

ADVISORY PARK BOARD MINUTES

March 27, 2017

5:30 PM

Meeting Room D

City-County Government Center

160 S Macy Street
Fond du Lac, Wisconsin

ROLL CALL

Attendance

Present

Catherine Block
Jane Dennis
Deb Doll
Vesca Fleischman
John Kiefer
Shawn McCrary
John Piper
Renee Wagner

Absent

Doug Teletzke

Administrative Staff

John Redmond, Parks Superintendent
Jordan Skiff, Director of Public Works

Declaration Quorum Present

Chairperson John Piper declared a quorum present.

CONSENT AGENDA

February 27, 2017 Minutes

A Motion was made by Shawn McCrary to approve the minutes of February 27, 2017 and seconded by John Piper III, and the motion was **Passed**.

Ayes: Block, Dennis, Doll, Fleischman, McCrary, Piper III, Wagner

Abstain: Kiefer

Absent: Teletzke

INPUT

Audience Comments

The Presiding Officer Shall Limit Comments Only to Agenda Items.

**Spoke in support of adding additional signs at Lakeside Park
specifying areas where dogs are allowed or not allowed**

Mark Kohn, 618 Marshall Ave, Fond du Lac

General Update on City Parks

Presented By: Park Superintendent, John Redmond

Parks Superintendent John Redmond provided an update on City Parks including completion of the dredging project, purchase of a new 16 foot mower, upgrades to the playground restrooms, park shelters, and the bandstand, the addition of a new Park Shop and greenhouse renovation, as well as tree pruning and ash tree removal progress.

Update on the Lakeside Park Master Plan

Presented By: Park Superintendent, John Redmond

Parks Superintendent John Redmond provided an update on the Lakeside Park Master Plan. An updated plan was presented for review. Mr. Redmond explained the changes in the new pavilion design, pier placement, additional parking lot and patio areas, a balcony, concession area, and areas where art can be displayed.

ACTIONS

Consider McDermott Park Master Plan

Initiator: Friends of McDermott Park

Oliver Clements, representing Friends of McDermott Park, presented the McDermott Park Redevelopment plan in which he provided a brief history of the formation of Friends of McDermott Park and their vision for the park. Dr. Clements provided a brief overview of the redevelopment plan including a Johnson Street underpass, overlook deck, various gardens, trails, and educational areas.

A Motion was made by Shawn McCrary to table until April and seconded by Velesca Fleischman, and the motion was **Failed**.

Ayes: Fleischman, McCrary

Nays: Block, Dennis, Doll, Kiefer, Piper III, Wagner

Absent: Teletzke

Consider McDermott Park Master Plan

A Motion was made by Catherine Block to recommend approval to City Council and seconded by Deborah Doll, and the motion was **Passed**.

Ayes: Block, Dennis, Doll, Kiefer, Piper III, Wagner

Nays: Fleischman, McCrary

Absent: Teletzke

ADJOURN

A Motion was made by Catherine Block to adjourn at 6:20 PM and seconded by John Piper III, and the motion was **Passed**.

Ayes: Block, Dennis, Doll, Fleischman, Kiefer, McCrary, Piper III, Wagner

Absent: Teletzke

**ADVISORY PARK BOARD AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: February 27, 2017 Minutes

Subject:

Initiator:

Location:

Recommendation:

ATTACHMENTS:

	File Name	Description
	Minutes_2017_2_27_Meeting(326).pdf	February 27 Minutes

ADVISORY PARK BOARD MINUTES

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5:30 PM

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160 S Macy Street
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ROLL CALL

Attendance

Present

Catherine Block
Jane Dennis
Deb Doll
Velesca Fleischman
Shawn McCrary
John Piper
Doug Teletzke
Renee Wagner

Absent

John Kiefer

Administrative Staff

John Redmond, Parks Superintendent

Declaration Quorum Present

Chairperson John Piper declared a quorum present.

CONSENT AGENDA

September 26, 2016 Minutes

A Motion was made by Shawn McCrary to approve minutes of September 26, 2016 and seconded by John Piper III, and the motion was **Passed.**

Ayes: Block, Dennis, Doll, Fleischman, McCrary, Piper III, Teletzke

Abstain: Wagner

Absent: Kiefer

INPUT

Audience Comments

The presiding officer shall limit comments to items noticed on the agenda.

There were no audience comments made at this meeting.

General Update On City Parks

Presented By: Park Superintendent, John Redmond

Parks Superintendent John Redmond provided a City Parks update that included information on the Sturgeon Spectacular, ice rinks, hiring of life guards for city pools, ash tree removal, dredging at Lakeside Park, the dismantling of the blue bridge for refurbishment, and the recent ice shoves that affected Lake Side Park.

ACTIONS

Midway Rides at Walleye Weekend

Initiator: Steve Fleming, Fond du Lac Festivals Board Member

A Motion was made by Catherine Block to approve Action Item A, Midway Rides at Walleye Weekend and seconded by John Piper III, and the motion was **Passed**.

Steve Fleming, Fond du Lac Festival Board Member, provided a presentation outlining the possibility of allowing Spectrum Entertainment to set up at Walleye Weekend. Discussion included potential income, the possible effects additional vendors would have on non-profit organizations, liability, and increasing the sustainability of Walleye Weekend.

Ayes: Block, Dennis, Doll, Fleischman, McCrary, Piper III, Teletzke, Wagner

Absent: Kiefer

ADJOURN

A Motion was made by Shawn McCrary to adjourn at 6:08 pm and seconded by Deborah Doll, and the motion was **Passed**.

Ayes: Block, Dennis, Doll, Fleischman, McCrary, Piper III, Teletzke, Wagner

Absent: Kiefer

**ADVISORY PARK BOARD AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Audience Comments

Subject: The Presiding Officer Shall Limit Comments Only to Agenda Items.

Initiator:

Location:

Recommendation:

**ADVISORY PARK BOARD AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: General Update on City Parks

Subject: Presented By: Park Superintendent, John Redmond

Initiator:

Location:

Recommendation:

**ADVISORY PARK BOARD AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Update on the Lakeside Park Master Plan

Subject: Presented By: Park Superintendent, John Redmond

Initiator:

Location:

Recommendation:

**ADVISORY PARK BOARD AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Consider McDermott Park Master Plan
Subject: Initiator: Friends of McDermott Park
Initiator:
Location:
Recommendation:

ATTACHMENTS:

	File Name	Description
	McDermott_Memo_3-17_(3).pdf	McDermott Memo 3 -17
	Map.pdf	Map

CITY OF FOND DU LAC – Memorandum

Director of Public Works

Date: March 15, 2017

To: Advisory Park Board

From: Jordan Skiff, Director of Public Works

Re: McDermott Park Master Plan

At the March 27th Advisory Park Board meeting, you will be asked to review and endorse a Master Plan for McDermott Park. As you may remember, a Friends of McDermott Park group arranged for a UW-Madison landscape architect student to draft this plan as her senior project. They recently received the final report (attached), and ask that the Board and the City Council endorse it.

John Redmond and I met with the Friends earlier this month, and believe that the Plan has many positive elements. With one notable exception, we encourage the Board and Council to endorse it. Approving this Plan will not obligate the City to spend money or to complete projects exactly as proposed, but does provide general guidance for us as a staff.

These are some notes about the Plan and Park on which staff and the Friends agree:

1. The Friends noted that many people assume the tennis courts belong to Winnebago Lutheran Academy. John explained that a “McDermott Park” sign was delivered last fall, and will be installed on the south end in the spring.
2. The Friends understand that the floodplain requirements that created significant hurdles for the WLA field plan a couple of years ago would also have to be accounted for with any trails, amphitheater or other improvements that would be added to the western half of the Park.
3. The Plan will not affect the City’s ability to place an ice rink near the restrooms.
4. While it would be great to extend a multi-use trail under Johnson Street alongside DeNeveu Creek and all the way to Lakeside Park, several significant hurdles would have to be addressed before this could happen, including funding and extensive infrastructure constraints.
5. While an amphitheater would be an attractive and distinctive addition to the Park, it is only included in the Plan as a concept. Whether one is ever constructed—and how elaborate it would be—would depend on funding, strong partnerships, and a confirmed use.
6. Our current CIP does not include funding for any of these improvements. John and I see the greatest value in a multi-use trail that would connect Merrill and Johnson through the

Park, and are planning to add this to an out-year in the next CIP. The Friends will seek donations to support the other improvements.

7. While landscaped areas are a great addition to any park, the Friends understand that we are not currently staffed for significant new spaces that will require extensive maintenance. Low-maintenance plantings or a partnership may alleviate this concern.

There is one change to the Plan where staff and the Friends have not reached agreement, and where the Board's guidance would be especially appreciated: Although the two existing infields are not in great shape and are not used consistently, they are occasionally used by the Rec Dept. or by families using the Park. John and I recommend that the Plan shift any trails and landscaped areas west to allow both current fields to remain usable.

If the Board is comfortable voting on this Plan at its meeting, it will be presented to the City Council along with any changes you would recommend.

Feel free to contact me at 322-3472 or John at 322-3592 to discuss this matter further.

SITE DESIGN

Figure 7.00 – Site Plan





Figure 7.01 - Central Wharf Plaza

PROGRAM ELEMENTS

1 E. JOHNSON STREET UNDERPASS

This will link the proposed multi-purpose trail within McDermott Park to the FDL Loop from the north and provide a safe option for users to get to the park by avoiding vehicular traffic along E. Johnson Street.

2 OVERLOOK DECK

An outdoor space with terraced seating allows for individuals and groups to gather for educational and passive recreational purposes.

3 BIOSWALES

These features collect, slow down, and infiltrate stormwater into the ground. Plants are selected to remove toxins to increase the air and water quality throughout the park.

4 OPEN LAWN

Unprogrammed space provides a variety of activities for users of all ages to enjoy throughout the year. This space can be used as a softball field, ice rink, and or host events. A cistern is constructed along its east side which allows for water to be captured and stored and pumped to supply for irrigation uses as well as for the ice rink.

5 OAK GROVE PLAZA

The plaza with mature oaks create a year-round space for users to enjoy with scattered seating options and views across the park.



SECTION A-A' SCALE: 1/4" = 20'-0"

*Red dotted line represents existing elevation

Figure 7.02 - Section Cut A-A'

PROGRAM ELEMENTS

6

AMPHITHEATER

A gathering space for public events, group events and classes, classrooms, and or passive recreation. It is also a stormwater management mechanism with a level spreader constructed below to slowly infiltrate water runoff from the surrounding sites before reaching the creek. This space is ADA accessible and can hold up to 40 individuals.

7

LEISURE GARDEN

Located at the highest elevation of the park, this passive space is planted with select plants to provide year-round interest as well as an ecosystem hub to attract pollinators, birds, and butterflies into the area. There are multiple benches located throughout the garden to allow visitors to relax with different views of the entire park. This garden can resemble a botanical garden by including signage to educate visitors of the plants in this site.

8

EDUCATIONAL NODES

These signage elements display information of the park's history and wildlife habitats for visitors. These smaller passive spaces are located throughout the park.

9

MULTI-PURPOSE TRAIL

An 8 to 10 feet wide trail designed to link McDermott Park to its neighboring businesses, parks, and existing trails. This allows for users to walk, jog, bike, roller-blade, or use a non-motorized mode of transportation to navigate through the park although it can be used by emergency service vehicles as well as vehicles to transport equipment for events.

10

PASSIVE NODES

Similar to the educational nodes, these smaller spaces allow users to relax while on breaks or a quick walk in the park.



SECTION B-B' SCALE: 1/4" = 10'-0"

*Red dotted line represents existing elevation

Figure 7.04 - Section Cut B-B'