICERS**

No Items

## **CORRESPONDENCE AND CONFERENCES**

No Items

## **ADJOURN**

Motion made by Pauly Lefebber to adjourn.

Seconded by Doll.

ROLL CALL VOTE:      Aye – Doll, Gilgenbach, Pauly Lefebber, Schuessler  
Nay – None

Carried.

Meeting adjourned at 6:48 p.m.

DB/ss

HISTORIC PRESERVATION COMMISSION AGENDA  
CITY OF FOND DU LAC, WISCONSIN  
February 21, 2024

Subject:

Effect:

Initiator:

Location:

Recommendation:

ATTACHMENTS:

File Name

HPC\_Minutes\_2.21.24.pdf

## **HISTORIC PRESERVATION COMMISSION MINUTES**

Wednesday, February 21, 2024

6:00 P.M.

Meeting Room D  
City-County Government Center

160 South Macy Street  
Fond du Lac, Wisconsin

### **CALL TO ORDER**

ROLL CALL:            Present:        Todd Gilgenbach  
   Louise Gudex  
   Thomas Herlache  
   Lisa Pauly Lefebber  
   Thomas Schuessler

Absent:                Peter Doll

Administrative Staff:        Dyann Benson, Community Development Director

Chair Pauly Lefebber declared a quorum present at 6:00 p.m.

### **APPROVAL OF MINUTES**

Action on the July 19, 2023 Historic Preservation Commission meeting minutes was deferred to the next meeting.

### **ADMINISTRATIVE REPORT**

No Items

### **DISCUSSION**

#### **Existing designation of buildings at the Fond du Lac Historical Society (Adams House, Galloway House, Gazebo and Carriage House)**

The Commission discussed whether the local designation on the Adams House was still applicable and appropriate given the extent of alterations. The Commission discussed creating virtual parcels for the designations of the Galloway House, Gazebo and Carriage House as the current legal description encompasses the entire property.

#### **Topics for May 2024 as Historic Preservation Month Activities or Speakers**

The Commission discussed possible topics for Historic Preservation Month including Hotel Retlaw and famous guests, Governor Doty and the Fond du Lac Land Company,

## **HISTORIC PRESERVATION COMMISSION MINUTES**

February 21, 2024

Page 2

and St Paul's Church and church architecture. Potential date for the speaker presentation would be the week of May 15th.

Commissioner Schuessler left the meeting.

### **Nominations for the Wisconsin Association of Historic Preservation Commissions Awards**

The Commission discussed nominees including the Copper Cock Tavern, Ebert House/Painted Lady, and the Brooke Street Lofts.

### **REVIEW – CERTIFICATE OF APPROPRIATENESS**

No items

### **OUTREACH AND EDUCATION**

No items

### **REPORT OF OFFICERS**

No Items

### **CORRESPONDENCE AND CONFERENCES**

#### **Wisconsin Association of Historic Preservation Commissions (WAHPC), April 25- 26, 2024, Mineral Point**

Commissioner Lefebber discussed the WAHPC conference.

#### **2024 Local History and Historic Preservation Conference, October 16-18, 2024, Appleton**

Commissioner Lefebber discussed the Local History and Historic Preservation conference.

#### **2025 National Alliance of Preservation Commissions (NAPC) Commission Assistance and Mentoring Program (CAMP) – Hosting, Possible Dates and Tours**

The Commission discussed providing guided tours for the Fond du Lac Housewives Tour and Church Tour as part of the event. Handouts of the Downtown and Lakeside Park tours would be available to attendees. Possible location for conference at Hotel Retlaw. Possible dates of May 20-22, 2025.



# **HISTORIC PRESERVATION COMMISSION MINUTES**

February 21, 2024

Page 3

## **ADJOURN**

Motion made by Gilgenbach to adjourn.

Seconded by Herlache.

ROLL CALL VOTE:      Aye – Gilgenbach, Gudex, Herlache, Pauly Lefebber  
                                 Nay – None

Carried.

Meeting adjourned at 6:54 p.m.

DB/ss

**HISTORIC PRESERVATION COMMISSION AGENDA  
CITY OF FOND DU LAC, WISCONSIN  
Project Collaboration - Park History**

Subject:

Effect:

Initiator:

Location:

Recommendation:

**ATTACHMENTS:**

**File Name**

HPC\_Memo\_-\_Park\_History.pdf

# ***CITY OF FOND DU LAC - Memorandum***

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Department of Community Development

**Date:** April 11, 2024

**To:** Historic Preservation Commission

**From:** Dyann Benson, Community Development Director

**Re:** Project Collaboration – Park History

The Advisory Park Board (APB) has discussed having information on a park's background/ history available to the public. This would be an opportunity for the Historic Preservation Commission (HPC) to collaborate with the APB on a project of shared interest.

At the April meeting, staff will have an outline of the readily available background/history on each of the City parks. At the meeting, the outline will be reviewed and possible opportunities to further research information will be identified. Staff will ask if any HPC members are willing to assist in the research of a specific park to help facilitate the effort. Please note that the focus of this effort will not include Lakeside Park. There is a lot more information available on Lakeside Park so the goal of this effort is to celebrate and highlight the City's other great park offerings.

For reference, the City's parks include:

- Adelaide Park
- Brookfield Park
- Buttermilk Creek Park
- Cardinal Park
- Catherine Whittier Lewis Park
- Colwert- Edward Park
- Frank Russell Park
- Franklin Park
- Hamilton Park
- Hucks Bellevue Park
- James "Maggie" Megellas Park
- Jefferson Park
- Lallier Park
- McDermott Park
- McKinley Park
- Paul Butzen Memorial Park
- Plamore Park
- Taylor Park

**HISTORIC PRESERVATION COMMISSION AGENDA**  
**CITY OF FOND DU LAC, WISCONSIN**  
**May as Historic Preservation Month Presentation**

Subject:

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Location:

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**ATTACHMENTS:**

**File Name**

HPC\_Memo\_-\_May\_HP\_Month04.17.24.pdf

# ***CITY OF FOND DU LAC - Memorandum***

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Department of Community Development

**Date:** April 11, 2024

**To:** Historic Preservation Commission

**From:** Dyann Benson, Community Development Director

**Re:** May Historic Preservation Month

Education and outreach, including promotion of May as Historic Preservation Month, has been a part of the activities that the Historic Preservation Commission (HPC) has undertaken in the past.

At the February 2024 HPC meeting, the Commission discussed various ideas and options for the speaker and presentation. There was consensus that the topic on Governor Doty would be reserved for the 2025 National Alliance of Preservation Commissions (NAPC) Commission Assistance and Mentoring Program (CAMP).

The May as Historic Preservation Month event will be held on Wednesday, May 15, 2024 at 6:00pm at Hotel Retlaw (1 South Main Street). The topic will be “You Are What You Shop: Consumerism and the 1930s Storefront” presented by Jim Draeger, Wisconsin Historical Society Speaker.