

**CITY COUNCIL MEETING MINUTES
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers
160 S Macy Street

April 12, 2017
6:00 PM

CALL TO ORDER

Roll Call

Present

Brian Kolstad
Lee Ann Lorrigan
Greg Giles
Karyn Merkel
Derek TerBeest
Kay Miller

Absent

Catherine Block

Administrative Staff

Joe Moore, City Manager
Dyann Benson, Director of Community Development
Tracy Salter, Director of Administration
Deb Hoffmann, City Attorney
Chad Wade, Assistant City Attorney
Jordan Skiff, Director of Public Works
Autumn Fisher, WCTS Operations Manager
Bill Lamb, Chief Police
Todd Janquart, Assistant Chief, EMS
Jennifer Chitwood, Assistant HR Director
Cody Schoepke, WCTS Asst. Superintendent

Declaration a Quorum Is Present

President Lorrigan declared a quorum present.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Silent Reflection

A moment of silent reflection was observed.

Proclamation Recognizing Altrusa International's 100th Anniversary

President Lorrigan presented a proclamation congratulating Altrusa International Inc. on its 100th Anniversary and encouraging the citizens of Fond du Lac to support this organization through involvement with the local club, Altrusa International of Fond du Lac, who recently celebrated 65 years in our community.

CONSENT AGENDA

March 22, 2017 Regular Council Minutes

March 22, 2017 Closed Session Minutes

List Of Claims Dated April 5, 2017

A Motion was made by Brian Kolstad to approve the Consent Agenda and seconded by Karyn Merkel, and the motion was **Passed**.

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

INPUT

Audience Comments

Spoke in opposition of Resolution 8665, Approval of Lakeside Park Master Concept Plans

Charles Mauch, 515 Northgate St, Fond du Lac

Spoke in regards to Resolution 8665, Adding a basketball court

Melissa Ware, 239 Oak St, Fond du Lac

Spoke in regards to Resolution 8665, Adding a walkway around Frazier Point for fishing

Dave Gerlach, 456 E Scott St, Fond du Lac

Did not appear but supports Resolution 8665, Ensuring the Pavilion is handicap accessible

Darlene McAuly, 229 E Cotton St, Fond du Lac

Spoke in regards to Community Development

Patrick Schuppe, 101 Western Ave, Fond du Lac

Private Lead Service Update

Director of Public Works, Jordan Skiff, provided an updated on the Lead Pipe Service project.

ACTIONS

Permit to Sell Fermented Malt Beverages on Park Property

A Motion was made by Greg Giles to approve Permit to Sell

Fermented Malt Beverages on Park Property applied for by the Fond du Lac Association of Commerce Young Professionals and seconded by Kay Miller, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

Change Of Agent "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

A Motion was made by Brian Kolstad to approve Change of Agent "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage for Applebees Grill & Bar located at 841 W Johnson Street and seconded by Derek TerBeest, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

A Motion was made by Greg Giles to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license for Garten Factory located at 24 S Brooke Street and seconded by Brian Kolstad, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

A Motion was made by Karyn Merkel to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license for Pockets located at 119 S Main Street and seconded by Derek TerBeest, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

Resolution No. 8665

2017-049

A Motion was made by Derek TerBeest to approve Resolution No. 8665 approving the Lakeside Park Master Concept Plans and seconded by Karyn Merkel, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

Resolution No. 8666

2017-003

A Motion was made by Brian Kolstad to approve Resolution No. 8666 approving appointment to the Alcohol License Committee and Advisory Park Board and seconded by Kay Miller, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

Resolution No. 8667

2017-050

A Motion was made by Brian Kolstad to approve Resolution No. 8667 approving new fee for Miscellaneous Hauled Waste and seconded by Greg Giles, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

Resolution No. 8668

2017-051

A Motion was made by Derek TerBeest to approve Resolution No. 8668 approving and authorizing the execution of the Working Conditions Agreement with City of Fond du Lac Employees Local 1366 and seconded by Greg Giles, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Absent: Block

ADJOURN

A Motion was made by Kay Miller to adjourn at 7:07 PM and seconded by Brian Kolstad, and the motion was **Passed.**

Ayes: Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest
Absent: Block

Margaret Hefter
City Clerk

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Proclamation Recognizing Altrusa International's 100th Anniversary

Subject: Proclamation Recognizing Altrusa International's 100th Anniversary

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[Altrusa Inc 100.pdf](#)



Proclamation

Altrusa International Inc.

100th Anniversary

Whereas, Altrusa International Inc. is a community service organization that values diversity and contributes to the good of the community through leadership, partnership, and service; and

Whereas, Altrusa International Inc. organized on April 11, 1917 and has provided more than a million hours of service to local communities over the past 100 years; and

Whereas, Altrusa International has directly impacted the Fond du Lac community through its local partnerships with the Solutions Center, Habitat for Humanity, and the Adult Literacy program.

Now, Therefore, I, Lee Ann Lorrigan, President of the Fond du Lac City Council, do hereby congratulate Altrusa International Inc. on its 100th Anniversary and encourage our citizens to support this organization through involvement with the local club, Altrusa International of Fond du lac, who recently celebrated 65 years in our community.

*Lee Ann Lorrigan
Fond du Lac City Council*

Dated: April 2017

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: March 22, 2017 Regular Council Minutes

Subject: March 22, 2017 Regular Council Minutes

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[Minutes 2017 3 22 Meeting\(329\).pdf](#)

**CITY COUNCIL MEETING MINUTES
CITY OF FOND DU LAC, WISCONSIN**

Legislative Chambers
160 S Macy Street

March 22, 2017
6:00 PM

CALL TO ORDER

Roll Call

Present

Catherine Block
Lee Ann Lorrigan
Greg Giles
Karyn Merkel
Brian Kolstad
Kay Miller
Derek Terbeest

Absent

None

Administrative Staff

Joseph Moore, City Manager
Dyann Benson, Director of Community Development
Tracy Salter, Director of Administration
Tricia Davi, Deputy Comptroller/Treasurer
Deb Hoffmann, City Attorney
Paul DeVries, City Engineer
Jon Mark Bolthouse, Library Director
Bill Lamb, Chief of Police
Peter O'Leary, Fire Chief

Declaration a Quorum Is Present

President Lorrigan declared a quorum present.

Pledge of Allegiance

Pledge of Allegiance was recited.

Silent Reflection

A moment of silence was observed.

Proclamation Recognizing April As Alcohol Awareness Month

President Lorrigan presented a proclamation to Alex Berg and Sandy Foote of Drug Free Communities, recognizing April as Alcohol Awareness Month to support the efforts of all citizens to reduce and prevent underage drinking in our community.

Proclamation Recognizing April As Fair Housing Month

President Lorrigan presented a proclamation to Kori Schneider Peragine of the Fair Housing Council, designating April as Fair Housing Month, encouraging all housing providers to be supportive of fair housing.

Proclamation Recognizing Steve Beer's Retirement

President Lorrigan presented a proclamation recognizing Steven Beer for 27 years of service dedicated to the service of the citizens of the City of Fond du Lac.

CONSENT AGENDA

March 8, 2017 Regular Council Minutes

List Of Claims Dated March 15, 2017

A Motion was made by Catherine Block to approve the Consent Agenda with correction; Giles voted in opposition to Resolution 8662 and seconded by Brian Kolstad, and the motion was **Passed**.

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

INPUT

Audience Comments

Spoke on the topic of retaining businesses and business growth in Downtown Fond du Lac.

Kari Koenigs, 74 S Main St, Fond du Lac

Craig Koenigs, 104 S Main St, Fond du Lac

Alan Hathaway, W4579 County Rd F, Fond du Lac

Steve Awve, 3895 Shuster Drive, West Bend

ACTIONS

Ordinance No. 3631

2017-043

A Motion was made by Kay Miller to approve Ordinance No. 3631 amending Chapter 65, Finance and Taxation Regarding Collection of Taxes and Special Assessments by Adding Private Lead Service Lateral Replacement and seconded by Karyn Merkel, and the motion was **Passed**.

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Resolution No. 8663

2017-044

A Motion was made by Greg Giles to approve Resolution No. 8663 authorizing amendments to \$2,000,000 Redevelopment Authority of the City of Fond du Lac, Wisconsin Redevelopment Revenue Bonds, Series 2010A and 2010B (Marian University Inc. Project) issued on April 30, 2010 and seconded by Brian Kolstad, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Resolution No. 8664

2017-045

A Motion was made by Derek TerBeest to approve Resolution No. 8664 authorizing amendments to \$4,250,000 Redevelopment Authority of the City of Fond du Lac, Wisconsin Redevelopment Revenue Bonds, Series 2014 (Marian University, Inc. Project) issued on December 17, 2014 and seconded by Catherine Block, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

ADJOURN

Adjourn To Closed Session

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The subjects of the closed session are:

Economic Development Opportunity & Collective Bargaining Strategy for Negotiations with Transit & Possible litigation

These subjects are exempt under Wisconsin Statutes Section 19.85 (1) (e)

A Motion was made by Brian Kolstad to adjourn to Closed Session at 6:28 PM and seconded by Greg Giles, and the motion was **Passed.**

Ayes: Block, Giles, Kolstad, Lorrigan, Merkel, Miller, TerBeest

Margaret Hefter
City Clerk

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: March 22, 2017 Closed Session Minutes

Subject: March 22, 2017 Closed Session Minutes

Initiator:

Recommendation:

ATTACHMENTS:

File Name

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: List Of Claims Dated April 5, 2017

Subject: List Of Claims Dated April 5, 2017

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[List of Claims 4-5-17.pdf](#)

[List of Claims 03-11-17 to 03-31-17.pdf](#)

CITY OF FOND DU LAC - Memorandum

Department of Administration

Date: April 5, 2017

To: City Council

From: Tracy Salter, Director of Administration

Re: List of Claims

The list of claims for goods and services for the payment periods March 11, 2017 through March 31, 2017 for all funds total \$1,168,431.54. Wisconsin statute 66.0609 (2) requires the comptroller to file, at least monthly with the City Council, a list of approved claims paid.

Suggested Motion: Receive and File

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080618	A & M TROPHY	03/17/2017	UNIFORM	Water	\$19.90
		03/17/2017	UNIFORM EXPENSE	Water	\$654.20
02080618 - Total					\$674.10
02080619	AGNESIAN WORK & WELLNESS	03/17/2017	CONSORTIUM FEE	Health Insurance	\$150.00
		03/17/2017	MEDICAL CLAIMS	Health Insurance	\$540.00
		03/17/2017	PROFESSIONAL SERVICES	Fire	\$1,378.00
		03/17/2017	PROFESSIONAL SERVICES	Library	\$50.00
		03/17/2017	PROFESSIONAL SERVICES	Police	\$769.00
		03/17/2017	PROFESSIONAL SERVICES	Wastewater	\$166.00
02080619 - Total					\$3,053.00
02080620	AIRGAS NORTH CENTRAL	03/17/2017	CHEMICAL EXPENSE	Fire	\$166.50
		03/17/2017	CHEMICAL EXPENSE	Fleet Operations & Services	\$15.25
		03/17/2017	MAINTENANCE SUPPLIES	Water	\$53.04
		03/17/2017	PLUG LOCKOUT	Fairgrounds Pool	\$21.60
		03/17/2017	VALVE BALL LOCKOUT	Fairgrounds Pool	\$14.37
		03/17/2017	VALVE LOCK OUT	Fairgrounds Pool	\$50.34
		03/17/2017	VALVE LOCKOUT WHEEL	Fairgrounds Pool	\$61.14
02080620 - Total					\$382.24
02080621	ALLIANT ENERGY/WP & L	03/17/2017	ELECTRIC 15%	Transit	\$628.56
		03/17/2017	ELECTRICITY	Library	\$100.83
		03/17/2017	GAS 15%	Transit	\$436.76
		03/17/2017	GAS 85%	Municipal Service Center	\$44.63
		03/17/2017	NATURAL GAS	Library	\$106.27
		03/17/2017	UTILITES- GAS	Police	\$1,283.77
		03/17/2017	UTILITIES	Electrical	\$709.93
		03/17/2017	UTILITIES	Harbor & Boating Facilities	\$138.31
		03/17/2017	UTILITIES	Parking Facilities	\$1,424.75
		03/17/2017	UTILITIES	Parks	\$1,160.25
		03/17/2017	UTILITIES	Storm Water & Waterway Mtce	\$6,791.59
		03/17/2017	UTILITIES	Street Lighting	\$4,668.35
		03/17/2017	UTILITIES	Transit	\$33.78
		03/17/2017	UTILITIES	Wastewater	\$11,380.66
		03/17/2017	UTILITIES	Water	\$10,015.19
		03/17/2017	UTILITIES-ELECT	Fairgrounds Pool	\$224.15
		03/17/2017	UTILITIES-ELECT	Harbor & Boating Facilities	\$176.69
		03/17/2017	UTILITIES-ELECT	Parks	\$955.27

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080621	ALLIANT ENERGY/WP & L	03/17/2017	UTILITIES-ELECT	Police	\$4,165.88
		03/17/2017	UTILITIES-ELECT	Wastewater	\$954.47
		03/17/2017	UTILITIES-ELECT	Water	\$6,396.01
		03/17/2017	UTILITIES-ELECT 15%	Transit	\$56.33
		03/17/2017	UTILITIES-ELECT 85%	Municipal Service Center	\$3,904.12
		03/17/2017	UTILITIES-ELECTRIC 15%	Transit	\$4.11
		03/17/2017	UTILITIES-GAS	Fairgrounds Pool	\$132.15
		03/17/2017	UTILITIES-GAS	Harbor & Boating Facilities	\$106.34
		03/17/2017	UTILITIES-GAS	Parks	\$708.93
		03/17/2017	UTILITIES-GAS	Wastewater	\$106.96
		03/17/2017	UTILITIES-GAS	Water	\$54.26
		03/17/2017	UTILITIES-GAS 15%	Transit	\$60.63
		03/17/2017	UTILITIES-GAS 85%	Municipal Service Center	\$2,773.83
		03/17/2017	Utilities-Electric	Street Lighting	\$39.14
		02080621 - Total			
02080622	AMAZON.COM INC	03/17/2017	EQUIPMENT SUPPLIES	Wastewater	\$14.99
		03/17/2017	OFFICE FIXTURE	Engineering	\$38.22
		03/17/2017	OFFICE SUPPLIES	Community Development	\$286.83
		03/17/2017	OFFICE SUPPLIES	Human Resources	\$210.99
		03/17/2017	OFFICE SUPPLIES	Police	\$99.98
		03/17/2017	ROAD SAFETY TRIANGLE	Transit	\$168.91
		03/17/2017	SECURITY CAMERA	Municipal Service Center	\$175.84
02080622 - Total					\$995.76
02080623	AMERICAN AUTO IRON & METAL	03/17/2017	DISPOSAL EXPENSE	Solid Waste	\$327.50
02080623 - Total					\$327.50
02080624	AMERICAN WATER WORKS ASSN	03/17/2017	MEMBERSHIP DUES	Water	\$3,622.00
02080624 - Total					\$3,622.00
02080625	AN.SER SERVICES & TEL/SEC	03/17/2017	AN.SER SERVICES 2017	Transit	\$142.38
02080625 - Total					\$142.38
02080626	BALKENS AUTOBODY	03/17/2017	AUTOMOTIVE EXPENSE	Parks	\$4,038.60
02080626 - Total					\$4,038.60
02080627	BAYCOM INC	03/17/2017	LABOR-AV VIEWER ISSUES	Information Technology Service	\$36.25
02080627 - Total					\$36.25
02080628	BOBCAT OF MADISON INC	03/17/2017	AUTOMOTIVE EXPENSE	Parks	\$1,095.01
02080628 - Total					\$1,095.01

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080629	BOBS ENGINE SERVICE	03/17/2017	EQUIPMENT REPAIRS	Fire	\$263.93
02080629 - Total					\$263.93
02080630	BOERNER, THOMAS	03/17/2017	DEPOSIT REFUND	General Fund	\$853.05
02080630 - Total					\$853.05
02080631	BOUND TREE MEDICAL LLC	03/17/2017	MEDICAL SUPPLIES	General Fund	\$1,165.65
02080631 - Total					\$1,165.65
02080632	BRENNTAG GREAT LAKES LLC	03/17/2017	FERRIC CHLORIDE	Wastewater	\$3,971.83
02080632 - Total					\$3,971.83
02080633	BUILDING CREATIONS LLC	03/17/2017	OCC DEPOSIT 650 OAK PARK	General Fund	\$1,390.00
02080633 - Total					\$1,390.00
02080634	CALVARY CEMETERY ASSOCIATION	03/17/2017	OCC DEPOSIT 686 FDL AVE	General Fund	\$8,241.00
02080634 - Total					\$8,241.00
02080635	CARDINAL CONSTRUCTION CO INC	03/17/2017	WELL NO. 27 FACILITY	Water	\$32,912.45
02080635 - Total					\$32,912.45
02080636	CAREW CONCRETE CO INC	03/17/2017	CONCRETE	Water	\$2,189.00
02080636 - Total					\$2,189.00
02080637	CHARTER COMMUNICATIONS	03/17/2017	EXPRESS INTERNET	Library	\$51.67
02080637 - Total					\$51.67
02080638	CINTAS CORPORATION #443	03/17/2017	CUSTODIAL SUPPLIES	Municipal Service Center	\$533.67
		03/17/2017	ELECTRICAL UNIFORMS	Electrical	\$67.60
		03/17/2017	Monthly rug service	Senior Center	\$61.35
		03/17/2017	UNIFORM EXPENSE	Fleet Operations & Services	\$170.08
		03/17/2017	UNIFORM EXPENSE	Municipal Service Center	\$11.20
		03/17/2017	UNIFORM EXPENSE	Solid Waste	\$31.08
		03/17/2017	UNIFORMS FOR OUTSIDE CREW	Water	\$80.52
		03/17/2017	WATER PLANT UNIFORMS/ BATHROOM	Water	\$92.27
		03/17/2017	WATER PLANT UNIFORMS/BATHROOM	Water	\$21.02
02080638 - Total					\$1,068.79
02080639	CISEC INC	03/17/2017	TRAINING MODULES REGISTRATION	Engineering	\$310.00
02080639 - Total					\$310.00
02080640	COLE OIL & PROPANE	03/17/2017	CONVENTIONAL MIDRANGE	Fleet Operations & Services	\$17,208.81
02080640 - Total					\$17,208.81
02080641	CONSTANT CONTACT INC	03/17/2017	AUTOMATION	Library	\$798.00
02080641 - Total					\$798.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080642	CTW CORPORATION	03/17/2017	WELL REHAB 2016	Water	\$16,827.07
02080642 - Total					\$16,827.07
02080643	CUSTOM TROPHIES LLC	03/17/2017	ENGRAVING	Fire	\$48.69
02080643 - Total					\$48.69
02080644	DAILY REPORTER	03/17/2017	ADVERTISING EXPENSE	Street Improvements-Highway	\$418.76
02080644 - Total					\$418.76
02080645	DWD-UI	03/17/2017	UNEMPLOYMENT EXPENSE	Engineering	\$587.80
		03/17/2017	UNEMPLOYMENT EXPENSE	Parks	\$3,381.63
02080645 - Total					\$3,969.43
02080646	EBSCO SUBSCRIPTION SERVICES	03/17/2017	PERIODICALS	Library	\$7.23
02080646 - Total					\$7.23
02080647	EMS MEDICAL BILLING ASSOCIATES LLC	03/17/2017	MEDICAL BILLING	Fire	\$7,904.81
02080647 - Total					\$7,904.81
02080648	EXCEL UNDERGROUND LLC	03/17/2017	2017 UTILITY LOCATING	Engineering	\$1,288.44
		03/17/2017	2017 UTILITY LOCATING	Wastewater	\$1,288.45
		03/17/2017	UTILITY LOCATING	Water	\$2,753.10
02080648 - Total					\$5,329.99
02080649	FAITH TECHNOLOGIES INC	03/17/2017	EXPRESS ALARM MONITORING	Library	\$250.00
02080649 - Total					\$250.00
02080650	FERGUSON WATERWORKS #1476	03/17/2017	MAINTENANCE SUPPLIES	Water	\$194.78
02080650 - Total					\$194.78
02080651	FIRE APPARATUS & EQUIPMENT INC	03/17/2017	EQUIPMENT EXPENSE	Fire	\$11,833.68
02080651 - Total					\$11,833.68
02080652	GANNETT WISCONSIN MEDIA	03/17/2017	ADVERTISING	Clerk	\$204.87
		03/17/2017	ADVERTISING	Elections	\$50.18
		03/17/2017	ADVERTISING	Street Improvements-Highway	\$28.71
		03/17/2017	ADVERTISING	TIF 10	\$103.42
		03/17/2017	ADVERTISING	Transit	\$17.66
		03/17/2017	ADVERTISING	Tree Care	\$84.02
02080652 - Total					\$488.86
02080653	GEORGETOWN CLOTHING CENTER	03/17/2017	LAUNDRY SERVICES	Library	\$19.76
02080653 - Total					\$19.76
02080654	GREMMER & ASSOCIATES INC	03/17/2017	PROFESSIONAL SERVICES	Water	\$172.00
02080654 - Total					\$172.00
02080655	GROTA APPRAISALS LLC	03/17/2017	2017 ASSESSOR CONTRACT-MONTHLY	Assessment	\$18,168.75
02080655 - Total					\$18,168.75

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080656	GUARANTY TITLE SERVICES INC	03/17/2017	Letter report	Housing Rehab Loan Programs	\$45.00
02080656 - Total					\$45.00
02080657	HACH COMPANY	03/17/2017	EQUIPMENT EXPENSE	Wastewater	\$2,017.39
02080657 - Total					\$2,017.39
02080658	HAWKINS INC	03/17/2017	CHLORINE	Water	\$392.00
		03/17/2017	FERRIC CHLORIDE	Wastewater	\$1,642.21
		03/17/2017	HMO - TONKAZORB 3%	Water	\$1,337.99
		03/17/2017	SODIUM HYPOCHLORITE	Wastewater	\$1,326.00
02080658 - Total					\$4,698.20
02080659	HEAVY EQUIPMENT SPECIALISTS LLC	03/17/2017	EQUIPMENT EXPENSE	Water	\$6,804.51
02080659 - Total					\$6,804.51
02080660	IDENTITY AUTOMATION LP	03/17/2017	SOFTWARE MAINTENANCE	Information Technology Service	\$996.00
02080660 - Total					\$996.00
02080661	INSIGHT PUBLIC SECTOR	03/17/2017	COMPUTER HARDWARE	Information Technology Service	\$5,520.20
02080661 - Total					\$5,520.20
02080662	JACK TWOHIGS CARPET ONE	03/17/2017	GOVERNMENT CENTER EXPENSE	Comptrollers	\$5,285.00
02080662 - Total					\$5,285.00
02080663	JIMMYS LAWN CARE LLC	03/17/2017	Snow removal	Housing Rehab Loan Programs	\$330.00
02080663 - Total					\$330.00
02080664	JOHNSON AUTO & MACHINING LLC	03/17/2017	AUTOMOTIVE SUPPLIES	General Fund	\$224.46
02080664 - Total					\$224.46
02080665	JOHNSON SCHOOL BUS	03/17/2017	2017 TRIPPER SERVICE	School Tripper	\$5,436.00
02080665 - Total					\$5,436.00
02080666	JOHNSON, SARAH	03/17/2017	LOST BOOK REFUND	Library	\$30.00
02080666 - Total					\$30.00
02080667	K AND C PEST CONTROL	03/17/2017	OFFICE PEST CONTROL TREATMENTS	Municipal Service Center	\$60.00
02080667 - Total					\$60.00
02080668	KIEFER POOL EQUIPMENT	03/17/2017	12 PIECE TUBE	Fairgrounds Pool	\$27.00
		03/17/2017	RESCUE TUBE	Fairgrounds Pool	\$369.07
02080668 - Total					\$396.07
02080669	KOLLMANN ELECTRIC LLC	03/17/2017	Electrical work	General Cap Proj-Parking Facil	\$3,575.00
02080669 - Total					\$3,575.00
02080670	LANGUAGE LINE SERVICES INC.	03/17/2017	INTERPRETATION EXPENSE	Police	\$6.55
02080670 - Total					\$6.55

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080671	LEXIS NEXIS	03/17/2017	SUBSCRIPTION	City Attorney	\$145.13
02080671 - Total					\$145.13
02080672	LINDE GAS NORTH AMERICA LLC	03/17/2017	CHEMICAL EXPENSE	Fire	\$136.36
02080672 - Total					\$136.36
02080673	LUXERIN LAB	03/17/2017	TOTAL COLIFORMS	Water	\$748.00
02080673 - Total					\$748.00
02080674	LYCON INC	03/17/2017	CONCRETE	Storm Water & Waterway Mtce	\$1,232.50
02080674 - Total					\$1,232.50
02080675	MAND PLUMBING LLC	03/17/2017	MAINTENANCE EXPENSE	Water	\$245.00
02080675 - Total					\$245.00
02080676	MARCO HOLDING LLC	03/17/2017	PREFERRED SERVICE PLAN	Information Technology Service	\$5,000.00
02080676 - Total					\$5,000.00
02080677	MARCO INC	03/17/2017	COPIER CONTRACT	City Manager	\$11.30
		03/17/2017	COPIER CONTRACT	Community Development	\$28.44
		03/17/2017	COPIER CONTRACT	Comptrollers	\$42.36
		03/17/2017	COPIER CONTRACT	Engineering	\$28.03
02080677 - Total					\$110.13
02080678	MARK LANGE BUILDING & REMODELING	03/17/2017	SNOW REMOVAL	Library	\$1,050.00
02080678 - Total					\$1,050.00
02080679	MATTESON COMMUNICATIONS	03/17/2017	EQUIPMENT REPAIRS	Police	\$150.58
02080679 - Total					\$150.58
02080680	MC CRAY, KEVIN	03/17/2017	WATER REFUND	Water	\$90.30
02080680 - Total					\$90.30
02080681	MEILAHN, BEVERLY	03/17/2017	MONTHLY PAYMENT	Non-Departmental Ins & Bond	\$610.05
02080681 - Total					\$610.05
02080682	MIDLAND PAPER	03/17/2017	OFFICE SUPPLIES	Clerk	\$2,134.44
02080682 - Total					\$2,134.44
02080683	MIDWEST OVERHEAD DOOR LLC	03/17/2017	BUILDING MAINTENANCE	Municipal Service Center	\$344.45
02080683 - Total					\$344.45
02080684	MIDWEST TAPE	03/17/2017	AUDIOVISUAL	Library	\$1,639.46
02080684 - Total					\$1,639.46
02080685	MBM LEASING COMPANY	03/17/2017	COPIER CONTRACT	Transit	\$165.00
02080685 - Total					\$165.00
02080686	MOHR SR, JACK	03/17/2017	RESERVATION CHANGE	General Fund	\$97.45
02080686 - Total					\$97.45

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080687	MORaine PARK TECHNICAL COLLEGE	03/17/2017	TRAINING	Human Resources	\$798.20
02080687 - Total					\$798.20
02080688	NATIONAL ELEVATOR INSP SER INC	03/17/2017	ANNUAL ELEVATOR INSPECTION	Library	\$170.00
02080688 - Total					\$170.00
02080689	NATIONAL FLAGPOLE	03/17/2017	Nylon US Flag	Fire	\$388.80
02080689 - Total					\$388.80
02080690	NEOPOST USA INC	03/17/2017	OPERATING SUPPLIES	Water	\$3,488.00
02080690 - Total					\$3,488.00
02080691	NORTHERN LAKE SERVICE INC	03/17/2017	DRINKING WATER SAMPLES	Water	\$1,434.00
02080691 - Total					\$1,434.00
02080692	OFFICE MAX INC	03/17/2017	OFFICE SUPPLIES	Fleet Operations & Services	\$11.00
		03/17/2017	OFFICE SUPPLIES	Municipal Service Center	\$8.01
		03/17/2017	OFFICE SUPPLIES	Parks	\$13.30
		03/17/2017	OFFICE SUPPLIES	Police	\$162.97
		03/17/2017	OFFICE SUPPLIES	Wastewater	\$94.83
02080692 - Total					\$290.11
02080693	OLSON TRAILER & BODY	03/17/2017	AUTOMOTIVE SUPPLIES	General Fund	\$314.74
02080693 - Total					\$314.74
02080694	PACKER CITY INTERNATIONAL TRK	03/17/2017	AUTOMOTIVE SUPPLIES	General Fund	\$461.50
02080694 - Total					\$461.50
02080695	PAUL'S SNOWPLOWING AND LAWN SPRAYING	03/17/2017	SNOW REMOVAL	Senior Center	\$395.00
02080695 - Total					\$395.00
02080696	POMPS TIRE SERVICE INC	03/17/2017	AUTOMOTIVE SUPPLIES	General Fund	\$1,391.83
02080696 - Total					\$1,391.83
02080697	REINDERS INC	03/17/2017	2016 TORO GROUNDMASTER	General Cap Proj-Parks	\$132,258.00
		03/17/2017	DEMO DISCOUNT	General Cap Proj-Parks	(\$33,982.00)
02080697 - Total					\$98,276.00
02080698	ROBERTS HOMES AND REAL ESTATE	03/17/2017	WATER REFUND	Water	\$80.24
02080698 - Total					\$80.24
02080699	SEIF, MICHAEL	03/17/2017	OCC DEPOSIT 308 N MACY	General Fund	\$800.00
02080699 - Total					\$800.00
02080700	SHEBOYGAN CO HIGHWAY DEPT	03/17/2017	BLACKTOP	Highway Maintenance	\$835.76
02080700 - Total					\$835.76
02080701	SOLUTIONS CENTER	03/17/2017	UTILITY ASSISTANCE PROGRAM	Housing Rehab Loan Programs	\$1,738.95

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080701 - Total					\$1,738.95
02080702	STAPLES CREDIT PLAN	03/17/2017	OFFICE SUPPLIES	Library	\$272.16
02080702 - Total					\$272.16
02080703	STEINERT PRINTING CO	03/17/2017	BUS PASSES	Transit	\$249.22
02080703 - Total					\$249.22
02080704	STRAND ASSOCIATES INC	03/17/2017	PROFESSIONAL SERVICES	Water	\$7,086.06
		03/17/2017	WELL REHAB	Water	\$460.00
02080704 - Total					\$7,546.06
02080705	STRANG PATTESON RENNING LEWIS & LACY SC	03/17/2017	PROFESSIONAL SERVICES	Human Resources	\$1,879.41
02080705 - Total					\$1,879.41
02080706	STREICHERS	03/17/2017	BALLISTIC VEST	Police	\$7,248.00
02080706 - Total					\$7,248.00
02080707	SYN-TECH SYSTEMS	03/17/2017	EQUIPMENT MAINTENANCE	Fuel Pump Maintenance	\$33.75
02080707 - Total					\$33.75
02080708	TASCH, DARLENE	03/17/2017	MONTHLY PAYMENT	Non-Departmental Ins & Bond	\$305.75
02080708 - Total					\$305.75
02080709	TRAFFIC ANALYSIS & DESIGN INC	03/17/2017	JOHNSON ST TRAFFIC STUDY	Street Improvements-Highway	\$10,702.00
		03/17/2017	PROFESSIONAL SERVICES	Engineering	\$1,021.00
02080709 - Total					\$11,723.00
02080710	TRANS UNION CORP CHICAGO	03/17/2017	Letter report	Housing Rehab Loan Programs	\$11.27
		03/17/2017	Monthly charges	Housing Rehab Loan Programs	\$45.41
02080710 - Total					\$56.68
02080711	UNITED MAILING SERVICE INC	03/17/2017	POSTAGE	Clerk	\$320.92
		03/17/2017	POSTAGE	Water	\$3,224.05
02080711 - Total					\$3,544.97
02080712	VALUE LINE PUBLISHING LLC	03/17/2017	RENEWAL - INV. SURVEY & CAP PR	Library	\$1,575.00
		03/17/2017	RENEWAL - RESEARCH CENTER PRO	Library	\$6,800.00
02080712 - Total					\$8,375.00
02080713	WERNER ELECTRIC	03/17/2017	POWERFLEX 700 AC DRIVE	Wastewater	\$14,512.90
02080713 - Total					\$14,512.90
02080714	WI POLICE ACCREDITATION COALITION	03/17/2017	MEMBERSHIP FEES 2017	Police	\$50.00
02080714 - Total					\$50.00
02080715	WISCONSIN RURAL WATER ASSOC	03/17/2017	SYSTEM MEMBERSHIP RENEWAL	Water	\$555.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080715 - Total					\$555.00
02080716	WISCONSIN STATE LAB OF HYGIENE	03/17/2017	FLUORIDE TESTING	Water	\$25.00
02080716 - Total					\$25.00
02080717	YESCO CENTRAL WISCONSIN	03/17/2017	BUILDING MAINTENANCE	Fire	\$190.00
02080717 - Total					\$190.00
02080718	1125 EAST JOHNSON LLOC	03/24/2017	EXPRESS RENT - APRIL	Library	\$2,446.83
02080718 - Total					\$2,446.83
02080719	ACCU-COM INC	03/24/2017	ALARM MONITORING	Water	\$59.00
02080719 - Total					\$59.00
02080720	AGNESIAN HEALTHCARE	03/24/2017	MEDICAL SUPPLIES	Fire	\$1,276.69
		03/24/2017	PROFESSIONAL SERVICES	Fire	\$281.00
		03/24/2017	UNIFORM EXPENSE	Fire	\$1,015.30
02080720 - Total					\$2,572.99
02080721	ALLIANT ENERGY/WP & L	03/24/2017	ELECTRIC	Street Lighting	\$31.55
		03/24/2017	ELECTRICITY	Library	\$4,730.70
		03/24/2017	ELECTRICITY	Street Lighting	\$14.26
		03/24/2017	Electric	Water	\$3,614.62
		03/24/2017	GAS	Fire	\$633.61
		03/24/2017	NATURAL GAS	Library	\$877.67
		03/24/2017	UTILITIES	Electrical	\$347.47
		03/24/2017	UTILITIES	Harbor & Boating Facilities	\$133.63
		03/24/2017	UTILITIES	Parking Facilities	\$843.14
		03/24/2017	UTILITIES	Parks	\$16.12
		03/24/2017	UTILITIES	Police	\$35.50
		03/24/2017	UTILITIES	Storm Water & Waterway Mtce	\$991.06
		03/24/2017	UTILITIES	Street Lighting	\$3,174.22
		03/24/2017	UTILITIES	Wastewater	\$62.21
		03/24/2017	UTILITIES	Water	\$9,602.41
		03/24/2017	UTILITIES-ELECT	Fire	\$1,407.29
		03/24/2017	UTILITIES-ELECT	Parks	\$117.36
		03/24/2017	UTILITIES-ELECT	Taylor Pool	\$47.71
		03/24/2017	UTILITIES-GAS	Parks	\$118.22
		03/24/2017	UTILITIES-GAS	Taylor Pool	\$117.21
		03/24/2017	UTILITIES-GAS	Water	\$81.66
		03/24/2017	UTILITIES-WCTS	Wastewater	\$27,395.26
02080721 - Total					\$54,392.88
02080722	AUTOMATED RECORDS MANAGEMENT SERV	03/24/2017	IMAGING EXPENSE	Police	\$6,885.69

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080722 - Total					\$6,885.69
02080723	BADGER LABS & ENGINEERING	03/24/2017	OUTSIDE SERVICES	Wastewater	\$990.00
02080723 - Total					\$990.00
02080724	BALKENS AUTOBODY	03/24/2017	AUTOMOTIVE EXPENSE	Parks	\$4,197.18
02080724 - Total					\$4,197.18
02080725	BILLS POWER CENTER INC	03/24/2017	AUTOMOTIVE SUPPLIES	Parks	\$119.00
02080725 - Total					\$119.00
02080726	BRODART CO	03/24/2017	CATALOGING SUPPLIES	Library	\$303.00
02080726 - Total					\$303.00
02080727	BROOKS TRACTOR INC	03/24/2017	AUTOMOTIVE SUPPLIES	General Fund	\$1,930.88
02080727 - Total					\$1,930.88
02080728	BURMAN, HARVEY	03/24/2017	TOILET REBATE ACCT 17701-9998	Water	\$100.00
02080728 - Total					\$100.00
02080729	C & M HYDRAULIC TOOL SUPPLY INC	03/24/2017	MAINTENANCE SUPPLIES	Water	\$107.72
02080729 - Total					\$107.72
02080730	C AND T CARPENTRY LLC	03/24/2017	BLOCK PANEL INSTALL	Community Development	\$80.00
02080730 - Total					\$80.00
02080731	CABLECOM LLC	03/24/2017	MAINTENANCE EXPENSE	Water	\$2,296.39
02080731 - Total					\$2,296.39
02080732	CAREW CONCRETE CO INC	03/24/2017	CONCRETE	Water	\$1,260.00
02080732 - Total					\$1,260.00
02080733	CHARTER COMMUNICATIONS	03/24/2017	OUTSIDE SERVICES	Police	\$119.19
02080733 - Total					\$119.19
02080734	CINTAS CORPORATION #443	03/24/2017	CUSTODIAL SUPPLIES	Municipal Service Center	\$434.49
		03/24/2017	UNIFORM EXPENSE	Fleet Operations & Services	\$85.04
		03/24/2017	UNIFORM EXPENSE	Municipal Service Center	\$5.60
		03/24/2017	UNIFORM EXPENSE	Solid Waste	\$15.54
02080734 - Total					\$540.67
02080735	CONDON COMPANIES	03/24/2017	ULTRA LOW DIESEL	Fleet Operations & Services	\$14,126.01
02080735 - Total					\$14,126.01
02080736	COUNTY TREASURER	03/24/2017	2017 HANDI-VAN	Transit	\$20,799.17
		03/24/2017	2017 NON-ADA	Transit	\$26,596.92
02080736 - Total					\$47,396.09
02080737	ELECTRICAL TESTING SOLUTIONS	03/24/2017	INSPECT, TEST & MAINTENANCE	Wastewater	\$8,445.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080737 - Total					\$8,445.00
02080738	FASTENAL CO	03/24/2017	AUTOMOTIVE SUPPLIES	General Fund	\$285.90
02080738 - Total					\$285.90
02080739	FDL POLICE BENEVOLENT ASSOC	03/24/2017	POLICE LOCAL 12 PAYROLL 6-2017	General Fund	\$143.75
		03/24/2017	SUPERVISORS PAYROLL 6-2017	General Fund	\$30.00
02080739 - Total					\$173.75
02080740	FDL PROFESSIONAL POLICE ASSN	03/24/2017	PAYROLL 6-2017	General Fund	\$302.45
02080740 - Total					\$302.45
02080741	FINANCE SYSTEM OF GREEN BAY INC	03/24/2017	PAYROLL 6-2017 3/24/17	General Fund	\$117.08
02080741 - Total					\$117.08
02080742	FIRE APPARATUS & EQUIPMENT INC	03/24/2017	EQUIPMENT	Fire	\$2,276.95
02080742 - Total					\$2,276.95
02080743	FIREFIGHTERS ASSN-FDL LOCAL 400	03/24/2017	PAYROLL 6-2017	General Fund	\$5,158.50
02080743 - Total					\$5,158.50
02080744	FLEX-A-CHART MFG	03/24/2017	GENERAL SUPPLIES	Fire	\$551.72
02080744 - Total					\$551.72
02080745	FOND DU LAC AREA UNITED WAY	03/24/2017	PAYROLL 6-2017	General Fund	\$355.00
02080745 - Total					\$355.00
02080746	FOND DU LAC ROTARY CLUB	03/24/2017	2017 1ST QTR MEMBERSHIP LAMB	Police	\$227.00
02080746 - Total					\$227.00
02080747	GARAGE FORCE OF OSHKOSH	03/24/2017	FLOOR COATING	Park Improvements	\$1,485.00
		03/24/2017	SPEED COVE	Park Improvements	\$450.00
02080747 - Total					\$1,935.00
02080748	GLASSTEC LLC.	03/24/2017	AUTOMOTIVE EXPENSE	Municipal Service Center	\$700.00
02080748 - Total					\$700.00
02080749	GOEBEL FEEDS	03/24/2017	DEER & ELK FEED	Parks	\$131.00
02080749 - Total					\$131.00
02080750	GRAINGER-APPLETON	03/24/2017	MAINTENANCE SUPPLIES	Wastewater	\$538.24
02080750 - Total					\$538.24
02080751	HAWKINS INC	03/24/2017	CHLORINE	Water	\$1,724.80
		03/24/2017	HMO - TONKAZORB 3%	Water	\$1,337.99
02080751 - Total					\$3,062.79
02080752	HOLIDAY AUTOMOTIVE	03/24/2017	AUTOMOTIVE SUPPLIES	General Fund	\$706.50
02080752 - Total					\$706.50
02080753	HOPPERS	03/24/2017	HONOR GUARD PLAQUE	Community Projects-Police	\$75.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080753	HOPPERS	03/24/2017	LEGAL RUN EXPENSE	Canine Unit	\$170.25
02080753 - Total					\$245.25
02080754	IAFF FIREPAC	03/24/2017	PAYROLL 6-2017	General Fund	\$412.69
02080754 - Total					\$412.69
02080755	IN STITCHES EMBROIDERY	03/24/2017	UNIFORM EXPENSE	Police	\$16.00
02080755 - Total					\$16.00
02080756	J & H CONTROLS INC	03/24/2017	BUILDING MAINTENANCE	Police	\$147.78
		03/24/2017	Maintenance Service	Senior Center	\$309.00
02080756 - Total					\$456.78
02080757	LARK UNIFORM CO	03/24/2017	UNIFORM EXPENSE	Police	\$450.65
		03/24/2017	UNIFORM EXPRESS	Police	\$4.00
02080757 - Total					\$454.65
02080758	LIFEWAY CHURCH RESOURCES	03/24/2017	1 YEAR RENEWAL	Library	\$26.00
02080758 - Total					\$26.00
02080759	MARCO	03/24/2017	COPIER CONTRACT	City Manager	\$27.10
		03/24/2017	COPIER CONTRACT	Clerk	\$248.26
		03/24/2017	COPIER CONTRACT	Community Development	\$75.40
		03/24/2017	COPIER CONTRACT	Comptrollers	\$101.61
		03/24/2017	COPIER CONTRACT	Engineering	\$73.63
		03/24/2017	COPIER CONTRACT	Fire	\$216.90
02080759 - Total					\$742.90
02080760	MICHAEL BEST & FRIEDRICH LLP	03/24/2017	JENNIFER CHITWOOD CONFERENCE	Human Resources	\$85.00
02080760 - Total					\$85.00
02080761	MID-AMERICAN RESEARCH CHEMICAL	03/24/2017	AUTOMOTIVE SUPPLIES	General Fund	\$333.86
02080761 - Total					\$333.86
02080762	MIDLAND PAPER	03/24/2017	OFFICE SUPPLIES	Clerk	\$193.93
02080762 - Total					\$193.93
02080763	MIDWEST EQUIPMENT SPECIALISTS INC	03/24/2017	EQUIPMENT MAINTENANCE	Municipal Service Center	\$735.66
02080763 - Total					\$735.66
02080764	MORaine PARK TECHNICAL COLLEGE	03/24/2017	OSHA COURSE J. KRANTZ	Parks	\$37.34
02080764 - Total					\$37.34
02080765	MULCAHY/SHAW WATER INC	03/24/2017	EQUIPMENT SUPPLIES	Wastewater	\$175.00
02080765 - Total					\$175.00
02080766	OFFICE MAX INC	03/24/2017	CUSTODIAL SUPPLIES	Transit	\$69.25
		03/24/2017	OFFICE SUPPLIES	Central Collections	\$11.79
		03/24/2017	OFFICE SUPPLIES	Clerk	\$82.39

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080766	OFFICE MAX INC	03/24/2017	OFFICE SUPPLIES	Elections	\$343.38
		03/24/2017	OFFICE SUPPLIES	Fire	\$80.87
		03/24/2017	OFFICE SUPPLIES	Fleet Operations & Services	\$278.70
		03/24/2017	OFFICE SUPPLIES	Human Resources	\$14.56
		03/24/2017	OFFICE SUPPLIES	Library	\$39.20
		03/24/2017	OFFICE SUPPLIES	Police	\$134.97
		03/24/2017	OFFICE SUPPLIES	Wastewater	\$87.73
02080766 - Total					\$1,142.84
02080767	PASSPORT PARKING INC	03/24/2017	2017 MOBILE PAY SERVICE	Parking Facilities	\$425.00
		03/24/2017	2017 TICKETING & COLLECTION	Police	\$4,360.00
02080767 - Total					\$4,785.00
02080768	POLICE SUPERVISORY ASSOC	03/24/2017	PAYROLL 6-2017	General Fund	\$243.60
02080768 - Total					\$243.60
02080769	PRECISION LOCKSMITHING LLC	03/24/2017	MAINTENANCE SUPPLIES	Water	\$845.00
		03/24/2017	OUTSIDE SERVICES	Information Technology Service	\$230.00
02080769 - Total					\$1,075.00
02080770	QUESTYS SOLUTIONS	03/24/2017	QUESTYS ANNUAL SUPPORT	Information Technology Service	\$7,347.63
02080770 - Total					\$7,347.63
02080771	RABE, JOHN E	03/24/2017	WATER REFUND	Water	\$111.38
02080771 - Total					\$111.38
02080772	REINDERS INC	03/24/2017	AUTOMOTIVE SUPPLIES	Parks	\$38.46
02080772 - Total					\$38.46
02080773	RNOW INC	03/24/2017	AUTOMOTIVE SUPPLIES	General Fund	\$1,476.51
02080773 - Total					\$1,476.51
02080774	SPARKLE WASH	03/24/2017	AUTOMOTIVE SUPPLIES	Police	\$286.00
02080774 - Total					\$286.00
02080775	SPOK INC	03/24/2017	COMMUNICATION EXPENSE	Fire	\$201.34
02080775 - Total					\$201.34
02080776	STAFFORD ROSENBAUM LLP	03/24/2017	LEGAL SERVICES	Wastewater	\$125.00
02080776 - Total					\$125.00
02080777	STATE OF WISCONSIN	03/24/2017	ELEVATOR PERMIT	Library	\$100.00
02080777 - Total					\$100.00
02080778	STELMACHER ARCHITECTURE LLC	03/24/2017	Architectural Services	General Cap Proj-Comm Dev	\$1,645.00
02080778 - Total					\$1,645.00
02080779	STRAND ASSOCIATES INC	03/24/2017	NORTHEAST AREA CHLORINE	Water	\$1,190.00
		03/24/2017	PROFESSIONAL SERVICES	Wastewater	\$5,818.68

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080779	STRAND ASSOCIATES INC	03/24/2017	PROFESSIONAL SERVICES	Water	\$7,673.38
		03/24/2017	WELL REHABILITATION	Water	\$850.00
02080779 - Total					\$15,532.06
02080780	STRANG PATTESON RENNING LEWIS & LACY SC	03/24/2017	Legal/Consulting Services	City Attorney	\$2,500.00
		03/24/2017	Legal/Consulting Services	Human Resources	\$7,500.00
02080780 - Total					\$10,000.00
02080781	STREICHERS	03/24/2017	EQUIPMENT	Police	\$1,633.00
02080781 - Total					\$1,633.00
02080782	SUNGARD PUBLIC SECTOR INC	03/24/2017	TRANSACTION MANAGER	Central Collections	\$5.68
		03/24/2017	TRANSACTION MANGER	Water	\$144.32
02080782 - Total					\$150.00
02080783	SUPERIOR CHEMICAL CORP	03/24/2017	CUSTODIAL SUPPLIES	Parks	\$60.38
02080783 - Total					\$60.38
02080784	SYNAGRO CENTRAL LLC	03/24/2017	TRANSPORT AND LANDFILL	Wastewater	\$35,444.95
02080784 - Total					\$35,444.95
02080785	TELEVEND SERVICES INC	03/24/2017	FAX CARDS	Library	\$59.85
02080785 - Total					\$59.85
02080786	TOTALFUNDS BY HASLER	03/24/2017	POSTAGE	Library	\$12.97
02080786 - Total					\$12.97
02080787	TRENT, KIMBERLY	03/24/2017	LOST BOOK REFUND	Library	\$20.00
02080787 - Total					\$20.00
02080788	UNIQUE MANAGEMENT SERVICES INC	03/24/2017	COLLECTION COMPANY SERVICES	Library	\$196.90
02080788 - Total					\$196.90
02080789	USA TODAY	03/24/2017	1 YEAR RENEWAL	Library	\$293.16
02080789 - Total					\$293.16
02080790	VAN DYN HOVEN, TRAVIS	03/24/2017	WATER REFUND	Water	\$90.43
02080790 - Total					\$90.43
02080791	VANDE WALLE'S CANDIES	03/24/2017	CHAPTER 52 CANDY	Library	\$73.86
02080791 - Total					\$73.86
02080792	VON BRIESEN,PURTELL & ROPER	03/24/2017	PROFESSIONAL SERVICES	Human Resources	\$364.00
02080792 - Total					\$364.00
02080793	WAUSAU EQUIPMENT CO INC	03/24/2017	AUTOMOTIVE SUPPLIES	General Fund	\$5,833.64
02080793 - Total					\$5,833.64
02080794	WELLS FARGO FINANCIAL LEASING	03/24/2017	MAINTENANCE - PHOTOCOPIER	Library	\$886.79
02080794 - Total					\$886.79
02080795	WISCONSIN COUNCIL 40 PER CAPITA	03/24/2017	PAYROLL 6-2017 LOCAL 1366	General Fund	\$304.00
02080795 - Total					\$304.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080796	WISCONSIN COUNTIES ASSOC	03/24/2017	WCA SEMINAR J. CHITWOOD	Human Resources	\$65.00
02080796 - Total					\$65.00
02080797	WOS OPTICAL	03/24/2017	OPTICAL EXPENSE	Human Resources	\$54.72
02080797 - Total					\$54.72
02080798	WPPA	03/24/2017	PAYROLL 6-2017	General Fund	\$2,403.50
02080798 - Total					\$2,403.50
02080799	ABDO-SPOTLIGHT-MAGIC WAGON	03/31/2017	BOOKS	Library	\$243.65
02080799 - Total					\$243.65
02080800	ABM JANITORIAL SERVICES	03/31/2017	CUSTODIAL SERVICES	Police	\$2,761.00
02080800 - Total					\$2,761.00
02080801	AGRECOL LLC	03/31/2017	ECHINACEA PALLIDA-FLOWERS	Storm Water & Waterway Mtce	\$150.00
02080801 - Total					\$150.00
02080802	ALES-CLOW, SUSAN	03/31/2017	WATER REFUND	Water	\$132.41
02080802 - Total					\$132.41
02080803	ALLIANT ENERGY/WP & L	03/31/2017	UTILITIES	Electrical	\$217.44
		03/31/2017	UTILITIES	Parking Facilities	\$103.93
		03/31/2017	UTILITIES	Parks	\$27.27
		03/31/2017	UTILITIES	Senior Center	\$1,363.74
		03/31/2017	UTILITIES	Storm Water & Waterway Mtce	\$118.26
		03/31/2017	UTILITIES	Street Lighting	\$1,183.78
		03/31/2017	UTILITIES	Wastewater	\$244.32
		03/31/2017	UTILITIES	Water	\$1,661.69
02080803 - Total					\$4,920.43
02080804	AMERICAN SIGNAL CORP	03/31/2017	ROTATING SIREN 25% DOWN PYMT	Electrical	\$13,276.30
02080804 - Total					\$13,276.30
02080805	AUTOMATIC ENTRANCES OF WI INC	03/31/2017	BUILDING MAINTENANCE	Police	\$535.88
02080805 - Total					\$535.88
02080806	BATZNER PEST MANAGEMENT INC	03/31/2017	2017 Monthly Pest Management	Police	\$67.00
02080806 - Total					\$67.00
02080807	BAYCOM INC	03/31/2017	OPTICOM UNIT EXPENSE	General Cap Proj-Fire	\$14,850.00
		03/31/2017	SOFTWARE MAINTENANCE	Information Technology Service	\$5,130.00
02080807 - Total					\$19,980.00
02080808	BEARPORT PUBLISHING CO INC	03/31/2017	BOOKS	Library	\$159.60
02080808 - Total					\$159.60
02080809	BERNERS SCHOBER	03/31/2017	PROFESSIONAL SERVICES	General Cap Proj-Fire	\$13,971.28
02080809 - Total					\$13,971.28
02080810	BOUND TREE MEDICAL LLC	03/31/2017	MEDICAL SUPPLIES	General Fund	\$371.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080810 - Total					\$371.00
02080811	BRABAZON PUMPE & COMPRESSOR	03/31/2017	COMPRESSED AIR SYSTEM	Wastewater	\$13,641.00
		03/31/2017	FREIGHT	Wastewater	\$215.93
		03/31/2017	LUBRICANT	Wastewater	\$470.80
02080811 - Total					\$14,327.73
02080812	CAMERA CORNER	03/31/2017	HP EliteBook	Information Technology Service	\$5,120.00
02080812 - Total					\$5,120.00
02080813	CAREW CONCRETE CO INC	03/31/2017	CONCRETE	Wastewater	\$529.60
		03/31/2017	CONCRETE	Water	\$2,394.00
02080813 - Total					\$2,923.60
02080814	CASPER, GEORGE	03/31/2017	MONTHLY PAYMENT	Fire	\$82.93
02080814 - Total					\$82.93
02080815	CENTER POINT LARGE PRINT	03/31/2017	BOOKS	Library	\$70.11
02080815 - Total					\$70.11
02080816	CHARTER COMMUNICATIONS	03/31/2017	OUTSIDE SERVICES	Fire	\$159.48
02080816 - Total					\$159.48
02080817	CHERRY LAKE PUBLISHING	03/31/2017	BOOKS	Library	\$405.39
02080817 - Total					\$405.39
02080818	CINTAS CORPORATION #443	03/31/2017	ELECTRICAL UNIFORMS	Electrical	\$67.60
		03/31/2017	UNIFORMS FOR OUTSIDE CREW	Water	\$53.68
		03/31/2017	WATER PLANT UNIFORMS/ BATHROOM	Water	\$42.04
02080818 - Total					\$163.32
02080819	CITY TREASURER - PETTY CASH	03/31/2017	MORTGAGE REPORTING	Housing Rehab Loan Programs	\$30.00
02080819 - Total					\$30.00
02080820	COOK, LA VERN	03/31/2017	WATER REFUND	Water	\$100.46
02080820 - Total					\$100.46
02080821	DAILY REPORTER	03/31/2017	ADVERTISING EXPENSE	Private Lead Service Repl	\$223.42
02080821 - Total					\$223.42
02080822	DEPT OF SAFETY AND PROF SERV	03/31/2017	UDC-HVAC CERTIFICATION ZELLNER	Inspection	\$32.50
02080822 - Total					\$32.50
02080823	DIAMOND MANUFACTURING	03/31/2017	CABINET LOCKS	Transit	\$524.00
02080823 - Total					\$524.00
02080824	DIGGERS HOTLINE	03/31/2017	SAFETY MEETING SPONSORSHIP	Electrical	\$23.68
		03/31/2017	SAFETY MEETING SPONSORSHIP	Engineering	\$47.36

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080824	DIGGERS HOTLINE	03/31/2017	SAFETY MEETING SPONSORSHIP	Parks	\$319.68
		03/31/2017	SAFETY MEETING SPONSORSHIP	Water	\$59.28
02080824 - Total					\$450.00
02080825	DONOHUE & ASSOCIATES INC	03/31/2017	ENGINEERING SERVICES	Storm Sewers	\$320.00
02080825 - Total					\$320.00
02080826	DORNER CO	03/31/2017	MAINTENANCE SUPPLIES	Water	\$968.00
02080826 - Total					\$968.00
02080827	EVOQUA WATER TECHNOLOGIES	03/31/2017	MAINTENANCE SUPPLIES	Wastewater	\$420.00
02080827 - Total					\$420.00
02080828	EXCEL ENGINEERING INC	03/31/2017	NETWORK RUNS AT PD	Information Technology Service	\$500.00
02080828 - Total					\$500.00
02080829	FBINAA	03/31/2017	ANNUAL TRAINING A. GOLDSTEIN	Police	\$85.00
		03/31/2017	ANNUAL TRAINING P. MCKEOUGH	Police	\$85.00
		03/31/2017	ANNUAL TRAINING T. BRAUN	Police	\$85.00
		03/31/2017	ANNUAL TRAINING W. LAMB	Police	\$85.00
02080829 - Total					\$340.00
02080830	FDL AREA CONV & VISITORS BUREAU	03/31/2017	ADMINISTRATIVE FEE	Comptrollers	(\$150.00)
		03/31/2017	RM TX-CITY SHARE	Administration	(\$12,202.69)
		03/31/2017	ROOM TAX-FEBRUARY	Room Tax ADMKY	\$61,013.45
02080830 - Total					\$48,660.76
02080831	FERGUSON WATERWORKS #1476	03/31/2017	MAINTENANCE EXPENSE	Water	\$129.00
		03/31/2017	MAINTENANCE SUPPLIES	Water	\$206.79
02080831 - Total					\$335.79
02080832	FIRE APPARATUS & EQUIPMENT INC	03/31/2017	AUTOMOTIVE SUPPLIES	Fire	\$6,275.06
02080832 - Total					\$6,275.06
02080833	FIRE RESCUE SUPPLY LLC	03/31/2017	EQUIPMENT REPAIR	Fire	\$85.00
02080833 - Total					\$85.00
02080834	FOND DU LAC HUMANE SOCIETY	03/31/2017	ANIMAL CONTROL CONTRACT 2017	Animal Control	\$9,181.75
02080834 - Total					\$9,181.75
02080835	FOND DU LAC SCHOOL DISTRICT	03/31/2017	FEBRUARY 2017 TRAILER TAXES	FDL School District ADMKY	\$1,492.34
		03/31/2017	JANUARY 2017 TRAILER TAXES	FDL School District ADMKY	\$1,492.34
		03/31/2017	MAY 2016 OVERPAYMENT	FDL School District ADMKY	(\$4.20)
		03/31/2017	OUTDOOR RINK EXPENSE	Parks	\$143.82
02080835 - Total					\$3,124.30

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080836	GALE GROUP	03/31/2017	BOOKS	Library	\$502.23
02080836 - Total					\$502.23
02080837	GENERAL COMMUNICATIONS INC	03/31/2017	AUTOMOTIVE SUPPLIES	Fire	\$658.40
02080837 - Total					\$658.40
02080838	GEORGETOWN CLOTHING CENTER	03/31/2017	LAUNDRY SERVICES	Library	\$25.84
02080838 - Total					\$25.84
02080839	GLASSTEC LLC.	03/31/2017	AUTOMOTIVE EXPENSE	Municipal Service Center	\$125.00
02080839 - Total					\$125.00
02080840	HAWKINS INC	03/31/2017	FERRIC CHLORIDE	Wastewater	\$1,642.21
02080840 - Total					\$1,642.21
02080841	HOLIDAY AUTOMOTIVE	03/31/2017	AUTOMOTIVE SUPPLIES	General Fund	\$213.72
02080841 - Total					\$213.72
02080842	J & H CONTROLS INC	03/31/2017	2017 Monthly HVAC Maintenance	Police	\$882.00
02080842 - Total					\$882.00
02080843	J & J BAUMHARDT TRUCKING INC	03/31/2017	SNOW REMOVAL	Parking Facilities	\$3,729.00
02080843 - Total					\$3,729.00
02080844	JACKS AUTO BODY	03/31/2017	AUTOMOTIVE EXPENSE	Wastewater	\$735.98
02080844 - Total					\$735.98
02080845	JANKE CONTRACTORS	03/31/2017	2017 FOUNTAIN ISLAND BOW BRIDG	Park Improvements	\$19,116.25
		03/31/2017	PREFABRICATED STEEL TRUSS BRID	Highway Maintenance	\$11,616.25
02080845 - Total					\$30,732.50
02080846	JF AHERN CO	03/31/2017	EQUIPMENT MAINTENANCE	Wastewater	\$745.00
		03/31/2017	INSPECTION EXPENSE	Fire	\$623.11
02080846 - Total					\$1,368.11
02080847	AHERN FIRE PROTECTION	03/31/2017	ANNUAL INSPECTION	Parking Facilities	\$780.00
02080847 - Total					\$780.00
02080848	K & K MATERIAL HANDLING INC	03/31/2017	BUILDING MAINTENANCE	Police	\$390.00
02080848 - Total					\$390.00
02080849	LA BOMBARD JR, ROGER	03/31/2017	DEPOSIT REFUND	General Fund	\$37.48
02080849 - Total					\$37.48
02080850	LARK UNIFORM CO	03/31/2017	UNIFORM EXPENSE	Police	\$791.10
02080850 - Total					\$791.10
02080851	LEMKE, DONALD	03/31/2017	WATER REFUND	Water	\$202.44
02080851 - Total					\$202.44
02080852	LERNER GROUP	03/31/2017	BOOKS	Library	\$556.10
		03/31/2017	CREDIT FOR SHIPPING BOOKS	Library	(\$8.82)

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080852 - Total					\$547.28
02080853	LINDE GAS NORTH AMERICA LLC	03/31/2017	CHEMICAL EXPENSE	Fire	\$205.12
02080853 - Total					\$205.12
02080854	MAJIK SWEEP	03/31/2017	CHIMNEY REPAIR	Housing Rehab Loan Programs	\$1,064.65
02080854 - Total					\$1,064.65
02080855	MARCO INC	03/31/2017	COPIER CONTRACT	Clerk	\$344.62
		03/31/2017	COPIER CONTRACT	Inspection	\$7.19
		03/31/2017	COPIER CONTRACTS	Central Collections	\$16.78
02080855 - Total					\$368.59
02080856	MATTESON COMMUNICATIONS	03/31/2017	EQUIPMENT EXPENSE	Information Technology Service	\$10,723.25
		03/31/2017	EQUIPMENT REPAIRS	Police	\$110.70
02080856 - Total					\$10,833.95
02080857	MCC INC	03/31/2017	CONCRETE	Wastewater	\$445.25
02080857 - Total					\$445.25
02080858	MIDWEST EQUIPMENT SPECIALISTS INC	03/31/2017	BUILDING MAINTENANCE	Municipal Service Center	\$2,920.00
		03/31/2017	INSPECTION	Fleet Operations & Services	\$479.90
02080858 - Total					\$3,399.90
02080859	MOONWISE HERBS	03/31/2017	2 CHEESE MAKING PROGRAMS	Library	\$500.00
02080859 - Total					\$500.00
02080860	MOORE MEDICAL LLC	03/31/2017	MEDICAL SUPPLIES	General Fund	\$134.50
02080860 - Total					\$134.50
02080861	MUNICIPAL TREAS ASSN OF WISC	03/31/2017	MTAW CONFERENCE T. DAVI	Comptrollers	\$120.00
		03/31/2017	MTAW CONFERENCE T. SALTER	Comptrollers	\$120.00
02080861 - Total					\$240.00
02080862	NEENAH FOUNDRY CO	03/31/2017	MAINTENANCE SUPPLIES	Storm Water & Waterway Mtce	\$8,583.76
02080862 - Total					\$8,583.76
02080863	OFFICE MAX INC	03/31/2017	OFFICE SUPPLIES	City Manager	\$22.55
		03/31/2017	OFFICE SUPPLIES	Comptrollers	\$276.35
02080863 - Total					\$298.90
02080864	OPTIV	03/31/2017	LogRhythm Appliance/Software	General Cap Proj-Information T	\$98,033.88
02080864 - Total					\$98,033.88
02080865	OTTE, KEVIN	03/31/2017	2017 COUNCIL MEETINGS	City Council	\$40.00
02080865 - Total					\$40.00
02080866	PAUL'S SNOWPLOWING AND LAWN SPRAYING	03/31/2017	SNOW REMOVAL	Senior Center	\$896.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080866 - Total					\$896.00
02080867	PETRASZAK EXCAVATING LTD	03/31/2017	USE OF DRAGLINE	Harbor & Boating Facilities	\$4,500.00
02080867 - Total					\$4,500.00
02080868	PR ELECTRONICS	03/31/2017	EQUIPMENT SUPPLIES	Wastewater	\$1,675.16
02080868 - Total					\$1,675.16
02080869	PUBLIC LIBRARY	03/31/2017	PROGRAMMING	Library	\$71.47
02080869 - Total					\$71.47
02080870	QUALITY POWER SOLUTIONS LLC	03/31/2017	EQUIPMENT EXPENSE	Information Technology Service	\$1,988.89
02080870 - Total					\$1,988.89
02080871	RADEMANN DEVELOPMENT LLC	03/31/2017	LAND OPTION REIMBURSEMENT	General Cap Proj-Fire	\$10,000.00
02080871 - Total					\$10,000.00
02080872	SALVATION ARMY	03/31/2017	Warming shelter reimbursement	Housing Rehab Loan Programs	\$8,812.70
02080872 - Total					\$8,812.70
02080873	SCHMITZ, MONICA	03/31/2017	MONTHLY PAYMENT	Police	\$12.42
02080873 - Total					\$12.42
02080874	SCHOLASTIC LIBRARY PUBLISHING	03/31/2017	BOOKS	Library	\$183.75
02080874 - Total					\$183.75
02080875	INSTRUMENT CONTROL SYSTEMS	03/31/2017	SERVICE FLEX CONTRACT	Water	\$2,500.00
02080875 - Total					\$2,500.00
02080876	PRIMEX	03/31/2017	SERVICE FLEX	Wastewater	\$4,500.00
02080876 - Total					\$4,500.00
02080877	SMET, JEANETTE	03/31/2017	PERSONAL PROPERTY TAX OVERPYMT	General Fund	\$83.47
02080877 - Total					\$83.47
02080878	SPARKLE WASH	03/31/2017	BUILDING MAINTENANCE	Municipal Service Center	\$6,181.89
02080878 - Total					\$6,181.89
02080879	STANLEY SECURITY SOLUTIONS INC	03/31/2017	ACCESS CONTROL DOOR	Municipal Service Center	\$2,489.00
02080879 - Total					\$2,489.00
02080880	STATE BAR OF WISCONSIN	03/31/2017	BOOKS	Library	\$62.91
02080880 - Total					\$62.91
02080881	STREBLOW, JOEL	03/31/2017	REAL ESTATE ASSESSMENT REFUND	Delinquent Accounts	\$543.24
02080881 - Total					\$543.24
02080882	SUPERIOR CHEMICAL CORP	03/31/2017	CUSTODIAL SUPPLIES	Library	\$199.25
02080882 - Total					\$199.25
02080883	TASER INTERNATIONAL	03/31/2017	TASER ASSURANCE PLAN	Police	\$10,847.10

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080883 - Total					\$10,847.10
02080884	THE BANK OF NEW YORK	03/31/2017	PAYING AGENT FEE	Debt Service	\$3,750.00
		03/31/2017	PAYING AGENT FEE	TIF 10	\$750.00
		03/31/2017	PAYING AGENT FEE	Water	\$750.00
02080884 - Total					\$5,250.00
02080885	THOMPSON, THERESE & MIKE	03/31/2017	WATER REFUND	Water	\$50.36
02080885 - Total					\$50.36
02080886	TOEPFER SECURITY CORPORATION	03/31/2017	Migration Related Expenses	General Cap Proj-Information T	\$6,756.58
		03/31/2017	STANDARD SERVICE 1 YEAR	Information Technology Service	\$2,740.00
02080886 - Total					\$9,496.58
02080887	TOMS TREE SERVICE	03/31/2017	2017 TREE REMOVAL WO#6	Tree Care	\$7,570.00
02080887 - Total					\$7,570.00
02080888	TRI-POWER TRADING CO INC	03/31/2017	EQUIPMENT SUPPLIES	Wastewater	\$1,927.00
02080888 - Total					\$1,927.00
02080889	TYLER TECHNOLOGIES INC	03/31/2017	Executime Professional Service	General Cap Proj-Information T	\$375.00
02080889 - Total					\$375.00
02080890	UNITED STATES POSTMASTER	03/31/2017	BULK MAILING PERMIT #129	Senior Center	\$725.00
		03/31/2017	PO BOX 150 FEE 6 MONTH	Clerk	\$620.00
02080890 - Total					\$1,345.00
02080891	US BANK EQUIPMENT FINANCE	03/31/2017	COPIER CONTRACT	Police	\$645.75
02080891 - Total					\$645.75
02080892	US DIGITAL DESIGNS INC	03/31/2017	FIRE STATION ALERTING SYSTEM	General Cap Proj-Fire	\$52,734.92
02080892 - Total					\$52,734.92
02080893	USA BLUEBOOK UTILITY SUPPLY	03/31/2017	MAINTENANCE SUPPLIES	Water	\$1,887.62
		03/31/2017	UNIFORM EXPENSE	Water	\$129.95
02080893 - Total					\$2,017.57
02080894	WISCNET	03/31/2017	QUARTERLY NETWORK ACCESS	Information Technology Service	\$1,800.00
02080894 - Total					\$1,800.00
02080895	WISCONSIN DEPT OF TRANS-BFS	03/31/2017	ARNDT BRIDGE EXPENSE	Street Improvements-Highway	\$1,149.59
		03/31/2017	T OVERPASS EXPENSE	Street Improvements-Highway	\$12,070.67
02080895 - Total					\$13,220.26
02080896	WISCONSIN DNR	03/31/2017	OPERATOR CERT T. KLOETZKE	Water	\$75.00
02080896 - Total					\$75.00
02080897	WISNET.COM	03/31/2017	CREATIVE PLANNING MEETING	Community Development	\$2,500.00

List of Claims

Check Number	Vendor Name	Check Date	Description	Department	Check Amount
02080897 - Total					\$2,500.00
02080898	ZACHERL OMALLEY & ENDEJAN SC	03/31/2017	PROFESSIONAL SERVICES	Housing Rehab Loan Programs	\$50.00
02080898 - Total					\$50.00
02080899	ZENITH TECH INC	03/31/2017	2016 BRIDGE AND RIPRAP REPAIR	Highway Maintenance	\$7,139.49
02080899 - Total					\$7,139.49
Overall - Total					\$1,168,431.54

CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN

Title: Audience Comments

Subject:

Initiator:

Recommendation:

CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN

Title: Private Lead Service Update

Subject: Presented By: Director of Public Works

Initiator:

Recommendation:

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Permit to Sell Fermented Malt Beverages on Park Property

Subject: Entity: Fond du Lac Association of Commerce Young Professionals
Event: Kickball Tournament Fundraiser
Location: McDermott Park
Date: April 29, 2017
Introduction: City Clerk

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[CC M Bev-Park.pdf](#)

[Young Professionals of FDL Application.pdf](#)

CITY OF FOND DU LAC - Memorandum

City Clerk's Office

Date: April 5, 2017

To: City Council

From: Maggie Hefter, City Clerk

Re: Permit to Sell Fermented Malt Beverages on City
Property

City Ordinance § 488-6 (E) requires a special permit be authorized by City Council to allow the sale of Fermented Malt Beverages on Park Property.

The following application is being submitted for your approval:

Entity:	FDL Association of Commerce Young Professionals
Event:	Kickball Tournament Fundraiser
Location:	McDermott Park
Date:	April 29, 2017

Please contact me should you have further questions regarding this special use request.

Thank you.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

IF NOT FILED 15 DAYS PRIOR TO EVENT,
A \$25 RUSH FEE WILL BE CHARGED, \$35 TOTAL FEE.

Application Date:

3/24/17

☐ Town

☐ Village

☒ City of FOND DU LAC

County of FOND DU LAC

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4/29/17 and ending 4/29/17 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name YOUNG PROFESSIONALS OF FOND DU LAC

(b) Address 207 N MAIN ST FDL WI 54935
(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 6/1/04

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President NICK NELL

Vice President JENNA FLOBERG

Secretary JOE VENHUIZEN

Treasurer JOE VENHUIZEN

(g) Name and address of manager or person in charge of affair: JOE VENHUIZEN 170 W PIONEER RD #105
FDL WI 54935

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number MCDERMOTT PARK, E JOHNSON ST

(b) Lot _____ Block 400 E JOHNSON ST

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event KICKIN FOR A CAUSE

(b) Dates of event 4/29/17

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

YOUNG PROFESSIONALS OF FOND DU LAC
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Change Of Agent "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Subject: Limited Liability Co: Apple Hospitality Group, LLC
Agent Name: Michael Guelzow
Agent Address: 490 Country Creek Dr., Fond du Lac, WI 54935
d/b/a: Applebee's Neighborhood Grill & Bar
Address: 841 W Johnson Street
Introduction: City Clerk

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[Applebee s Agent 0537 Redacted.pdf](#)

Fond du Lac Police Department

MEMO



To: City Manager Joe Moore

From: Chief Lamb

RE: *Change of Agent for WHG Real Estate East LLC.
(Applebees)*

Date: 03-17-17

Applebee's restaurant, located at 841 W Johnson Street, has applied for a change of agent of its Class B Combination License. Michael Guelzow will be the licensed agent for this establishment. Background checks conducted on Mr. Guelzow both in-house and NCIC/CIB, indicate no prior criminal history that would preclude the issuance of the change of agent request. The Police Department has no objections to the change of agent request.

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Fond du Lac County of Fond du Lac

The undersigned duly authorized officer(s)/members/managers of Apple Hospitality Group, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Applebee's Neighborhood Grill & Bar
(trade name)

located at 841 West Johnson Street, Fond du Lac, WI 54935

appoints Michael Robert Guelzow
(name of appointed agent)
490 Country Creek Drive #6, Fond du Lac, WI 54935
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 90 days

Place of residence last year 101 16th St. SW, Apt B, MINOT, N.D., 58701

For: Apple Hospitality Group, LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: Mark Dillon, President & CEO
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Michael Robert Guelzow
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 2/27/2017 Agent's age [Redacted]
(signature of agent) (date)
490 Country Creek Drive #6, Fond du Lac, WI 54935 Date of birth [Redacted]
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 03/17/17 by [Signature] Title ASST. POLICE CHIEF
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print)		(last name)	(first name)	(middle name)
Guelzow		Michael	Robert	
Home Address (street/route)	Post Office	City	State	Zip Code
490 Country Creek Dr #6		Fond du Lac	WI	54935
Home Phone Number	Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ **Agent** of **Apple Hospitality Group, LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 90 days
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☒ Yes ☐ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
DWI, May of 1989
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
If yes, identify. See attached
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Apple CORE</u>	Employer's Address <u>509 30th Ave N.W 58203</u>	Employed From <u>6/2013</u>	To <u>12/2014</u>
Employer's Name <u>BRIDGE MAN FOODS</u>	Employer's Address <u>2025 SOUTH BRANCH 53154</u>	Employed From <u>6/1994</u>	To <u>5/2012</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15th day of MARCH, 2017

Troy Winkler
(Clerk/Notary Public)

My commission expires MARCH 22, 2020



(Signature of Named Individual)



Printed on
Recycled Paper

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Subject: Limited Liability: Commonwealth Landscape & Maintenance
Agent: Wayne A Bailey, Jr
Agent Address: 212 Pheasant Drive, Brandon, WI 53919
d/b/a: Garten Factory
Location of Premises: 24 S Brooke Street
Introduction: City Clerk

Initiator:

Recommendation: Alcohol License Committee Recommendation: **Approve**

ATTACHMENTS:

File Name

[Garten Factory - PD Memo.pdf](#)

[Garten Factory - Application - Redacted.pdf](#)

[Excerpt - ALC 03-27-17 Garten Factory.doc](#)



Memo

To: City Manager Moore

From: Chief Lamb

Date: 03-17-17

Re: Proposed Class B Beer and Intoxicating Liquor License for the Garten Factory, 24 S Brooke St.

On March 16, 2017 Assistant Chief Klein, Community Development Director Dyann Benson, City Clerk Maggie Hefter, Amy Hansen from the DFP and Association of Commerce President Tom Herre, met with the listed applicants Wayne Bailey who is the listed Agent for the Garten Factory, along with Eric Schraufnagel, regarding their request for a Class B combination license for the above location.

The Garten Factory is a landscaping and garden store. They have an indoor show room with a wide variety of yard ornaments and decorations for display. The south section of the Garten Factory building will be sectioned off from the main Garden center. This south section will be the licensed area. The primary entrance for the licensed area will be the south door way which is also connected to the outdoor patio seating area. The patio area would also be a part of the licensed premise. There would be a secondary exit point connecting to the main store for a safety exit. No alcohol would be allowed in the general store area. The licensed area would have a separate check out register and have a licensed operator on the licensed premise portion when open for business.

This license request would allow the Garten Factory to hold wreath making classes, wine and paint classes and other craft activities while allowing participants to partake in consuming alcoholic drinks during those events as well as a number of seasonal events.

As proposed, Wisconsin law does allow for a license to be issued to this type of business.

The applicants stated this small operation will be very controlled and limited in scope that will not have a significant impact on the surrounding neighborhood. Mr. Bailey will serve as the licensed agent. Assistant Chief Klein discussed with Mr. Bailey the City's expectations of being a licensed agent.

Background checks were conducted on the applicants' both in-house and NCIC/CIB. There is nothing in the applicants' background that would preclude them from obtaining the requested license. The Police Department has no objections to the approval of the proposed license.

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20____; ending _____ 20____;

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of Fond du Lac

County of Fond du Lac Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Commonwealth Landscape & Maintenance DBA Garden Factory
An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title Name Home Address Post Office & Zip Code
President/Member President Louie Lange III [REDACTED] Fond du Lac WI 54933

Vice President/Member _____

Secretary/Member _____

Treasurer/Member _____

Agent Garden Center Manager Wayne Bailey [REDACTED] BEAUMONT, WI 53919

Directors/Managers Director of Operations Eric Schraufnager [REDACTED] Fall, WI 54937

3. Trade Name Garden Factory Business Phone Number _____

4. Address of Premises 24 S. Brooke Street Post Office & Zip Code Fond du Lac, WI 54935

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 2010 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) _____

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 7th day of February, 2017

Cheryl M. Senelle
(Clerk/Notary Public)

My commission expires 8/9/19

Louie C. Lange III
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/6/17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print)		(last name)	(first name)	(middle name)
		LANGE	LOUIE	A
Home Address (street/route)		Post Office	City	State Zip Code
			Fond du Lac	WI 54937
Home Phone		Age	Date of Birth	Place of Birth
				FDL

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ Single Member of Commonwealth Landscape & Maintenance, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 19 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Commonwealth	9 Sheboygan St	2001	2017
Sunstar	845 S Main St.	1998	2001

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 24th day of February, 2017
Cheryl M. Stoth
(Clerk/Notary Public)
 My commission expires 8/9/19

Louie A. Lange
(Signature of Named Individual)



Printed on
Recycled Paper

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of FOND DU LAC County of FOND DU LAC
☒ City

The undersigned duly authorized officer(s)/members/managers of Commonwealth Landscape & Maintenance
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Garten Factory
(trade name)

located at 24 S. Brooke Street Fond du Lac WI 54935

appoints Wayne A. Bailey Jr.
(name of appointed agent)

BRANDON WI 53919
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 46 YEARS

Place of residence last year BRANDON WI 53919

For: Commonwealth Landscape & Maintenance
(name of corporation/organization/limited liability company)

By: Louie O. Lange
(signature of Officer/Member/Manager)

And: Louie O. Lange
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Wayne A Bailey Jr, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 2-2-17 Agent's age [Redacted]
(signature of agent) (date)
BRANDON WI 53919 Date of birth [Redacted]
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
BAILEY JR.		WAYNE		ALLEN	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]			BRANDON	WI	53919
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]				MILWAUKEE	

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ AGENT of COMMONWEALTH LANDSCAPE MAINTENANCE LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 46 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>SELF EMPLOYED REFLECTIONS OF NATURE DESIGNS & LANDSCAPE LLC</u>	Employer's Address <u>212 PHEASANT DR. BRANDON WI 53919</u>	Employed From <u>01-2014</u>	To <u>02-2016</u>
Employer's Name <u>COMMONWEALTH COMPANIES LLC</u>	Employer's Address <u>9 SHEBOYGAN ST. FOND DU LAC WI</u>	Employed From <u>02-2013</u>	To <u>01-2014</u>

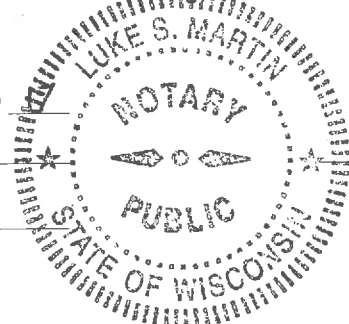
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 3rd day of March, 2019

[Signature]
(Clerk/Notary Public)

My commission expires 2/15/19



[Signature]
(Signature of Named Individual)



Printed on
Recycled Paper

Commonwealth Landscape and Maintenance DBA: Garten Factory

24 South Brooke Street
Fond du Lac, WI 54935

920-924-5296
grow@gartenfactory.com
Gartenfactory.com

Vision

- For Garten Factory to have the ability to have classes and events in which we are able to offer beer or wine as an option for the attendees. As well as selling to our existing garden center customers to take off premise.

Mission Statement

- Garten Factory will be offering events such as wine or beer tasting that will generate traffic for our store. We will also be having art and garden center related classes (wreath building) in which customers can have alcohol beverages as part of the class.

Timeline

- Planning on beginning sales Spring of 2017 as early as mid April.

Hours of Operation

- Hours will vary seasonally, will be open during garden center hours, latest hours are Spring and Summer 8am – 7 pm, Fall and winter 8am- 5pm.

Strategies

- Garten Factory plans to use existing customers and word of mouth as our main marketing. We will also be using social media, website, radio, etc to spread the word. Facebook is our main source of broadcasting classes and events. We plan to have multiple classes a month. We also plan on having several larger events a year that are community based.
- Staffing levels will remain similar to current levels with employees cross trained for either department.
- The current building has the second entrance existing that will be used as the primary entrance. The south end of the building will be sectioned off from main garden center with 8 ft black metal fencing allowing for an entrance from the garden center into the liquor area. A separate check out/ register will be located in the liquor area.
- Classes will be located in the designated liquor area in the south end of the building and the adjacent outdoor patio.
- Will offer the space for event rental for potential small gatherings or parties

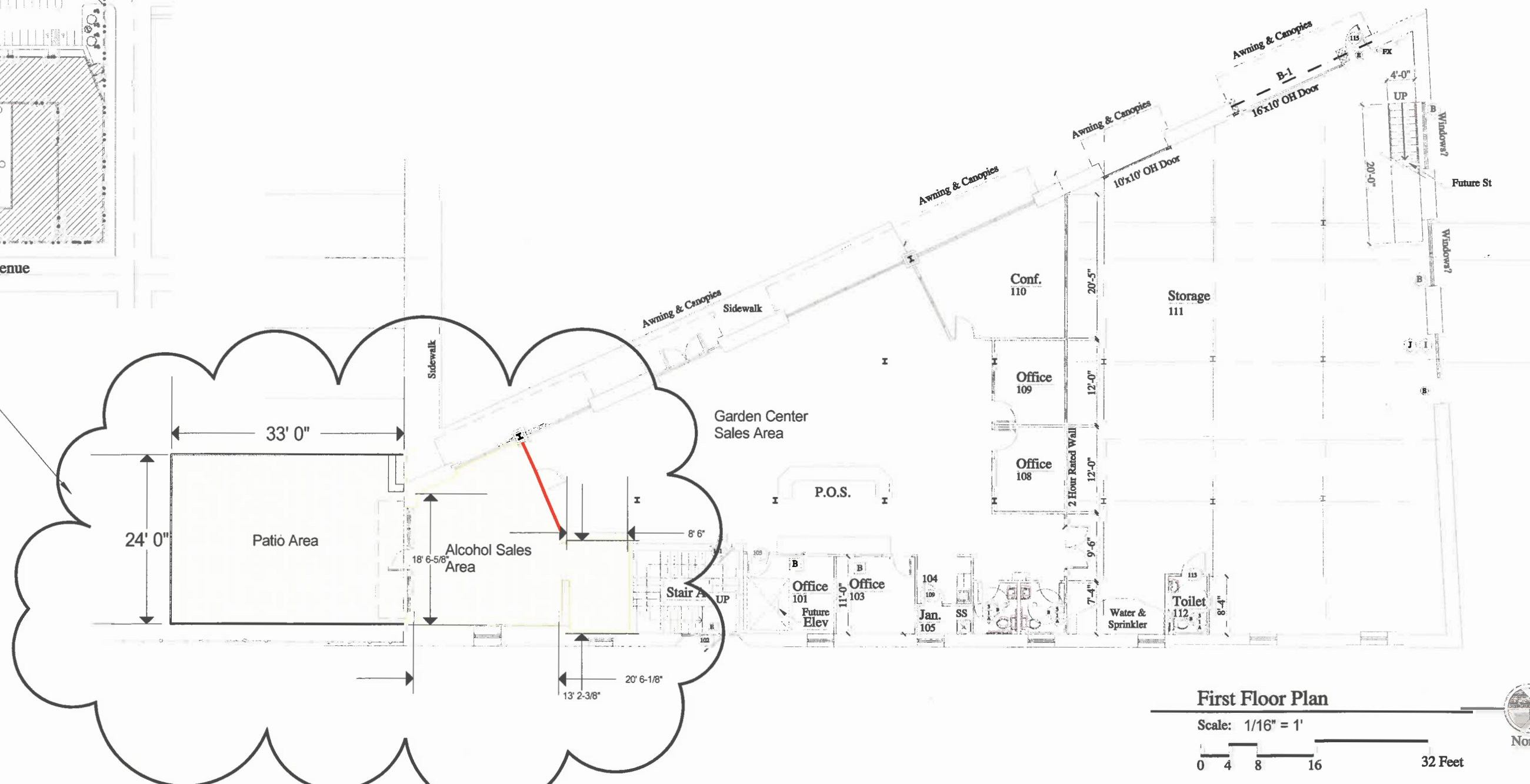
Funds Required

- Funding is not required only slight modification to the current store will be needed.



Project Location
24 S. Brooke Street
Fond du Lac, WI

Proposed Area



First Floor Plan

Scale: 1/16" = 1'



ALCOHOL LICENSE COMMITTEE MEETING MINUTES

CITY OF FOND DU LAC, WISCONSIN

160 S Macy Street

Meeting Room D

March 27, 2017

4:00 PM

ROLL CALL

Attendance

Present

Shawn Anhalt

Peter Doll

Brian Kolstad

Mark Otterstatter

Absent

Jacob Lehman

Kerry Ann Strupp

Travis Vandynhoven

Declaration Quorum Present

Chairperson Shawn Anhalt declared a quorum present.

*****OTHER BUSINESS*****

ACTIONS

"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Limited Liability: Commonwealth Landscape & Maintenance

Agent: Wayne A Bailey, Jr

Agent Address: 212 Pheasant Drive, Brandon, WI 53919

d/b/a: Garten Factory

Location of Premises: 24 S Brooke Street

A Motion was made by Shawn Anhalt to approve a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for Garten Factory at 24 S Brooke Street and seconded by Peter Doll, and the motion was **Passed.**

Ayes: Anhalt, Doll, Kolstad, Otterstatter

Absent: Lehman, Strupp, VanDynHoven

*****OTHER BUSINESS*****

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Subject: Limited Liability: Las Islas, LLC
Agent: Patricia Andrews
Agent Address: 475 W Scott Street, Fond du Lac, WI
d/b/a: Pockets
Location of Premises: 119 S Main Street
Introduction: City Clerk

Initiator:

Recommendation: Alcohol License Committee Recommendation: **Approve**

ATTACHMENTS:

File Name

[Pockets - PD Memo.pdf](#)

[Pockets - Application - Redacted.pdf](#)

[Excerpt - ALC 03-27-17 Pockets.doc](#)

**Fond du Lac City
Police Department**



Memo

To: City Manager Moore

From: Chief Lamb

Date: 03-17-17

Re: Proposed Class B Beer and Intoxicating Liquor License for Las Islas LLC. d/b/a Pockets, 119 S Main Street.

On March 16, 2017 Assistant Chief Klein, Community Development Director Dyann Benson, City Clerk Maggie Hefter, Amy Hansen from the DFP and Association of Commerce President Tom Herre, met with the listed applicant Patricia Andrews who is the owner and listed Agent for Las Islas/Pockets, regarding her request for a Class B combination license for the above location.

Ms. Andrews is looking at opening a restaurant/bar in the former Pocket's location. The restaurant is called Las Islas and will serve authentic Caribbean/Costa Rican cuisine. Ms. Andrews stated that she will have a dress code for patrons and has an employee handbook that includes rules prohibiting employees from consuming alcohol while on duty. This location has been a licensed establishment for many years with no recent concerns noted; the property has been sitting vacant for the past few years.

Ms. Andrews has been a resident of Fond du Lac for over 20 years. Ms. Andrews stated that this opportunity has been a lifelong goal of hers to own and operate her own restaurant and bar. Ms. Andrews has 32 years of experience working in the restaurant and hospitality industry holding various roles. Ms. Andrews indicated that she will take a very active role in running the business but has also brought on 2 managers to assist with operations.

Ms. Andrews will be leasing the building from Ron Boda. She hopes to be open for business sometime in April. She stated that their hours of operation would typically be 11a.m. to 9 or 10 p.m. for dining with the bar staying open later in accordance with State law. Ms. Andrews also plans on bringing in occasional live music talent such as salsa or jazz bands and possibly teaming up with Julie Wilson from Shut Up and Dance for dance nights.

Ms. Andrews will serve as the licensed agent for this location. Assistant Chief Klein discussed with the applicant the City's expectations of being a license holder and the importance of being a "good neighbor."

Background checks performed on the applicant, both in-house and NCIC/CIB, indicate no criminal history that would preclude her from obtaining the requested license. The Police Department has no objections to the approval of the proposed license request.

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 4-13 20 17
ending 6-30 20 17

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of Fond du Lac

County of Fond du Lac Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☒ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Las Islas LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Patricia Andrews [Redacted]
Vice President/Member _____
Secretary/Member _____
Treasurer/Member _____
Agent Patricia Andrews
Directors/Managers _____

3. Trade Name Pockets Business Phone Number _____
4. Address of Premises 119 S main Street Post Office & Zip Code 54935

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Attacker page
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of limited liability companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 6th day of MARCH, 20 17

[Signature]
(Clerk/Notary Public)

My commission expires 9-27-2019

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3-6-17</u>	Date reported to council/board <u>4-12-17</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**Main Exchange Inc dba Pockets
119 South Main Street, Fond du Lac**

The premises of Pockets is a 1st floor area of approximately 4050 square feet at 119 South Main Street, Fond du Lac, WI. Liquor & Beer storage on 1st floor & basement.

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Fond du lac County of FOL

The undersigned duly authorized officer(s)/members/managers of _____
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Pockets
(trade name)
located at 119 S main Street Fond du lac WI 54935

appoints Patricia Andrews

(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes ☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 20+ years

Place of residence last year _____

For: _____
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, _____, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] _____
(signature of agent) (date) Agent's age 42

FOL WI 54935
(home address of agent) Date of birth [Redacted]

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Patricia Andrews</u>		(first name) <u>Patricia</u>		(middle name)	
Home Address (street/route) <u>[REDACTED]</u>		Post Office		City <u>FOL</u>	State <u>WI</u> Zip Code <u>54937</u>
Home Phone Number <u>[REDACTED]</u>		Age <u>[REDACTED]</u>	Date of Birth <u>[REDACTED]</u>		Place of Birth <u>Costa Rica</u>

The above named individual provides the following information as a person who is (check one):

☒ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☐ _____ of _____
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 20+ years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☒ Yes ☐ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
Out year unknown
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name <u>Alford & Broomberg</u>	Employer's Address <u>222 N Main St FOL</u>	Employed From <u>0</u>	To <u>*</u>
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6th day of MARCH, 20 17

[Signature]
(Clerk/Notary Public)

My commission expires 9-27-2019

[Signature]
(Signature of Named Individual)



Printed on
Recycled Paper

TABLE OF CONTENTS

EXECUTIVE SUMMARY	3
MANAGEMENT AND ORGANIZATION	4
Legal Form of Business	4
Management Team.....	4
Board of Directors/Advisory Board.....	4
Recruitment and Selection of Employees.....	4
Compensation and Ownership.....	4
Employee Reward and Incentive Plan.....	5
Communication.....	5
Infrastructure.....	5
PRODUCT/SERVICE	6
Purpose of Product/Service.....	6
Features and Benefits.....	6
Stage of Development.....	6
Product/Service Limitations.....	6
Product/Service Liability.....	6
Production.....	6
Facilities.....	7
Suppliers.....	7
Related Products/Services and Spin-Offs	7
Trademarks, Patents, Copyrights, Licenses, Royalties.....	7
Governmental Approvals.....	7
MARKETING PLAN	8
Industry Profile	8
<i>Current Size</i>	8
<i>Growth Potential</i>	8
<i>Industry Trends</i>	8
<i>Other Characteristics</i>	8
<i>Distribution Channels</i>	8
Competitive Analysis	8
<i>Direct Competition</i>	8
<i>Indirect Competition</i>	8
<i>Future Competition</i>	8
<i>Competitive Analysis</i>	9
Market Analysis	9
<i>Target Market Profile</i>	9
<i>Customer Profile</i>	9
<i>Future Markets</i>	9

Market Penetration	9
<i>Company Image</i>	9
<i>Customer Service</i>	9
<i>Location</i>	9
<i>Direct-Sales Force</i>	9
<i>Sales Representatives</i>	10
<i>Licensing or Distributors</i>	10
<i>Advertising and Promotion</i>	10
<i>Publicity</i>	10
<i>Telemarketing/Direct mail</i>	10
<i>Internet</i>	10
<i>Trade Shows</i>	10
<i>Market Penetration Effectiveness</i>	11
Pricing	11
<i>Pricing Strategy</i>	11
<i>Price List</i>	11
<i>Pricing Policies</i>	11
<i>Break-Even Analysis</i>	11
FINANCIAL PLAN	12
Start-up Costs	12
Sales Projections	12
Income Projections	12
Cash Requirements	12
Sources of Financing	12
Exit Strategy	12
Projected Financial Statements Attached	
- Monthly Cash Flow Statement	
- Year-End Income Statement	
- Year-End Balance Sheet	
- Financial Analysis/Ratios	
APPENDIX	
InsertTextHere	
InsertTextHere	
InsertTextHere	
InsertTextHere	
InsertTextHere	
InsertTextHere	
InsertTextHere	
InsertTextHere	
InsertTextHere	

Executive Summary

Venture Description

Las Islas is an authentic Puerto Rican style restaurant providing both food and the environment. We are presenting an atmosphere of dining in Puerto Rico with the convenience of a locally located restaurant. The food will be prepared from recipes true to the Puerto Rican culture that have been handed down through the generations. Also, the bar will offer beverages customary to the Puerto Rican dining experience such as Liquors, Fruit Drinks, Sodas, etc.

In today's highly competitive environment, it is becoming increasingly difficult to differentiate one restaurant concept from another. Thus, La Islas offers an entire menu of authentic Puerto Rican style dishes without the confusion of choosing amongst other food cultures. We are also offering an entire drink menu of exclusive Puerto Rican Rums that are customary to the country. Both the restaurant and the bar will be designed to contemporary styles seen in modern Puerto Rico and the staff will also be dress in attire suitable for the atmosphere.

Facilities

Las Islas will be operating out of a restaurant facility with a room set up with tables and chairs for dining and a bar attachment set-up for waiting and entertainment. The restaurant bar will be designed around a Puerto Rican theme with plants and murals customary to the culture and music to compliment the atmosphere. The restaurant and the bar can accommodate what the capacity will exceed to.

Suppliers

We will set up a contract with the two main wholesalers who operate locally and also a few other wholesalers that are not local but are offering products that are difficult to find. Since we have a product that is unique, we have to form contracts that might be less stable than that of local and reputable suppliers.

Related Products/Services and Spin-offs

In the current restaurant industry, our Puerto Rican restaurant would be categorized as an ethnic style restaurant along with Chinese and Mexican style restaurants. Our main competitors would consist of the Mexican style restaurants, because their Spanish style would resemble the type of food that Las Islas will be offering. With family members native to Puerto Rico, that we will be consulting with on a regular bases, we can constantly update and circulate certain products that are offered to our customers.

Trademarks, Patents, Copyrights, Licesnes, Royalties

We will be consulting a legal professional with experience working with other restaurants on developing plans to protect our proprietary assests. Las Islas will be operated on a need-to-know basis to help insure that trade secrets are held confidential. The employees that are entrusted with the restaurant secrets will have to sign an agreement restricting their use of that knowledge to our company.

Governmental Approvals

We will be working with a veteran of the restaurant industry whom we can consult with on various issues such as complying with state and federal regulations, city and county regulations, and obtaining licesnses and permits. We also will consult with other professionals such as tax advisors, business lawyers, and city officials to ensure that all laws and regulations are considered and follwed.

Management and Organization Plan

Legal form of business

The legal form of business we've chosen for our company is a limited partnership. The general partner liability will be limited to the amount they have invested into the business. Provisions to the partnership agreement can be made in accordance with all parties and any partner can end the partnership at any time.

Management Team

Patricia Andrews : Bella (Chief Administrator):

- *Chief Executive Officer (CEO)* - the driving force which makes the business functional and putting together the resources involved.
- *Marketing Director and Sales Manager* – developing strategies to reach the target market and maximize sales potential.
- *Chief Financial Officer (CFO)* - Handling financial aspects such as planning a budget, managing accounts, and establishing financial controls.

Patricia Andrews : Bella (Chief Manufacturer):

- *Research and Development (R&D)* – Staying on top of the current market by continually innovating our products/ services and adopting to social demands.
- *Manufacturing Director*- Implementing innovations from Research and Development and developing the product.
- *Chief Operator Officer (COO)* – Setting up and organizing operations to run at maximum efficiency.

Board of Directors/Advisory Board

We will be working with a veteran of the restaurant industry whom we can consult with on current or future issues that pertain to the restaurant. We will also be consulting with lawyer to keep up with current industries law and standards. Also, we will be discussing possible liabilities with a risk assessment consultant who has previous experience working within the restaurant industry.

Recruitment and Selection of Employees

We have an application form for all potential employees to fill out in order to be considered for employment. Once each application has been evaluated for employment criteria needed in the position being applied for, we will contact the qualified applicants for an interview. If we feel that their personality reflects the company's values, we will offer them a position within the company.

Compensation and Ownership

The business will retain approximately five percent of the annual net profit taken by the company. The owners will be compensated with the unclaimed profits left over after operating and overhead expenses have been dispersed.

Employee Reward and Incentive Plan

We are going to offer all employees a chance of advancement within the company. All job openings will be announced within the company before being released to the public. This way all internal employees will have first priority on the selection process of filling the available position. We will offer competitive wages for all employees who are executing their jobs in a satisfactory manner. Management will be paid on salary and will be granted an established commission for sales that are above their pre-determined projections.

Communication

Within the introduction portion of the manual our mission and vision statement will be presented which will give the management and employees a clear perspective of the company's values and purpose. Introducing these statements to the employees of the company will help guide their decisions in everyday operations. The employees will have a direct list stating their positional duties and requirements in order perform their jobs at a satisfactory level and maintain operational efficiency.

Infrastructure

Product / Service Plan

Purpose of Product/Service

The purpose of ~~La Isla Restaurant~~ ^{Authentic} is to bring the taste of ~~La Isla~~ ^{Authentic} to a local setting without having to travel. To give our customers a chance to dine in an authentic ~~La Isla~~ ^{Porto Rican} restaurant with dishes customary to the traditional dining experience of the culture. We are going to offer our customers a chance to taste original receipts that have been handed down through the generations.

Features and Benefits

~~La Isla~~ ^{Authentic} is offering an authentic ~~La Isla~~ ^{Porto Rican} dining experience with the atmosphere of the traditional restaurants. The sites and sounds customary to the authentic dining experience will distinguish our restaurants from the competitors. Also, the unique recipes being offered at a reasonable price and the choice of beverages customary to the culture will attract the interest of our customers.

Stage of Development

The restaurant industry has been around for along time and the competition is becoming overwhelming cluttered. Most restaurants seem to be at the mercy of the maturity stage of its life cycle and have been that way for some time now. In order to compete in this type of market you need to present a new concept and ~~La Isla~~ ^{Authentic} offers that new concept. People are more willing, these days, to explore different avenues of cultural tastes and we are offering the opportunity to experience something that is unique to American society.

Product/Service Limitations

Ethnic restaurant concepts have been a growing market in the restaurant industry with the growing population of ethnic minorities increasing at a rapid pace. This will ensure that the future of ethnic style restaurants will become more popular and competitive in the future market. That will encourage businesses to become more innovative in their operations by introducing new technology and introducing new concepts. As long as we keep up with the changing demands of the customers and constantly innovate, by introducing new technologies and unique restaurant concepts, we will stay ahead of the competition.

Product/Service Liability

We will be consulting with a veteran of the restaurant industry and will look at the potential liabilities that may confront our restaurant in future operations. We will be obtaining some sort of general business liability policy in order to protect the restaurant and ourselves from a possible lawsuit. We are going to discuss potential liabilities of the restaurant with a risk assessment consultant to minimize the risk of any liabilities and also keep up-to-date on all the current health/ building codes and standards.

Production

~~La Isla~~ ^{Authentic} will be producing a finished product that consumers will be purchasing from us directly on location. We will be ordering other products from a wholesale supplier to prepare, cook, and assemble a final product to sell to our customers. Approximately five percent of sales will be invested back into the restaurant for the future expansion of other locations. We are projecting to have four operational restaurants in various locations within the first ten years from original conception.

Marketing Plan

Industry Profile

Current Size

Currently, the size of the restaurant industry is an abundant market of quality owned and operated restaurants. There are a wide variety of restaurants to choose from when it comes to deciding where to go and dine.

Growth Potential

Dining out has always been a big part of the American culture and probably will be for time to come. In an industry that's been holding strong through both good and bad times there are many opportunities to start-up and successfully operate a restaurant.

Industry Trends

The restaurant industry has recently been going through a trend where people are looking at experimenting and trying new things. Ethnic style restaurants have been a popular boom in the industry and show seemingly limitless opportunities for expanding.

Other characteristics

The restaurant industry has become a more customer service orientated industry and the restaurants that have adapted to this concept are the ones who have been successful. Catering to the public's opinion on their preferences has been beneficial to achieving their goals.

Distribution Channels

There are a couple of different channels in which our restaurant will be introduced to the market. One method is through a listing of our ad in the yellow pages. Another method is through posting ads in the newspaper and airing ads on the local radio station.

Competitive Analysis

Direct Competition

Our restaurant's main competition will be the Mexican style restaurants that resemble the type of food that we will be introducing to the industry. Also, other types of ethnic style restaurants such as Chinese restaurants will be direct competitors when people decide what type of ethnic food they feel like having on that particular occasion.

Indirect Competition

The indirect competition of our restaurant will be other restaurants of the dining sorts where they offer a dining experience at a reasonable price such as Applebee's, Red Lobster, etc.

Future Competition

Our restaurant will most likely see more restaurants trying to replicate our style of foods and attempting to create a similar type of dining experience. We are expecting more of an outburst in ethnic style restaurants that will add to the competition of our restaurant.

Competitive Analysis

Our restaurants strengths entering the current industry are that we are offering a type of food that hasn't been introduced in this market. We are offering a dining experience that is not commonly found in the industry today.

Market Analysis

Target Market Profile

We are targeting the demographic ~~all the~~ ^{all} the ages of 35 to 55; who have had this type of food or are familiar with similar types of foods.

Customer Profile

We are targeting a more family orientated type of demographic that has a taste for different, ethnic style foods.

Future Markets

Once our style of food has been introduced to the market and we have marketed our product for the general public to take interest, we will open the door to demographic that take less chances on new restaurants. Once the reputation of the restaurant has built up and we gain more credibility with the community, our demographic will expand from 30 years of age and older.

Once again of all ages

Market Penetration

Company Image

We have carefully chosen ~~Elders Cabor Latino~~ ^{la Islas} as our restaurants name to convey the image of having a more family friendly environment. Our goal is to create an image that goes beyond advertising which captures the essence of our hospitality and customer service qualities. We want customers to see the name ~~Elders~~ and subconsciously envision a comfortable and relaxed environment. Our restaurant will present an elegant, exotic look with a conservative design to compliment its homely nature.

Ma Islas

Customer Service

Our restaurant will be offering award bonuses for our regular or repeat customers such as discount cards to redeem after a certain amount of visits and a mailing list for special offers to those that subscribe to a customer list. Customer satisfaction will be our number one priority and a proportional refund will be offered if the customer is not completely satisfied with our product or service.

Location

We are considering a location for our restaurant within the city of Fond du Lac that would be within a high traffic area and would gain visibility for potential customers. Johnson Street would be the first option for our restaurant because it's a high traffic area where we can visually attract customers and it will provide our business with the amount of space needed to provide for parking. A location on Johnson Street would also allow us to provide for easy accessibility of the property and being on a main street makes it easier for customers to find.

Direct-Sales Force

Our direct-sales force will consist of the employees that are assigned to implement our sales and marketing strategies. Our sales will be directly impacted by how the marketing of our product is carried out and how our restaurants promotional incentives gain customer base.

Administration will decide how the marketing strategies will be performed or may delegate the responsibility to an outside contractor.

Sales Representatives

Our restaurant will most likely be holding the sales and marketing cost to the most effective areas such as the yellow pages, the newspaper, and local radio advertisement. When business stagnates or plateaus, we will probably contract that responsibility to an outside contractor with experience in marketing restaurants.

Licensing or Distributors

Our restaurant will be producing our own product and will not be licensing a product from another company, nor will we be licensing our product to another company. Once we have established a reputation and have perfected the processes for operation and the procedures for production, we may decide to license out our product/ service to those interested in owning an already established business.

Advertising and Promotion

Our main advertising sources will be the yellow pages, newspaper, and local radio advertisements. We will also explore the option of television advertising as part of our marketing strategy for future applications. We anticipate spending approximately five percent of our restaurants gross annual income on advertisement and promotions.

Publicity

Our restaurant plans to be involved in many community events such as local fairs and picnics to connect with the customers on a more personal level. We will be consistently donating our time, money, and efforts to local charities and foundations that we feel impact our society and higher the standard of living of those impacted.

Telemarketing/Direct mail

We will develop a valued customer list where special promotions and offers will be sent via direct mail or via E-mail. We will only be sending out promotions to those that request to be on the list to directly impact our target market. The cost incurred from promotions will be bundled in with the estimated cost of sales and marketing established at five percent of the gross annual sales forecast.

Internet

Our restaurant will be hosting a website with a profile of the business and a layout of the special offers throughout the year. Customers will have the opportunity to browse through the menu and view pictures of the restaurant and the food being offered and get a feel for what our restaurant can offer them.

Trade Shows

Our restaurant will get involved in any local trade shows that pertain to our product and have a potential for attracting a new customer base. Events held locally such as the taste of Fond du Lac will be a good opportunity for our restaurant to get in touch with potential customers looking to try something new. Also, customers will have the opportunity to taste the quality of the food that we are offering in our restaurant.

Financial Plan

Start-up Costs

The start-up cost are going to consist of the purchasing of our property, equipment needed for the production and service of our product, the supplies needed for operational efficiency, and the advertising needed to promote our product to the customers.

Sales Projections

Our sales projections are based off of both industry standards and talking with a local industry veteran who has estimated a sales projection for this size restaurant. We calculated what our break-even point would be in a given month for our restaurant and estimated how many customers we would generate for sales within that given month. By figuring out how many customers we could generate and calculating on average how much each customer would spent, we were able to come up with projected sales that exceed our projected break-even point.

Income Projections

We anticipate a slow start within the first six months of operation, but accelerating towards the end of that year and into the following year. By the third year the restaurant will be at the peak profit potential for it's facility limitations and will need to be expanded. The restaurant will be taking in approximately 9 percent of the projected total sales for the year as profit and will be used for future expansions of the restaurant.

Cash Requirements

The cash requirements for the restaurant will consist of the initial down payment for the business loan in order to cover our start-up costs. We are looking at putting a 10 percent down payment on the business loan, which will be our direct out-of-pocket investment.

Sources of Financing

We are looking into our options for financing through potential grant opportunities offered by both state and federal agencies. The remainder of the balance will be financed through our local bank in the form of a loan.

Exit Strategy

Once we have built up our restaurants ability to create revenue and have obtained a quality reputation amongst society, we will expand our restaurant into other selected cities within the state. By branching out and expanding the restaurant, we hope to establish a greater profit potential and create a greater probability for sale of the restaurant upon retirement.

Projected Financial Statements

- *Monthly Cash Flow Statement*
- *Year-End Income Statement*
- *Year-End Balance Sheet*
- *Financial Analysis/Ratios*

Market Penetration Effectiveness

The best way to track the effectiveness of our promotional strategies will be to inquire from the customers on how they heard about our restaurant. By doing so, we can evaluate what methods are working the best and what methods need to be adjusted or dropped. We will have short questionnaires available at the restaurant and on the website for customer feedback on our product/ service and our promotional strategies. Administration will review the results of the feedback and make decision on what needs to be improved and what needs to be replaced/ removed.

Pricing

Pricing Strategy

We are holding our prices at a higher than average price to accommodate our more sophisticated customer base and to uphold the type of atmosphere we would like to create for our customers.

Price List

InsertTextHere

Pricing Policies

Our pricing policies are going to be based on a certain percentage of mark-up that we hope to achieve from our product.

Break-Even Analysis

We have calculated our break-even analysis and based our figures from those calculation to reassure that we will be making a profit from operations.



LAS ISLAS

TASTE OF

PUERTORICAN & COSTARICAN FOOD

WHERE YOU WILL EXPERIENCE THE TASTE OF TWO DIFFERENT WORLDS

EXQUISITE HOME MADE FOODS FAMILY OWN



Las Islas

Almuerzo/Lunch

All Lunchs Include your choice of sides

*(Arroz Blanco/White rice, Arroz sin/ Yellow rice, Arroz con Gandules/Yellow rice
with Pigeon Peas, Habicuela/ Pink beans, Ensalada/ Salad)*

#1 Pollo Frito/Fried Drum Stick.....\$8.50

Drum Sticks seasoned iwith Adobo, Sazon, Deep Fried in Oil

#2 Bistec Encebollado/Steak with Onions.....\$8.50

Beef Steak,minced Garlic,Onions sliced in Rings, Salt, Adobo,

Moduros (Fried sweet Plantains)

#3 Chuletas Fritas/ Fried Pork Chops.....\$8.50

Pork Shop,Minced Garlic,Sazon,Adobo



Las Islas

4 Costarican hamburger.....\$8.50

Hamburger meat, Cilantro, Tomato, Onions and a signiture seasoning (All infused in the meat)

#5 American cheeseburger.....\$8.50

Hamburger meat, American cheese, Tomato, Onions, Lettuce, Includes homemade fries

#6 American chicken strips.....\$8.50

Chicken strips, Incudes homemade fries





#1 (Pollp Frito/Fried Drum Sticks)

#2 (Bistec Encebollado/Steak with Onions)



#3 (Chuletas Fritas/ Fried Pork Chops)





Las Islas

Platos Exquistos/ Exquist Dinners

All Dinners Include your choice of sides

(Arroz Blanco/White rice, Arroz sin/ Yellow rice, Arroz con Gandules/Yellow rice
with Pigeon Peas, Habicuela/ Pink beans, Ensalada/ Salad)

#1 Bistec en Salasa/Steak in Sauce.....\$11.25

Beef Steak,minced Garlic, Onions sliced in Rings, Salt, Adobo, Tomato Sauce,
Sofrito, Tostones (Green Plantains)

#2 Chuletas Fritas/ Fried Pork Chops.....\$10.75

Pork Chop,Minced Garlic,Sazon,Adobo

#3 Pollo Frito/Fried Drum Stic.k.....\$10.75

Drum Sticks seasoned with Adobo, Sazon, Deep Fried in Oil





Las Islas

4 *Costarican hamburger*.....\$10.75

Hamburger meat, Cilantro, Tomato, Onions and a signature seasoning (All infused in the meat)

#5 *American cheeseburger*.....\$9.50

Hamburger meat, American cheese, Tomato, Onions, Lettuce, Includes homemade fries

#6 *American chicken strips*.....\$9.50

Chicken strips, Includes homemade fries





Las Islas



Aperitivos/Appetizers

#1 Alcapurrias/Banana Dumpling.....\$6.00

Green Banana, Yautia, Salt, Sazón with Achiote

#2 Bacalaitos/Cod Fritters.....\$6.00

Bacalao filet, Breaded in flour, Salt, Bacalao broth, Back Pepper, Garlic, fried in oil

#3 Relleno de Papa/Stuffed Patotos.....\$6.00

Patatos, Salted, Peppered, with Garlic Power, and Potato Flakes

#4 Orden de Maduros/Sweet Plantians.....\$6.00

Ripened Plantains, Sliced, Fried in Oil

#5 Orden de Tostones.....\$6.00

Plantains, Fried in Oil, seasoned with Gralic Power, Salt

#6 Pastels/Puerto Rican Tamales.....\$6.00

Pork, Green Plantain, Green Banana, Potato, Achiote, Milk, Fried in oil, Salt, Wrapped in Banana Leaves

#7 Ceviche de Camaron/ Costa Rican Shrip Cocktil.....\$13.00

Raw Shrimp, lime, onions, Cilantro, Avocado, Tomatos, Speical Seasoning, Salt



#1 Alcapurrias



#2 Bacalito



#3 Rellenos de Papas



#4 Maduros



#7 Ceviche



#6 Pastel



#5 Tostones





Las Islas

Postres/Desserts

Flan/Custard Pudding.....\$6.00

Basic Flan - Vanilla Flan, Sugar, Eggs, Sweetend Condensed Milk, Evaported Milk

Budin/Bread Pudding.....\$6.00

Cinnamon Sticks, Cloves, Anise Seed, Sugar, Bread, Milk, Eggs, Sugar, Vanilla, Salt, Butter

Tembleque (Puerto Rican style Coconut pudding)\$6.00

Coconut Milk, Sugar, Kosher Salt, Corn Starch, Ground Cnnamon



Las Islas

Bebidas Y Refrescos/Drinks

Pepsi/Diet Pepsi.....\$1.75

Dr Pepper.....\$1.75

Mist Twist.....\$1.75

Mountain Dew.....\$1.75

Cola Champagne.....\$1.75

Malta.....\$1.75

Lightly Carbonated Malt Beverage, Brewed from Barley, Hops, Water, & Beer

None Alcoholic

Coco Rico.....\$2.50

(Coconut Soda)

Liquados/ Milk Shakes.....\$3.50

Vanilla icecream, milk, bananas, strawberries



Las Islas

Servesas/Beers

Bud Light.....\$2.50/3.00

Coors Light.....\$2.50/3.00

Stella Artois.....\$2.50/3.00

Spotted Cow.....\$2.50/\$3.00

Miller High Life.....\$2.50/3.00

Miller Lite.....\$2.50/3.00

Corona\$3.00

Heineken.....\$3.75



Las Islas

Bebidas Tropical/Tropical Drinks

Mojitos (Light, refreshing and full of sweet mint flavor).....\$5.00

Puerto Rican rum, club soda, mint leaves, simple syrup, lime wedges

Drama Queen (A drama queen has an orange and peach flavor to it).... \$6.00

Bacardi, di rum, peach schnapps, orange juice

O - Bomb (Barcardi o orange rum, red bull,).....\$6.00

This cocktail has a distinct orange flavor splash of 7 up



ALCOHOL LICENSE COMMITTEE MEETING MINUTES

CITY OF FOND DU LAC, WISCONSIN

160 S Macy Street

Meeting Room D

March 27, 2017

4:00 PM

ROLL CALL

Attendance

Present

Shawn Anhalt

Peter Doll

Brian Kolstad

Mark Otterstatter

Absent

Jacob Lehman

Kerry Ann Strupp

Travis Vandynhoven

Declaration Quorum Present

Chairperson Shawn Anhalt declared a quorum present.

*****OTHER BUSINESS*****

ACTIONS

"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Limited Liability: Las Islas, LLC

Agent: Patricia Andrews

Agent Address: 475 W Scott Street, Fond du Lac, WI

d/b/a: Pockets

Location of Premises: 119 S Main Street

A Motion was made by Peter Doll to approve a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for Pockets at 119 S Main Street and seconded by Mark Otterstatter, and the motion was **Passed**.

Ayes: Anhalt, Doll, Kolstad, Otterstatter

Absent: Lehman, Strupp, VanDynHoven

*****OTHER BUSINESS*****

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8665

Subject: A Resolution Approving The Lakeside Park Master Concept Plans
Introduction: Director of Public Works

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[8665_Res_Supporting_the_Lakeside_Park_Master_Concept_Plans.pdf](#)

[LSP_Memo_4-17.pdf](#)

[2017.03.23_Colored_Plan.pdf](#)

[2017.03.23_Colored_Site_Plan.pdf](#)

RESOLUTION NO. 8665

A RESOLUTION APPROVING THE LAKESIDE PARK MASTER CONCEPT PLANS

WHEREAS, the Lakeside Park Exploratory Committee completed its Final Report (link below) in June 2015; and

https://www.fdl.wi.gov/cofuploads/Final_LPEC_Report_2_12022016153209.pdf

WHEREAS, the report included 27 recommendations one of which was upgrading the existing pavilion, shelters, bridges and restroom facilities; and

WHEREAS, the Director of Public Works and the Parks Superintendent have worked with Excel Engineering to put together a concept plan to begin fulfilling the recommendations of the Lakeside Park Exploratory Committee; and

WHEREAS, various plans and concepts have been reviewed by the Parks Board and City Council over the last two years. Based on your feedback, the comments from the Public and the input from all the various stakeholders, staff recommends the attached Master Plan be approved as to concept. Council will have multiple opportunities to amend, revise, delay or delete the improvements shown on this Concept plan as part of the Capital Improvements Budget and the regular budget process in the coming years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fond du Lac that Council endorses the concept of the Master Plan for Lakeside Park as shown in the attachements.

ADOPTED:

Lee Ann Lorrigan, President
Fond du Lac City Council

Attest:

Margaret Hefter, City Clerk

City Attorney:
Reviewed 

CITY OF FOND DU LAC – Memorandum

Director of Public Works

Date: April 4, 2017

To: City Council

From: Jordan Skiff, Director of Public Works

Re: Lakeside Park Master Plan

At the April 12th Council meeting, you will be asked to review and endorse an updated Master Plan for Lakeside Park. This is Excel Engineering's revision based on the feedback you provided in a Committee of the Whole meeting late last year.

As you can see, the concept of a new Hub—which would contain meeting space for up to 200 people, kitchen areas, year-round restrooms, patio space, a location for food trucks, a central exhibit area with a balcony overlooking the lake, and an expanded area for a concessionaire—has been placed over the existing Pavilion footprint. As our soundings have shown that the best lake depth for boats would be due north of Fishermen's Pier, this is where a temporary pier (intended to provide fishing opportunities and transient boat slips) would be placed. And if additional Hub parking is desired, the drawing shows where this might be added east of the channel. At this time, the plan is to begin this work after Labor Day 2019, and complete it before Walleye Weekend 2020.

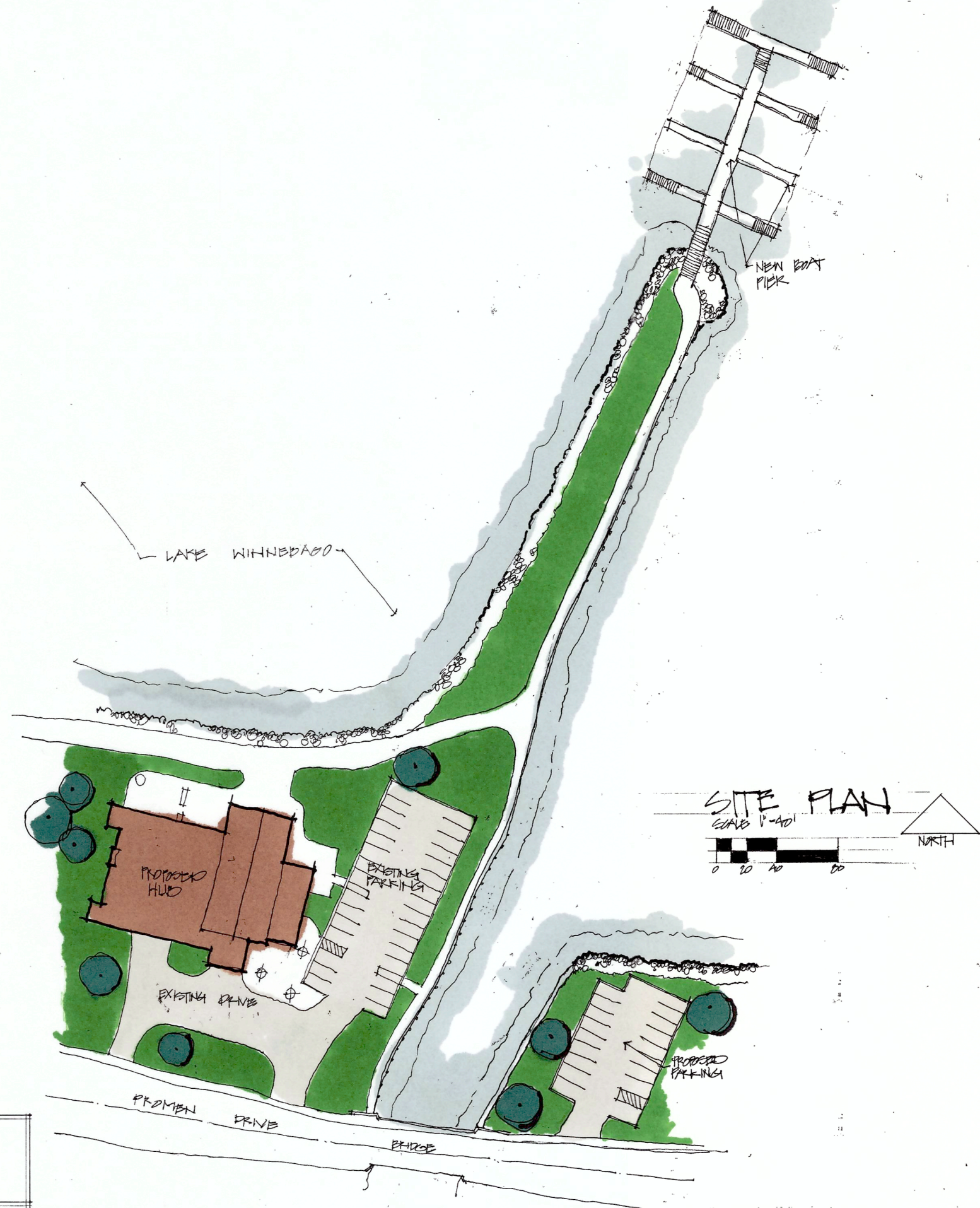
Other parts of the original draft remain unchanged, including a bridge connecting Lakeside Park and Lakeside Park West, boardwalks and viewing platforms to Supple Marsh, a splash pad, and shelter repairs. The text accompanying the plan will mention other ideas that have not been placed on the map at this time, including the potential for a second, smaller enclosed pavilion near the playground area, and the idea of an amphitheater in Lakeside Park West. The plan still lists an area off Main St. as a good location for an ice rink, but we will likely continue to place the ice rink on Baseball Island to take advantage of partnerships with the Sturgeon Spectacular and Blue Line Ice Arena.

Please bear in mind that this is just a concept plan, not limiting future City Councils' decisions about the timing, funding level, or location of future improvements. The Plan will, however, demonstrate the current Council's support for the concept of these improvements.

Feel free to contact me at 322-3472 to discuss this matter further.



PLAN
SCALE 1" = 20'
0 10 20 40'
NORTH



**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8666

Subject: A Resolution Approving Appointment To The Alcohol License Committee And
Advisory Park Board
Introduction: City Manager

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[8666 APB and ALC appointments.docx](#)

[Park ALC 0538 Redacted.pdf](#)

RESOLUTION NO. 8666

A RESOLUTION MAKING APPOINTMENTS TO THE ADVISORY PARK BOARD AND ALCOHOL LICENSE COMMITTEE

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointments by the City Manager to the Advisory Park Board and Alcohol License Committee are hereby confirmed:

<u>Advisory Park Board</u>	<u>Beginning</u>	<u>Ending</u>
John Pieper III (3 rd reappointment)	05/01/2017	4/30/2020
<u>Alcohol License Committee</u>	<u>Beginning</u>	<u>Ending</u>
Kerry Strupp (3 rd reappointment)	04/13/2017	12/31/2019

ADOPTED:

Lee Ann Lorrigan, President
Fond du Lac City Council

Attest:

City Attorney:

Margaret Hefter, City Clerk

Reviewed DSM

**CITY OF FOND DU LAC
APPLICATION FOR APPOINTMENT TO
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

ADVISORY PARK BOARD
Name of Board, Commission or Committee

MARCH 28, 2017
Date

JOHN J. PEPER III
Full Name

[REDACTED] FDL
Address

GUEST SERVICES
Occupation

MENARDS, INC (22 YEARS)
Employer

18 Years of Age or Older? Yes ☒ No ☐

Home Phone 7

Business Phone [REDACTED]

E-Mail Address: [REDACTED]

Cellular Phone [REDACTED]

Are you currently a resident of Fond du Lac? Yes ☒ No ☐

No. of Years: 15 YEARS

Education: HIGH SCHOOL GRADUATE + SOME TECHNICAL
COLLEGE - POLICE + GOVERNMENT

List potential conflicts of interest:

NONE

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
<u>FDL ADVISORY PARK BOARD</u>	<u>6</u>	<u>PAST PRESIDENT AND VICE PRESIDENT OF</u>	
<u>FDL BOARD OF ZONING APPEALS</u>	<u>4</u>	<u>FRIENDS OF TAYLOR PARK</u>	
		<u>+ PEEL 5 YEARS</u>	

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

BEEN CHAIRMAN OF ADVISORY PARK BOARD
5 OUT OF 6 YEARS.

If selected, I would like to work towards bettering the community through my service in the following ways:

TO KEEP BETTERING OUR PARKS FOR OUR COMMUNITY
AS WELL AS OUR VISITORS. I AM PROUD OF
FDL PARK SYSTEM AND PEOPLE WORKING FOR THEM.

Please note: By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

[Signature]

**CITY OF FOND DU LAC
APPLICATION FOR APPOINTMENT TO
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Alcohol Licensing Committee

March 23, 2017

Name of Board, Commission or Committee

Date

Kerry Ann Strupp

Full Name

Address

Higher Education

Marian University

Occupation

Employer

18 Years of Age or Older? Yes ☒ No ☐ Home Phone N/A

Business Phone

E-Mail Address

Cellular Phone

Are you currently a resident of Fond du Lac? Yes ☒ No ☐

No. of Years: 25+ years

Education: MA in Education from Marian University; BS in Social Work from Ball State University

List potential conflicts of interest: I do not believe there are any possible conflicts of interest

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
Alcohol Licensing Committee	4+	FdL Boating Club, FdL Yacht Club	
		CSA Associate, Ladies of Harley,	
		Marian University Alumni Board, Fond du Lac Drug Free Communities	

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

I have experience and an interest in conduct procedures/due process. I also have a concern regarding underage alcohol use and the negative impact drug use has on our community.

If selected, I would like to work towards bettering the community through my service in the following ways:

Helping to make sure businesses follow correct protocol regarding alcohol use and sales and making safe choices for our community!

Please note: By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8667

Subject: A Resolution Approving New Fee For Miscellaneous Hauled Waste
Introduction: Wastewater Superintendent, Autumn Fisher

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[8667_Fee_for_Hauled_Waste_4_4_17.pdf](#)

[Rate_Change_Final.pdf](#)

RESOLUTION NO. 8667

A RESOLUTION APPROVING NEW FEE FOR MISCELLANEOUS HAULED WASTE

WHEREAS, the Wastewater Treatment and Resource Recovery Facility (WTRRF) is currently treating waste from waste haulers outside of the City, charging them for the holding tank rate, and would like to create a new fee to address these specific waste streams; and

WHEREAS, the WTRRF Superintendent recommends a new fee of \$20.00/1000 gallons of waste for these miscellaneous streams which include high strength waste used for the production of biogas in the anaerobic digesters, leachate produced from landfills, and wastes from manufacturing lagoons or tanks. A general discussion of the proposed rate has been had with the various affected haulers with no complaints.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fond du Lac that the Budget Fee Schedules, Exhibit K of the City of Fond du Lac Sewer Rates is hereby amended to include a \$20.00 fee/1000 gallons (.02 per gallon) under Tanker Truck Haulers.

BE IT FURTHER RESOLVED that said fees shall be effective as of May 1, 2017.

ADOPTED:

Lee Ann Lorrigan, President
Fond du Lac City Council

Attest:

City Attorney:

Margaret Hefter, City Clerk

Reviewed 

Memorandum

Wastewater Treatment & Resource Recovery Facility

Date: March 29, 2017

To: Joe Moore, City Manager
Tracy Salter, Director of Administration

From: Autumn Fisher, Superintendent

Re: Proposed New Rate for Miscellaneous Hauled Waste

In recent discussions with other municipalities, it has come to my attention that the Wastewater Treatment and Resource Recovery Facility (WTRRF) should explore the addition of a new rate aimed at miscellaneous waste streams. Currently, we have approved rates for holding tank, portable toilet, and septic wastes but we have no rates in place for substrates that do not fall into one of these three categories. The miscellaneous streams include high strength waste used for the production of biogas in the anaerobic digesters, leachate produced from landfills, and wastes from manufacturing lagoons or tanks. Much of the miscellaneous waste hauled into our facility comes from outside the City and often times outside the county.

Generally, it has been past practice to bill these miscellaneous waste streams at the holding tank rate (\$4.20 per 1000 gallons or \$0.0042 per gallon). This rate does not allow the facility to recoup treatment costs associated with the waste when it is received and is very low compared to what other facilities charge. Please see below for comparables of what some area treatment facilities charge for similar substrates.

- Beaver Dam
 - High Strength Waste \$40.00/1000 gallons
- Watertown
 - Leachate \$25.00/1000 gallons
- Stevens Point
 - Miscellaneous \$11.30 - 39.88/1000 gals (depending on characteristics)

I am requesting we implement a miscellaneous hauled waste rate of \$20.00/1000 gallons of waste received or \$0.02 per gallon. This seems to be more competitive with what other facilities charge and would be applicable for high strength waste haulers from *outside* City limits, landfill leachate disposal, and other forms of waste that do not fall into one of the three categories previously mentioned.

We understand this rate will result in an increase for most dischargers. For instance, a current hauler bringing high strength waste from the Fox Valley area discharges approximately 60,000 gallons per month to the WTRRF and would see an increase of approximately \$900/month in their bill. Another substrate being hauled in from a lagoon from a beet manufacturing facility

discharges approximately 1.3 million gallons/month to the WTRRF and would see an increase of approximately \$17,000/month in their bill.

At this time, I am asking for approval to bill miscellaneous substrates at a rate of \$20.00/1000 gallons and the addition of this rate to the structure found in Exhibit K. I suggest we implement the new rate effective May 1, 2017 to coincide with monthly billing cycles.

If you have any follow up questions, please do not hesitate to ask.

Thank you,

Autumn Fisher

**CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN**

Title: Resolution No. 8668

Subject: A Resolution Approving And Authorizing The Execution Of The Working Conditions Agreement With City Of Fond du Lac Employees Local 1366
Introduction: City Attorney

Initiator:

Recommendation:

ATTACHMENTS:

File Name

[8668 Res Agreement for Transit 2017.pdf](#)

[Memo RE Transit 2017-19 TA \(00221780xDC62F\).pdf](#)

RESOLUTION NO. 8668

**A RESOLUTION APPROVING AND AUTHORIZING THE
EXECUTION OF THE WORKING CONDITIONS AGREEMENT
WITH CITY OF FOND DU LAC EMPLOYEES LOCAL 1366**

WHEREAS, the City of Fond du Lac has negotiated with City of Fond du Lac Employees Union, Local 1366, AFSCME, AFL-CIO (herein referred to as AFSCME Local 1366), to arrive at a working conditions agreement; and

WHEREAS, the parties are in concert and have come to an agreement on said matter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fond du Lac that the working conditions agreement by and between the City of Fond du Lac and AFSCME Local 1366, for the period of January 1, 2017 through December 31, 2019, is hereby adopted and authorized for execution by the appropriate City officials, all in accordance with the terms and conditions thereof, and that all previous working conditions agreements between the City of Fond du Lac and AFSCME Local 1366, shall no longer be in force and effect.

ADOPTED:

Lee Ann Lorrigan, President
Fond du Lac City Council

Attest:

City Attorney:

Margaret Hefter, City Clerk

Reviewed DSM

CITY OF FOND DU LAC - Memorandum

Human Resource Department

Date: April 5, 2017

To: Joe Moore, City Manager
Members of the City Council

From: Chad Wade, Labor Relations Coordinator

Re: AFSCME Local 1366 Tentative Agreement

The City has reached a tentative agreement with the City of Fond du Lac Employees Union AFSCME Local 1366. The terms of the agreement include the following:

- The agreement is for 3 years (2017-2019);
- 3.5% wage increase effective January 1, 2017; 3.5% wage increase effective January 1, 2018; and 3.5% wage increase effective January 1, 2019;
- Freezes current Good Attendance Bonus Program;
- Replaces Post-Retirement year of free health insurance benefit with one time buyout and eliminates program for employees hired after January 1, 2017;
- Gives the City unilateral authority to modify health insurance plan to match the general employee plan;
- Matches health insurance premium contribution levels to current general employee contribution levels;
- Revises vacation selection procedure to provide greater equity in selection of vacation dates based on seniority;
- Updates several provisions to reflect the actual practices of the Transit Division.

This agreement addresses the post-retirement benefit liability concerns the Council and City staff have been considering the last several years. This agreement also gives the City unilateral authority to modify its health insurance plans without collectively bargaining with any labor organization.

This agreement is consistent with the bargaining goals set by the City Council. In addition, it provides three years of labor peace within the Transit Department while maintaining maximum flexibility for the City regarding health insurance. I recommend approval of the resolution. As always, if you have questions feel free to contact me.